

**West Volusia Hospital Authority
BOARD OF COMMISSIONERS
May 19, 2022
120 S. Florida Avenue, DeLand, FL
DeLand, FL
5:00 p.m.
Agenda**

1. Call to Order Meeting
2. Opening Observance followed by a moment of silence
3. Approval of Proposed Agenda
4. Consent Agenda
 - A. Approval of Minutes – WVHA Joint Meeting with the CAC April 21, 2022
5. Reporting Agenda
 - A. EBMS April Report – Written submission
 - B. WVHA miCare Clinic DeLand/Deltona April Report – Written Submission
 - C. The House Next Door April Application Process Report
6. Citizens Comments
7. Citizens Advisory Committee – CAC Chair, Linda White - Verbal Update
 - May 3, 2022 Discussion/Q&A Meeting (Pending Transcription)
 - May 10, 2022 Ranking Discussion Meeting (Pending Transcription)
8. Contractual Utilization Reports to the WVHA Board of Commissioners
 - A. Nicole Sharbono, SMA Healthcare
 - B. Brenda Flowers, Rising Against All Odds
9. Discussion Items
 - A. WVHA RFP Administrative and/or Accounting Services
 1. Arrived, LLC, Caroline Skinner – Administrative Services
 2. EBS Diversified Solutions, Inc. John Eidt – Administrative & Accounting Services
 3. James Moore & Company, Zach Chalifour – Accounting Services
 4. Stacy Tebo – Administrative Services
 - B. Summary Plan Benefit for WVHA Revised May 1, 2022 (attached)
 - C. Registering WVHA on AdventHealth's Whole Health Hub- Commissioner Coen
 - D. Board Review Administrative Applications and Timeline Implemented (list attached)
 1. Halifax Healthy Communities
 2. THND HealthCard Program
 3. RAAO Prescreening
 - E. Quality Quickprint Pricing Proposal Marketing Materials (email dated 4/25/2022 attached along with proposals/pricing)
10. Follow Up Items
 - A. Eligibility Guideline Revision Recommendations
11. Finance Report
 - A. April Financials
12. Legal Update
13. Adjournment

**WEST VOLUSIA HOSPITAL AUTHORITY
WVHA BOARD OF COMMISSIONERS JOINT MEETING WITH
THE CITIZENS ADVISORY COMMITTEE (CAC)**

DeLand City Hall
120 S. Florida Avenue, DeLand, FL
5:00 P.M.
April 21, 2022
DeLand, Florida

Those in Attendance:

Commissioner Voloria Manning
Commissioner Roger Accardi
Commissioner Jennifer Coen
Commissioner Donna Pepin
Commissioner Judy Craig

CAC Present:

Jacquie Lewis
Linda White
Patrick Rogers
Ella Ran
Taylor Hibel
Althea King
Asal Johnson
Jenneffer Pulapaka
Christian Brown

CAC Absent:

Willie T. Stephens (Unexcused)

Others Present:

Attorney for the Authority: Theodore Small, Law Office of Theodore W. Small, P.A.
Accountant for the Authority: Ron Cantlay, Dreggors, Rigsby & Teal, (DRT) P.A.
Administrative Support: Eilcen Long, DRT

Call to Order Regular Meeting

Chair Coen called the meeting to order. The meeting took place at DeLand City Hall in the Commission Chamber, located at 120 S. Florida Ave., DeLand, Florida, having been legally noticed in the Daytona Beach News-Journal, a newspaper of general circulation in Volusia County, commencing at 5:03 p.m. The meeting was opened with The Pledge of Allegiance followed by a moment of silence.

Approval of Proposed Amended Agenda

Motion 033 – 2022 Commissioner Pepin motioned to approve the agenda as amended. Commissioner Accardi seconded the motion. The motion passed unanimously.

Consent Agenda

Approval of Minutes – Special Meeting RFP March 3, 2022

Motion 034 – 2022 Commissioner Craig motioned to approve the Minutes of the Special Meeting of March 3, 2022. Commissioner Accardi seconded the motion. The motion passed unanimously.

Approval of Minutes – Regular Meeting March 17, 2022

Motion 035 – 2022 Commissioner Accardi motioned to approve the Minutes of the March 17, 2022 Regular Meeting. Commissioner Craig seconded the motion. The motion passed unanimously.

Citizens Comments

There were none.

Citizens Advisory Committee (CAC), Chair Linda White Regular Meeting/Applicant Workshop Minutes March 1, 2022

There was no CAC update as the CAC has not met since the last Board Meeting. CAC Chair Linda White wanted to have the CAC minutes approved at the next CAC meeting of May 3, 2022.

Reporting Agenda

EBMS March Report – Written Submission

**WVHA miCare Clinic DeLand/Deltona March Report - Written Submission
2022 Quarter One Report**

Chair Coen stated for the public record that the miCare utilization report reflected the reporting period as February 2022 rather than March 2022. She contacted Darik Croft, COO, miCare and he confirmed that was a typo and the utilization was reporting March 2022 data.

The House Next Door (THND) March HealthCard Report

Discussion Items

Community Health Needs Assessment (CHNA), Carrie Baird, One Voice for Volusia, Debi McNab, AdventHealth Central Florida, Ethan Johnson, Department of Health in Volusia County

Ms. Carrie Baird, One Voice for Volusia, Debi McNab, AdventHealth Central Florida, and Ethan Johnson, Department of Health in Volusia County presented the updated 2022 CHNA to the Board.

WVHA Funding Applications Received Spreadsheet 2022-2023

Chair Coen provided an overview of the CAC Funding Process and timeline.

There was much CAC discussion regarding what to anticipate and how the process proceeds.

Mr. Small addressed the Board regarding the Healthy Communities 2022-2023 Funding Applications that was delivered after the noon deadline on Friday, April 1, 2022. He recalled back in 2017 that there were three funded agencies that had been going through the CAC process. The Board determined that these three applicants should be reclassified as administrative services and removed from the CAC process to be directly evaluated by the Board of Commissioners. This was for The House Next Door (THND) WVHA HealthCard Program, Rising Against All Odds (RAAO) Prescreening Program and Healthy Communities Outreach Program. Thus, the noon deadline does not apply to these three applications.

There was Board discussion and consent that a timeline does need to be established and requested that this matter be brought back before the Board in the May 19, 2022 Regular Meeting.

Potential Summary Benefits Plan and Provider Changes Re: Availability of Facility-Based Skilled Nursing Care After Already Covered Services – Commissioner Manning

**Email Darik Croft, COO, EBMS/miCare dated 4/12/2022 (attached)
EBMS Final Recommendation (attached)**

Chair Coen called Darik Croft, COO, miCare Clinics as was pre-arranged in advance of tonight's meeting and placed him on speaker phone.

Mr. Croft outlined the Summary Plan Document Changes as recommended by EBMS/Veracity/miCare Clinics team members (see attached).

Motion 036 – 2022 – Commissioner Pepin motioned to approve the amendment proposed by EBMS/Veracity as an amendment to the WVHA Summary Plan Document (SPD) effective April 21, 2022 to incorporate new benefits proposed by EBMS as described in the meeting packet, with an adjustment to the budgeted costs to \$75,000.00. To authorize EBMS/Veracity to reach out to third party entities to contract with them at negotiated costs and to move that \$75,000.00 from Other Healthcare into the Specialty Care budgeted line item. Commissioner Manning seconded the motion.

Roll call:

Commissioner Accardi	Yes
Commissioner Craig	Yes
Commissioner Manning	Yes
Commissioner Pepin	Yes
Chair Coen	Yes

The motion passed unanimously.

Review of CAC Process – (Preliminary Draft Procedures attached) – Commissioner Coen

Chair Coen addressed the Board suggesting that the Board approve placing CAC Meeting Materials on the WVHA website and to distribute same to the WVHA Board of

Commissioners, Funded Agencies, Funding Applicants and any and all WVHA contacts, to provide all an opportunity to review the CAC meeting materials and meeting minutes.

Motion 037 – 2022 Commissioner Craig motioned, effective immediately, to place CAC Meeting Materials and Minutes on the WVHA website and that the materials be distributed to everyone on the group distribution lists, funded agencies, applicants and to allow all to review and to encourage all to review same and submit any proposed changes to the draft minutes prior to their approval. Commissioner Pepin seconded the motion.

Roll call:

Commissioner Accardi	Yes
Commissioner Craig	Yes
Commissioner Manning	Yes
Commissioner Pepin	Yes
Chair Coen	Yes

The motion passed unanimously.

**Multidistrict Opioid Litigation: Dismiss or Continue with New Class Counsel
Attorney Romano's 3/24/2022 letter as referenced in Attorney Small's Legal
Update below**

Mr. Small referred to his Legal Update regarding this matter.

Attorney Eric Romano addressed the WVHA Board of Commissioners per Attorney Small's Legal Update.

Attorney Steven Teppler addressed the WVHA Board and argued why he and his firm wanted to represent the WVHA in the opioid litigation, on contingency.

Motion 038 - 2022 Commissioner Manning motioned to dismiss the WVHA Opioid litigation. Commissioner Craig seconded the motion.

Roll call:

Commissioner Accardi	No
Commissioner Craig	Yes
Commissioner Manning	Yes
Commissioner Pepin	Yes
Chair Coen	Yes

The motion passed.

Mr. Romano needed the WVHA to authorize the dismissal of the pending lawsuit in which the WVHA is named as the plaintiff, and there is still the matter of the Attorney General's Office lawsuit that the WVHA needs to respond to. His firm cannot respond to that lawsuit.

Mr. Small explained that there is now no lawsuit that interferes with the Attorney General's Office and their pending lawsuit, by the WVHA Board withdrawing their pending opioid

lawsuit this evening. He closed by asking the Board to authorize for him to waive the service of the subpoena.

Motion 039 – 2022 Commissioner Manning motioned to authorize Attorney Small to represent the WVHA in the lawsuit filed by the State of Florida to extinguish the WVHA's claim in the multi-district litigation that is holding up the State's settlement and for him to perform whatever is deemed necessary to protect the WVHA's interests until such time as the Board meets again. Commissioner Craig seconded the motion.

Roll call:

Commissioner Accardi	No
Commissioner Craig	Yes
Commissioner Manning	Yes
Commissioner Pepin	Yes
Chair Coen	Yes

The motion passed.

Registering WVHA on AdventHealth's Launch Whole Health Hub-Commissioner Coen –

There was Board consensus that the registration for the WVHA on the Whole Health Hub would be brought back before the Board during the May 19, 2022 Regular Meeting.

Tentatively Scheduled Meetings 2022 (attached)

Initial Budget Hearing September 8, 2022 DeLand City Hall

Final Budget Hearing September 22, 2022 DeLand Police Department Community Room

Motion 040 – 2022 Commissioner Craig motioned to approve the Tentatively Scheduled Meetings 2022 with the Initial Budget to be held on September 8, 2022 at DeLand City Hall and the Final Budget Hearing to be held on September 22, 2022 at the DeLand Police Department Community Room. Commissioner Manning seconded the motion. The motion passed unanimously.

Follow Up Item

Greg Heeter – Certificate of Appreciation Presentation

The Board presented Mr. Heeter with a card, a gift card (provided by Chair Coen) and a plaque (provided by Commissioner Craig) in appreciation of his volunteer work producing a brochure for the WVHA, and then held a photo-op.

Accounting and/or Administrative Services RFP Update

Mr. Cantlay addressed the Board and updated them that the RFP has been widely distributed and advertised in the Daytona Beach News Journal, Orlando Sentinel and the DeLand Beacon.

5 of 6 pages

April 21, 2022 - Joint Meeting

Eligibility Guidelines (EG) Revision Recommendations (emailed to Board and THND 4/13/2022)

Ms. Long explained that this is an annual review process that will remain on the agenda up until June.

Print Estimates Design/Edits to WVHA Outdated Trifolds
E. O. Printer Painter Co. (attached)
Quality Quickprint (attached)

Motion 041 – 2022 Commissioner Craig motioned to accept the Quality Quickprint proposal. Commissioner Accardi seconded the motion. The motion passed unanimously.

There was much discussion regarding purchasing marketing materials such as a tent, table cover, or table banner.

Motion 042 – 2022 Commissioner Manning motioned to purchase a tent, table cover and table banner from Quality Quickprint. Commissioner Pepin seconded the motion.

There was Board consent and directive that Ms. Long secure a proposal from Quality Quickprint for all marketing items discussed.

Commissioner Manning withdrew her motion. Commissioner Pepin withdrew her second.

Response Costs to Florida Auditor General's Operational Audit through March 2022 (spreadsheet attached)

Finance Report

Mr. Ron Cantlay, DRT reviewed for the Board the March financial statements (see attached).

Motion 043 - 2022 Commissioner Craig motioned to pay the bills totaling \$2,441,797.49. Commissioner Accardi seconded the motion. The motion passed unanimously.

Legal Update

Mr. Theodore Small, Legal Counsel for the WVHA submitted his legal update verbally.

There being no further business to come before the Board, the meeting was adjourned.

Adjournment

Jennifer Coen, Chair



EBMS

May 19, 2022

Submission Report for
WVHA Board Members

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Executive Summary for 00532

Client: West Volusia Hospital Authority
 Paid Dates: 4/1/2022 to 4/30/2022
 Location: All

Department: All
 Benefit Plan: All
 TIN: All

Plan Experience Summary			Cash Flow Summary		Disallowed Charges by Category		
Claim Counts	9173		Charges	\$14,204,586	Disallowed Category	Amount	% of Gross
Claim Type	Total Paid	Per EE/Mo	less Disallowed	\$13,437,301	Addl Info Not Provided	\$412,773	2.91%
Medical	\$749,550	\$594	Allowed	\$767,285	Duplicate Charges	\$4,436,894	31.24%
Professional	\$296,782	\$235	less Member	\$17,821	Plan Limitations	\$4,751,902	33.45%
Facility	\$452,768	\$359	less Adjustments	-\$87	UCR Reductions	\$153	0.00%
PBM	\$0	\$0	Paid Benefit	\$749,550	Other	\$3,835,579	27.00%
Total Plan Paid:	\$749,550	\$594	plus Admin Costs	\$87,250	Total:	\$13,437,301	94.60%
			Total Plan Paid:	\$836,800			

Census										
Census Date:	Male Emp	Female Emp	Total Employees	Male Spouse	Female Spouse	Male Dep	Female Dep	Total Medical	Total Dental	Total Vision
4/30/2022										
0 to 19	13	19	32	0	0	0	0	32	0	0
20 to 25	21	29	50	0	0	0	0	50	0	0
26 to 29	28	30	58	0	0	0	0	58	0	0
30 to 39	101	91	192	0	0	0	0	192	0	0
40 to 49	121	166	287	0	0	0	0	287	0	0
50 to 59	158	236	394	0	0	0	0	394	0	0
60 to 64	74	108	182	0	0	0	0	182	0	0
65 and Older	22	45	67	0	0	0	0	67	0	0
Totals	538	724	1262	0	0	0	0	1262	0	0
Average Age	46.72	48.66	47.83	0.00	0.00	0.00	0.00	47.83	0.00	0.00

Top Paid			Plan Payment by Age & Claimant Type			
Name	Claim Count	Paid	Census Date: 4/30/2022	Employee	Spouse	Dependent
Medical Center Of Deltona	34	\$184,860	0 to 19	\$776	\$0	\$0
Adventhealth Deland	71	\$128,726	20 to 25	\$20,710	\$0	\$0
Adventhealth Fish	55	\$72,973	26 to 29	\$12,689	\$0	\$0
Florida Cancer Specialists	119	\$47,294	30 to 39	\$76,567	\$0	\$0
Halifax Hospital Medical	13	\$37,654	40 to 49	\$135,257	\$0	\$0
Quest Diagnostics Tampa	486	\$36,168	50 to 59	\$265,454	\$0	\$0
6 Radiology Associates	183	\$21,443	60 to 64	\$133,846	\$0	\$0
Orange City Surgery	27	\$14,104	65 and Older	\$104,250	\$0	\$0
Family Psychiatry Services	100	\$10,783	Totals	\$749,550	\$0	\$0
Halifax Hospital Deltona	3	\$10,667				

Claims Paid by Month		Average Lag & Average Spend (rolling 12 months)			
Month	Paid	Product	Avg Paid per Day	Avg Lag Days	Lag Dollars
January 22	\$741,009	Medical	\$19,121	45	\$860,445
February 22	\$695,072	RX	\$0	520	\$0
March 22	\$585,388				
April 22	\$749,550				
Total:	\$2,771,019	Total:			\$860,445



Executive Summary for 00532

Client: West Volusia Hospital Authority
Paid Dates: 4/1/2022 to 4/30/2022
Location: All

Department: All
Benefit Plan: All
TIN: All

Benefit Analysis								
Benefit Category	Line Counts	Charges	Disallowed	Allowed	Member	Adjustments	Plan Paid	% of Total
ALLERGY CARE	5	\$2,670	\$1,741	\$929	\$40	\$0	\$889	0.12%
AMBULANCE	4	\$1,527	\$1,527	\$0	\$0	\$0	\$0	0.00%
ANESTHESIA	49	\$68,372	\$58,359	\$10,012	\$0	\$0	\$10,012	1.34%
CHIROPRACTIC	27	\$872	\$618	\$254	\$60	\$0	\$194	0.03%
COVID-19	50	\$5,098	\$4,942	\$156	\$0	\$0	\$156	0.02%
DIALYSIS	379	\$5,726,339	\$5,715,010	\$11,329	\$0	\$0	\$11,329	1.51%
DME/APPLIANCE	8	\$5,628	\$5,628	\$0	\$0	\$0	\$0	0.00%
EMERG ROOM CHRGS	284	\$1,127,010	\$986,350	\$140,660	\$3,334	\$0	\$137,326	18.32%
INELIGIBLE	345	\$694,630	\$694,630	\$0	\$0	\$0	\$0	0.00%
INPATIENT PHYS	166	\$28,729	\$22,278	\$6,451	\$0	\$0	\$6,451	0.86%
IP HOSP CHARGES	64	\$1,382,189	\$1,161,716	\$220,473	\$1,350	\$0	\$219,123	29.23%
MATERNITY	1	\$2,550	\$2,550	\$0	\$0	\$0	\$0	0.00%
MEDICAL MISC	57	\$23,198	\$19,284	\$3,914	\$158	\$0	\$3,756	0.50%
OFFICE VISIT	1323	\$189,365	\$128,021	\$61,344	\$4,962	\$0	\$56,382	7.52%
OP PHYSICIAN	580	\$2,232,352	\$2,219,582	\$12,770	\$350	\$0	\$12,420	1.66%
OTHER	269	\$0	\$0	\$0	\$0	-\$87	\$87	0.01%
OUTPAT HOSP	77	\$1,267,325	\$1,263,747	\$3,579	\$858	\$0	\$2,721	0.36%
PSYCHIATRIC	176	\$38,522	\$16,226	\$22,296	\$755	\$0	\$21,541	2.87%
RADIATION /CHEMO	102	\$30,057	-\$3,406	\$33,463	\$28	\$0	\$33,434	4.46%
SLEEP DISORDER	2	\$40	\$40	\$0	\$0	\$0	\$0	0.00%
SURG FACILITY	48	\$483,434	\$407,986	\$75,448	\$1,000	\$0	\$74,448	9.93%
SURGERY	189	\$17,764	\$11,264	\$6,501	\$0	\$0	\$6,501	0.87%
SURGERY IP	11	\$17,991	\$12,333	\$5,658	\$0	\$0	\$5,658	0.75%
SURGERY OP	140	\$229,167	\$185,724	\$43,443	\$10	\$0	\$43,433	5.79%
THERAPY	340	\$34,111	\$26,103	\$8,008	\$735	\$0	\$7,273	0.97%
URGENT CARE	2	\$644	\$534	\$110	\$25	\$0	\$85	0.01%
VISION	4	\$685	\$685	\$0	\$0	\$0	\$0	0.00%
WELLNESS	1276	\$98,946	\$78,535	\$20,411	\$0	\$0	\$20,411	2.72%
XRAY/ LAB	3719	\$495,371	\$415,296	\$80,075	\$4,155	\$0	\$75,920	10.13%
Totals:	9697	\$14,204,586	\$13,437,301	\$767,285	\$17,821	-\$87	\$749,550	



Executive Summary for 00532

Client: West Volusia Hospital Authority
 Paid Dates: 1/1/2022 to 4/30/2022
 Location: All

Department: All
 Benefit Plan: All
 TIN: All

Plan Experience Summary			Cash Flow Summary		Disallowed Charges by Category		
Claim Counts	36736		Charges	\$29,608,951	Disallowed Category	Amount	% of Gross
Claim Type	Total Paid	Per EE/Mo	less Disallowed	\$26,778,382	Addl Info Not Provided	\$1,688,196	5.70%
Medical	\$2,771,019	\$549	Allowed	\$2,830,569	Duplicate Charges	\$6,390,176	21.58%
Professional	\$1,017,757	\$202	less Member	\$58,714	Plan Limitations	\$6,529,027	22.05%
Facility	\$1,753,262	\$347	less Adjustments	\$836	UCR Reductions	\$1,628	0.01%
PBM	\$0	\$0	Paid Benefit	\$2,771,019	Other	\$12,169,356	41.10%
Total Plan Paid:	\$2,771,019	\$549	plus Admin Costs	\$328,875	Total:	\$26,778,382	90.44%
			Total Plan Paid:	\$3,099,894			

Census										
Census Date:	Male Emp	Female Emp	Total Employees	Male Spouse	Female Spouse	Male Dep	Female Dep	Total Medical	Total Dental	Total Vision
4/30/2022										
0 to 19	13	19	32	0	0	0	0	32	0	0
20 to 25	21	29	50	0	0	0	0	50	0	0
26 to 29	28	30	58	0	0	0	0	58	0	0
30 to 39	101	91	192	0	0	0	0	192	0	0
40 to 49	121	166	287	0	0	0	0	287	0	0
50 to 59	158	236	394	0	0	0	0	394	0	0
60 to 64	74	108	182	0	0	0	0	182	0	0
65 and Older	22	45	67	0	0	0	0	67	0	0
Totals	538	724	1262	0	0	0	0	1262	0	0
Average Age	46.72	48.66	47.83	0.00	0.00	0.00	0.00	47.83	0.00	0.00

Top Paid			Plan Payment by Age & Claimant Type			
Name	Claim Count	Paid	Census Date: 4/30/2022	Employee	Spouse	Dependent
Medical Center Of Deltona	219	\$756,585	0 to 19	\$2,614	\$0	\$0
Adventhealth Deland	308	\$363,782	20 to 25	\$65,132	\$0	\$0
Adventhealth Fish	263	\$297,720	26 to 29	\$58,582	\$0	\$0
Halifax Hospital Medical	61	\$246,607	30 to 39	\$289,437	\$0	\$0
Quest Diagnostics Tampa	2059	\$148,632	40 to 49	\$605,952	\$0	\$0
Florida Cancer Specialists	389	\$121,498	50 to 59	\$964,101	\$0	\$0
6 Radiology Associates	541	\$61,442	60 to 64	\$492,816	\$0	\$0
Orange City Surgery	89	\$45,971	65 and Older	\$292,385	\$0	\$0
Orange City Surgery	79	\$43,121	Totals	\$2,771,019	\$0	\$0
Medical Center Of Deltona	46	\$39,452				

Claims Paid by Month		Average Lag & Average Spend (rolling 12 months)			
January 22	\$741,009	Product	Avg Paid per Day	Avg Lag Days	Lag Dollars
February 22	\$695,072	Medical	\$19,121	45	\$860,445
March 22	\$585,388	RX	\$0	520	\$0
April 22	\$749,550	Total:			\$860,445
Total:	\$2,771,019				



Executive Summary for 00532

Client: West Volusia Hospital Authority
 Paid Dates: 1/1/2022 to 4/30/2022
 Location: All

Department: All
 Benefit Plan: All
 TIN: All

Benefit Analysis								
Benefit Category	Line Counts	Charges	Disallowed	Allowed	Member	Adjustments	Plan Paid	% of Total
ALLERGY CARE	13	\$7,503	\$5,150	\$2,353	\$100	\$0	\$2,253	0.08%
AMBULANCE	6	\$2,846	\$2,846	\$0	\$0	\$0	\$0	0.00%
ANESTHESIA	193	\$312,565	\$267,346	\$45,219	\$0	\$0	\$45,219	1.63%
CHIROPRACTIC	110	\$5,037	\$2,534	\$2,503	\$430	\$0	\$2,073	0.07%
COVID-19	198	\$20,168	\$18,225	\$1,943	\$0	\$0	\$1,943	0.07%
DIALYSIS	514	\$7,740,921	\$7,721,968	\$18,954	\$0	\$0	\$18,954	0.68%
DME/APPLIANCE	33	\$26,374	\$26,374	\$0	\$0	\$0	\$0	0.00%
EMERG ROOM CHRGS	1906	\$4,302,932	\$3,601,149	\$701,783	\$12,914	\$0	\$688,869	24.86%
HOME HEALTH CARE	1	\$30	\$30	\$0	\$0	\$0	\$0	0.00%
INELIGIBLE	1480	\$1,065,543	\$1,065,543	\$0	\$0	\$0	\$0	0.00%
INPATIENT PHYS	977	\$219,054	\$172,430	\$46,624	\$0	\$0	\$46,624	1.68%
IP HOSP CHARGES	398	\$4,053,332	\$3,475,658	\$577,674	\$4,975	\$0	\$572,699	20.67%
MATERNITY	7	\$14,250	\$14,106	\$144	\$0	\$0	\$144	0.01%
MEDICAL MISC	223	\$80,964	\$64,820	\$16,144	\$747	\$0	\$15,397	0.56%
OFFICE VISIT	4418	\$509,356	\$326,619	\$182,738	\$15,026	\$0	\$167,712	6.05%
OP PHYSICIAN	1102	\$3,060,037	\$3,027,220	\$32,817	\$818	\$0	\$31,999	1.15%
OTHER	1015	\$200	\$120	\$80	\$0	\$836	-\$756	-0.03%
OUTPAT HOSP	124	\$2,395,935	\$2,355,389	\$40,547	\$1,476	\$0	\$39,071	1.41%
PSYCHIATRIC	606	\$161,185	\$101,495	\$59,690	\$3,215	\$0	\$56,475	2.04%
RADIATION /CHEMO	342	\$249,960	\$171,246	\$78,714	\$84	\$0	\$78,631	2.84%
REHAB	1	\$27,019	\$27,019	\$0	\$0	\$0	\$0	0.00%
SLEEP DISORDER	20	\$1,392	\$1,392	\$0	\$0	\$0	\$0	0.00%
SUBS ABUSE	3	\$15,018	\$10,850	\$4,169	\$0	\$0	\$4,169	0.15%
SURG FACILITY	163	\$2,085,328	\$1,646,791	\$438,537	\$2,725	\$0	\$435,812	15.73%
SURGERY	745	\$87,510	\$68,722	\$18,788	\$0	\$0	\$18,788	0.68%
SURGERY IP	68	\$117,145	\$100,667	\$16,477	\$0	\$0	\$16,477	0.59%
SURGERY OP	445	\$764,983	\$610,040	\$154,943	\$10	\$0	\$154,933	5.59%
THERAPY	1325	\$129,311	\$88,848	\$40,464	\$3,425	\$0	\$37,039	1.34%
URGENT CARE	6	\$1,739	\$1,533	\$206	\$50	\$0	\$156	0.01%
VISION	5	\$840	\$840	\$0	\$0	\$0	\$0	0.00%
WELLNESS	6351	\$395,192	\$323,995	\$71,196	-\$10	\$0	\$71,206	2.57%
XRAY/ LAB	15159	\$1,755,280	\$1,477,417	\$277,864	\$12,729	\$0	\$265,135	9.57%
Totals:	37957	\$29,608,951	\$26,778,382	\$2,830,569	\$58,714	\$836	\$2,771,019	



PCORI Membership Count

Block of Business ID: EBMSI
Client ID: 00532

Eligibility Date: : 1/1/2022 to 4/30/2022

Month-Year	Employee Count	Dependent Count	Total Member
00532-West Volusia Hospital Authority			
1/1/2022	1341	0	1341
2/1/2022	1325	0	1325
3/1/2022	1337	0	1337
4/1/2022	1334	0	1334
Total Member Days			
1,334.25			



Enrollment Counts by Postal Code

Block of Business ID:
Client ID:

EBMSI
00532

As Of Date: 4/30/2022

Postal Code	Employee Count	Dependent Count	Total Count
32102	1	0	1
32105	1	0	1
32130	45	0	45
32180	68	0	68
32190	21	0	21
32713	47	0	47
32720	335	0	335
32724	218	0	218
32725	214	0	214
32738	193	0	193
32744	21	0	21
32763	89	0	89
32764	9	0	9
Total	1262	0	1262



Tier Census by Product 4/1/2022

Block of Business ID: EBMSI
Client ID: 00532
Status: A,C,NC,R,V

Products: MM,DE,VI

00532 : West Volusia Hospital Authority

Medical	Status	Coverage Level	Total Members	Male Members	Female Members	Male Spouses	Female Spouses	Male Dependents	Female Dependents	Total Enrolled
	Active	Employee Only	1263	533	730	0	0	0	0	1263
		Subtotal for Active:	1263	533	730	0	0	0	0	1263
		Total for Medical:	1263	533	730	0	0	0	0	1263



Tier Census by Product 4/15/2022

Block of Business ID: EBMSI
Client ID: 00532
Status: A,C,NC,R,V

Products: MM,DE,VI

00532 : West Volusia Hospital Authority

Medical	Status	Coverage Level	Total Members	Male Members	Female Members	Male Spouses	Female Spouses	Male Dependents	Female Dependents	Total Enrolled
	Active	Employee Only	1263	532	731	0	0	0	0	1263
		Subtotal for Active:	1263	532	731	0	0	0	0	1263
		Total for Medical:	1263	532	731	0	0	0	0	1263

Requested by: ReportScheduler from p316 data [P316]

Generated at: 01:30:06 on 15 April 2022



Tier Census by Product 4/30/2022

Block of Business ID: EBMSI
Client ID: 00532
Status: A,C,NC,R,V

Products: MM,DE,VI

00532 : West Volusia Hospital Authority

Medical	Status	Coverage Level	Total Members	Male Members	Female Members	Male Spouses	Female Spouses	Male Dependents	Female Dependents	Total Enrolled
	Active	Employee Only	1262	538	724	0	0	0	0	1262
		Subtotal for Active:	1262	538	724	0	0	0	0	1262
		Total for Medical:	1262	538	724	0	0	0	0	1262



Benefit Analysis Summary

Block of Business ID: EBMSI
 Client ID: 00532
 Paid Date: 4/1/2022 to 4/30/2022

	Line Count	Charge	Ineligible	Cost Savings	Allowed	Patient Responsibility	Adjustments	Paid	% Paid
00532-West Volusia Hospital Authority									
ALLERGY CARE	5	2,670.00	0.00	1,741.26	928.74	40.00	0.00	888.74	0.12%
AMBULANCE	4	1,527.00	1,527.00	0.00	0.00	0.00	0.00	0.00	0.00%
ANESTHESIA	49	68,371.65	4,833.00	53,526.20	10,012.45	0.00	0.00	10,012.45	1.34%
CHIROPRACTIC	27	872.40	0.00	617.96	254.44	60.00	0.00	194.44	0.03%
COVID-19	50	5,097.55	4,147.95	793.92	155.68	0.00	0.00	155.68	0.02%
DIALYSIS	379	5,726,338.70	5,323,096.10	391,913.83	11,328.77	0.00	0.00	11,328.77	1.51%
DME/APPLIANCE	8	5,628.00	5,628.00	0.00	0.00	0.00	0.00	0.00	0.00%
EMERG ROOM...	284	1,127,010.15	219,440.28	766,909.47	140,660.40	3,334.47	0.00	137,325.93	18.32%
INELIGIBLE	345	694,629.70	694,604.30	25.40	0.00	0.00	0.00	0.00	0.00%
INPATIENT PHYS	166	28,729.40	15,290.00	6,988.24	6,451.16	0.00	0.00	6,451.16	0.86%
IP HOSP CHARGES	64	1,382,189.46	58,347.69	1,103,368.80	220,472.97	1,350.00	0.00	219,122.97	29.23%
MATERNITY	1	2,550.00	2,550.00	0.00	0.00	0.00	0.00	0.00	0.00%
MEDICAL MISC	57	23,198.01	2,196.01	17,087.95	3,914.05	157.93	0.00	3,756.12	0.50%
OFFICE VISIT	1323	189,364.67	26,804.05	101,216.93	61,343.69	4,961.85	0.00	56,381.84	7.52%
OP PHYSICIAN	580	2,232,352.32	2,072,071.22	147,511.06	12,770.04	350.10	0.00	12,419.94	1.66%
OTHER	274	0.00	0.00	0.00	0.00	0.00	-86.66	86.66	0.01%
OUTPAT HOSP	77	1,267,325.39	1,085,023.52	178,723.35	3,578.52	858.00	0.00	2,720.52	0.36%
PSYCHIATRIC	176	38,522.36	7,732.46	8,493.74	22,296.16	755.00	0.00	21,541.16	2.87%
RADIATION /CHEMO	102	30,057.00	-57,629.00	54,223.10	33,462.90	28.44	0.00	33,434.46	4.46%
SLEEP DISORDER	2	39.62	39.62	0.00	0.00	0.00	0.00	0.00	0.00%
SURG FACILITY	48	483,434.21	40,947.16	367,038.87	75,448.18	1,000.00	0.00	74,448.18	9.93%
SURGERY	189	17,764.38	-2,356.00	13,619.63	6,500.75	0.00	0.00	6,500.75	0.87%
SURGERY IP	11	17,990.75	282.00	12,051.06	5,657.69	0.00	0.00	5,657.69	0.75%
SURGERY OP	140	229,166.82	28,523.38	157,200.27	43,443.17	9.98	0.00	43,433.19	5.79%
THERAPY	340	34,111.12	16,187.12	9,915.51	8,008.49	735.23	0.00	7,273.26	0.97%
URGENT CARE	2	644.00	322.00	211.75	110.25	25.00	0.00	85.25	0.01%
VISION	4	685.00	685.00	0.00	0.00	0.00	0.00	0.00	0.00%
WELLNESS	1276	98,945.69	-41.74	78,576.44	20,410.99	0.00	0.00	20,410.99	2.72%
XRAY/ LAB	3719	495,370.60	51,445.53	363,850.03	80,075.04	4,155.39	0.00	75,919.65	10.13%
Totals for 00532	9702	14,204,585.95	9,601,696.65	3,835,604.77	767,284.53	17,821.39	-86.66	749,549.80	



Benefit Analysis Summary

Block of Business ID: EBMSI
 Client ID: 00532
 Paid Date: 1/1/2022 to 4/30/2022

	Line Count	Charge	Ineligible	Cost Savings	Allowed	Patient Responsibility	Adjustments	Paid	% Paid
00532-West Volusia Hospital Authority									
ALLERGY CARE	13	7,503.00	800.00	4,350.41	2,352.59	100.00	0.00	2,252.59	0.08%
AMBULANCE	6	2,846.20	2,846.20	0.00	0.00	0.00	0.00	0.00	0.00%
ANESTHESIA	193	312,564.91	55,614.68	211,730.98	45,219.25	0.00	0.00	45,219.25	1.63%
CHIROPRACTIC	110	5,037.08	77.00	2,456.91	2,503.17	430.00	0.00	2,073.17	0.07%
COVID-19	198	20,168.04	13,525.94	4,698.97	1,943.13	0.00	0.00	1,943.13	0.07%
DIALYSIS	514	7,740,921.35	6,851,793.55	870,174.03	18,953.77	0.00	0.00	18,953.77	0.68%
DME/APPLIANCE	33	26,374.00	26,374.00	0.00	0.00	0.00	0.00	0.00	0.00%
EMERG ROOM...	1906	4,302,932.40	141,247.11	3,459,902.36	701,782.93	12,914.21	0.00	688,868.72	24.86%
HOME HEALTH CARE	1	30.00	0.00	29.96	0.04	0.00	0.00	0.04	0.00%
INELIGIBLE	1480	1,065,542.79	1,065,517.39	25.40	0.00	0.00	0.00	0.00	0.00%
INPATIENT PHYS	977	219,054.13	108,941.76	63,488.30	46,624.07	0.00	0.00	46,624.07	1.68%
IP HOSP CHARGES	398	4,053,332.17	1,072,552.41	2,403,106.00	577,673.76	4,975.00	0.00	572,698.76	20.67%
MATERNITY	7	14,250.00	13,650.00	456.28	143.72	0.00	0.00	143.72	0.01%
MEDICAL MISC	223	80,964.41	11,007.41	53,812.99	16,144.01	746.79	0.00	15,397.22	0.56%
OFFICE VISIT	4418	509,356.36	80,775.13	245,843.50	182,737.73	15,026.09	0.00	167,711.64	6.05%
OP PHYSICIAN	1102	3,060,037.06	2,601,523.06	425,696.99	32,817.01	818.17	0.00	31,998.84	1.15%
OTHER	1118	200.00	0.00	120.00	80.00	0.00	835.88	-755.88	-0.03%
OUTPAT HOSP	124	2,395,935.17	1,928,401.50	426,987.03	40,546.64	1,475.96	0.00	39,070.68	1.41%
PSYCHIATRIC	606	161,184.77	33,400.76	68,094.32	59,689.69	3,215.00	0.00	56,474.69	2.04%
RADIATION /CHEMO	342	249,960.00	60,551.00	110,694.89	78,714.11	83.54	0.00	78,630.57	2.84%
REHAB	1	27,018.96	27,018.96	0.00	0.00	0.00	0.00	0.00	0.00%
SLEEP DISORDER	20	1,392.32	1,392.32	0.00	0.00	0.00	0.00	0.00	0.00%
SUBS ABUSE	3	15,018.16	2,650.00	8,199.58	4,168.58	0.00	0.00	4,168.58	0.15%
SURG FACILITY	163	2,085,327.68	-25,899.26	1,672,690.32	438,536.62	2,725.00	0.00	435,811.62	15.73%
SURGERY	745	87,509.96	1,529.00	67,193.22	18,787.74	0.00	0.00	18,787.74	0.68%
SURGERY IP	68	117,144.50	55,941.23	44,726.19	16,477.08	0.00	0.00	16,477.08	0.59%
SURGERY OP	445	764,983.09	103,438.10	506,601.90	154,943.09	9.98	0.00	154,933.11	5.59%
THERAPY	1325	129,311.48	35,157.69	53,690.03	40,463.76	3,425.23	0.00	37,038.53	1.34%
URGENT CARE	6	1,739.00	1,091.00	441.86	206.14	50.00	0.00	156.14	0.01%
VISION	5	840.00	840.00	0.00	0.00	0.00	0.00	0.00	0.00%
WELLNESS	6351	395,191.57	4,212.83	319,782.47	71,196.27	-10.00	0.00	71,206.27	2.57%
XRAY/ LAB	15159	1,755,280.48	259,908.03	1,217,508.70	277,863.75	12,729.14	0.00	265,134.61	9.57%
Totals for 00532	38060	29,608,951.04	14,535,878.80	12,242,503.59	2,830,568.65	58,714.11	835.88	2,771,018.66	

Requested by: ReportScheduler from p316 data [P316]

Generated at: 06:34:43 on 01 May 2022



Cost of Major

Block of Business ID: EBMSI
Client ID: 00532
Paid Date: 4/1/2022 to 4/30/2022

Products: MM, DE, RX, VI

ClientId	Client Name	CategoryId	Category Description	Unique Patients	Claim Count	Paid Amount	Percent of Total
00532	West Volusia Hospital Authority	11	Diseases of the Digestive System	86	156	120,462.26	16.07%
00532	West Volusia Hospital Authority	13	Diseases of the Musculoskeletal System & Connective Tissue	152	315	116,836.43	15.59%
00532	West Volusia Hospital Authority	09	Diseases of Circulatory System	79	141	61,973.40	8.27%
00532	West Volusia Hospital Authority	02	Neoplasms	46	113	59,484.80	7.94%
00532	West Volusia Hospital Authority	18	Symptoms, signs and abnormal clinical and laboratory findings, not elsewhere...	195	296	55,689.03	7.43%
00532	West Volusia Hospital Authority	01	Certain infectious and parasitic disease	31	56	49,942.25	6.66%
00532	West Volusia Hospital Authority	04	Endocrine, nutritional and metabolic diseases	152	186	40,413.63	5.39%
00532	West Volusia Hospital Authority	14	Diseases of the Genitourinary System	73	140	39,856.15	5.32%
00532	West Volusia Hospital Authority	21	Factors Influencing Health Status and Contact with Health Services	157	193	37,756.36	5.04%
00532	West Volusia Hospital Authority	19	Injury, Poisoning and Certain Other Consequences of External Causes	28	47	37,052.93	4.94%
00532	West Volusia Hospital Authority	05	Mental, Behavioral and Neurodevelopmental disorders	105	169	29,662.86	3.96%
00532	West Volusia Hospital Authority	22	Codes for Special Purposes	4	6	24,049.97	3.21%
00532	West Volusia Hospital Authority	10	Diseases of the Respiratory System	38	68	22,551.20	3.01%
00532	West Volusia Hospital Authority	12	Diseases of the skin & subcutaneous tissue	22	31	20,143.17	2.69%
00532	West Volusia Hospital Authority	06	Diseases of the nervous system	44	58	16,764.91	2.24%
00532	West Volusia Hospital Authority	03	Diseases of the blood and blood-forming organs & disorders involving the...	31	56	9,061.81	1.21%
00532	West Volusia Hospital Authority	07	Diseases of the eye & adnexa	17	20	4,619.34	0.62%
00532	West Volusia Hospital Authority	15	Pregnancy, childbirth and the puerperium	9	23	2,130.27	0.28%
00532	West Volusia Hospital Authority	08	Diseases of the ear & mastoid process	3	4	1,099.03	0.15%
				1272	2078	749,549.80	100.00%



Cost of Major

Block of Business ID: EBMSI
Client ID: 00532
Paid Date: 1/1/2022 to 4/30/2022

Products: MM, DE, RX, VI

ClientId	Client Name	CategoryId	Category Description	Unique Patients	Claim Count	Paid Amount	Percent of Total
00532	West Volusia Hospital Authority	13	Diseases of the Musculoskeletal System & Connective Tissue	305	1045	442,844.30	15.98%
00532	West Volusia Hospital Authority	11	Diseases of the Digestive System	202	572	420,414.18	15.17%
00532	West Volusia Hospital Authority	18	Symptoms, signs and abnormal clinical and laboratory findings, not elsewhere...	449	1220	240,078.00	8.66%
00532	West Volusia Hospital Authority	09	Diseases of Circulatory System	184	416	231,667.07	8.36%
00532	West Volusia Hospital Authority	14	Diseases of the Genitourinary System	181	467	206,006.04	7.43%
00532	West Volusia Hospital Authority	02	Neoplasms	114	370	183,325.91	6.62%
00532	West Volusia Hospital Authority	01	Certain infectious and parasitic disease	85	203	177,980.29	6.42%
00532	West Volusia Hospital Authority	21	Factors Influencing Health Status and Contact with Health Services	592	1023	173,334.02	6.26%
00532	West Volusia Hospital Authority	04	Endocrine, nutritional and metabolic diseases	397	745	154,754.01	5.58%
00532	West Volusia Hospital Authority	19	Injury, Poisoning and Certain Other Consequences of External Causes	76	194	108,695.13	3.92%
00532	West Volusia Hospital Authority	10	Diseases of the Respiratory System	97	255	106,919.49	3.86%
00532	West Volusia Hospital Authority	22	Codes for Special Purposes	26	77	104,163.89	3.76%
00532	West Volusia Hospital Authority	05	Mental, Behavioral and Neurodevelopmental disorders	172	526	87,832.34	3.17%
00532	West Volusia Hospital Authority	12	Diseases of the skin & subcutaneous tissue	55	104	38,919.42	1.40%
00532	West Volusia Hospital Authority	03	Diseases of the blood and blood-forming organs & disorders involving the...	79	233	38,829.38	1.40%
00532	West Volusia Hospital Authority	06	Diseases of the nervous system	94	154	32,038.45	1.16%
00532	West Volusia Hospital Authority	07	Diseases of the eye & adnexa	57	89	14,364.42	0.52%
00532	West Volusia Hospital Authority	15	Pregnancy, childbirth and the puerperium	13	62	6,081.00	0.22%
00532	West Volusia Hospital Authority	08	Diseases of the ear & mastoid process	12	23	2,687.33	0.10%
00532	West Volusia Hospital Authority	17	Congenital malformations, deformations and chromosomal abnormalities	1	1	83.99	0.00%
				3191	7779	2,771,018.66	100.00%



Cost of Minor

Block of Business ID: EBMSI
Client ID: 00532
Paid Date: 4/1/2022 to 4/30/2022

Products: MM, DE, RX, VI

ClientId	Client Name	CategoryId	Category Description	Unique Patients	Claim Count	Paid Amount	Percent of Total
00532	West Volusia Hospital Authority	01.04	Other bacterial diseases	7	13	44,302.98	5.91%
00532	West Volusia Hospital Authority	13.09	Spondylopathies	39	62	41,320.53	5.51%
00532	West Volusia Hospital Authority	02.08	Malignant neoplasms of breast	10	38	33,725.27	4.50%
00532	West Volusia Hospital Authority	11.06	Other diseases of intestines	20	26	33,134.15	4.42%
00532	West Volusia Hospital Authority	09.03	Hypertensive diseases	38	60	30,734.78	4.10%
00532	West Volusia Hospital Authority	11.02	Diseases of esophagus, stomach and duodenum	41	73	29,832.12	3.98%
00532	West Volusia Hospital Authority	18.02	Symptoms and signs involving the digestive system and abdomen	73	106	27,471.62	3.67%
00532	West Volusia Hospital Authority	22.1	Emergency Use 2019-nCoV acute respiratory disease	4	6	24,049.97	3.21%
00532	West Volusia Hospital Authority	04.02	Diabetes mellitus	84	101	22,365.15	2.98%
00532	West Volusia Hospital Authority	14.03	Acute kidney failure and chronic kidney disease	23	69	22,271.53	2.97%
00532	West Volusia Hospital Authority	11.08	Diseases of liver	19	22	21,426.79	2.86%
00532	West Volusia Hospital Authority	11.09	Disorders of gallbladder, biliary tract and pancreas	3	8	21,116.70	2.82%
00532	West Volusia Hospital Authority	21.01	Persons encountering health services for examinations	119	132	18,298.98	2.44%
00532	West Volusia Hospital Authority	13.14	Disorders of bone density and structure	1	1	18,226.46	2.43%
00532	West Volusia Hospital Authority	05.04	Mood [affective] disorders	58	88	18,099.39	2.41%
00532	West Volusia Hospital Authority	13.04	Osteoarthritis	22	39	17,253.85	2.30%
00532	West Volusia Hospital Authority	19.09	Injuries to the knee and lower leg	12	25	16,519.06	2.20%
00532	West Volusia Hospital Authority	04.09	Metabolic disorders	43	50	15,194.95	2.03%
00532	West Volusia Hospital Authority	12.01	Infections of the skin and subcutaneous tissue	7	11	13,494.95	1.80%
00532	West Volusia Hospital Authority	11.05	Noninfective enteritis and colitis	6	14	12,860.04	1.72%
00532	West Volusia Hospital Authority	18.01	Symptoms and signs involving the circulatory and respiratory systems	41	47	12,809.15	1.71%
00532	West Volusia Hospital Authority	09.06	Other forms of heart disease	15	20	12,111.62	1.62%
00532	West Volusia Hospital Authority	13.08	Deforming dorsopathies	10	22	11,336.89	1.51%
00532	West Volusia Hospital Authority	21.08	Persons encountering health services in circumstances related to reproduction	8	14	11,130.32	1.48%
00532	West Volusia Hospital Authority	02.19	Benign neoplasms, except benign neuroendocrine tumors	15	21	10,790.11	1.44%
00532	West Volusia Hospital Authority	06.07	Nerve, nerve root and plexus disorders	5	9	10,753.45	1.43%
00532	West Volusia Hospital Authority	13.05	Other joint disorders	37	61	10,404.81	1.39%
00532	West Volusia Hospital Authority	13.10	Other dorsopathies	47	77	10,255.57	1.37%
00532	West Volusia Hospital Authority	10.05	Chronic lower respiratory diseases	16	26	9,902.53	1.32%
00532	West Volusia Hospital Authority	05.05	Anxiety, dissociative, stress-related, somatoform and other nonpsychotic...	29	45	7,098.52	0.95%

Requested by: ReportScheduler from p316 data [P316]

Generated at: 02:00:49 on 01 May 2022



Cost of Minor

Block of Business ID: EBMSI
 Client ID: 00532
 Paid Date: 4/1/2022 to 4/30/2022

Products: MM, DE, RX, VI

ClientId	Client Name	CategoryId	Category Description	Unique Patients	Claim Count	Paid Amount	Percent of Total
00532	West Volusia Hospital Authority	10.04	Other diseases of upper respiratory tract	12	12	6,940.03	0.93%
00532	West Volusia Hospital Authority	09.05	Pulmonary heart disease and diseases of pulmonary circulation	3	12	6,391.98	0.85%
00532	West Volusia Hospital Authority	09.07	Cerebrovascular diseases	4	16	6,137.73	0.82%
00532	West Volusia Hospital Authority	19.01	Injuries to the head	3	3	5,945.97	0.79%
00532	West Volusia Hospital Authority	18.08	General symptoms and signs	38	44	5,802.69	0.77%
00532	West Volusia Hospital Authority	14.06	Other diseases of the urinary system	6	6	5,789.72	0.77%
00532	West Volusia Hospital Authority	13.13	Other soft tissue disorders	28	32	5,326.26	0.71%
00532	West Volusia Hospital Authority	19.22	Complications of surgical and medical care, not elsewhere classified	1	1	5,304.08	0.71%
00532	West Volusia Hospital Authority	03.01	Nutritional anemias	12	27	5,192.50	0.69%
00532	West Volusia Hospital Authority	12.07	Disorders of skin appendages	3	3	5,002.16	0.67%
00532	West Volusia Hospital Authority	09.04	Ischemic heart diseases	12	13	4,448.55	0.59%
00532	West Volusia Hospital Authority	14.10	Noninflammatory disorders of female genital tract	11	18	4,280.94	0.57%
00532	West Volusia Hospital Authority	02.05	Melanoma and other malignant neoplasms of skin	6	8	4,207.70	0.56%
00532	West Volusia Hospital Authority	19.04	Injuries to the abdomen, lower back, lumbar spine, pelvis and external genitals	3	4	3,894.53	0.52%
00532	West Volusia Hospital Authority	21.15	Persons with potential health hazards related to family and personal history...	25	26	3,889.88	0.52%
00532	West Volusia Hospital Authority	06.06	Episodic and paroxysmal disorders	25	29	3,743.53	0.50%
00532	West Volusia Hospital Authority	02.20	Neoplasms of uncertain behavior, polycythemia vera and myelodysplastic...	10	13	3,709.04	0.49%
00532	West Volusia Hospital Authority	19.13	Effects of foreign body entering through natural orifice	1	2	3,324.39	0.44%
00532	West Volusia Hospital Authority	21.09	Encounters for other specific health care	8	10	3,264.18	0.44%
00532	West Volusia Hospital Authority	18.12	Abnormal findings on diagnostic imaging and in function studies, without...	23	24	3,057.23	0.41%
00532	West Volusia Hospital Authority	01.13	Viral hepatitis	8	20	3,017.62	0.40%
00532	West Volusia Hospital Authority	14.08	Disorders of breast	16	17	3,011.86	0.40%
00532	West Volusia Hospital Authority	03.05	Other disorders of blood and blood-forming organs	10	18	2,754.17	0.37%
00532	West Volusia Hospital Authority	10.11	Other diseases of the respiratory system	6	19	2,649.71	0.35%
00532	West Volusia Hospital Authority	02.03	Malignant neoplasms of respiratory and intrathoracic organs	2	12	2,217.19	0.30%
00532	West Volusia Hospital Authority	02.10	Malignant neoplasms of male genital organs	1	6	2,216.95	0.30%
00532	West Volusia Hospital Authority	18.11	Abnormal findings on examination of other body fluids, substances and...	9	13	2,196.41	0.29%
00532	West Volusia Hospital Authority	05.02	Mental and behavioral disorders due to psychoactive substance use	12	17	2,012.83	0.27%
00532	West Volusia Hospital Authority	10.02	Influenza and pneumonia	5	7	1,882.17	0.25%
00532	West Volusia Hospital Authority	14.04	Urolithiasis	8	10	1,780.15	0.24%

Requested by: ReportScheduler from p316 data [P316]

Generated at: 02:00:50 on 01 May 2022



Cost of Minor

Block of Business ID: EBMSI
 Client ID: 00532
 Paid Date: 4/1/2022 to 4/30/2022

Products: MM, DE, RX, VI

ClientId	Client Name	CategoryId	Category Description	Unique Patients	Claim Count	Paid Amount	Percent of Total
00532	West Volusia Hospital Authority	04.01	Disorders of thyroid gland	18	21	1,568.72	0.21%
00532	West Volusia Hospital Authority	02.02	Malignant neoplasms of digestive organs	1	4	1,467.48	0.20%
00532	West Volusia Hospital Authority	18.06	Symptoms and signs involving cognition, perception, emotional state and...	12	14	1,450.94	0.19%
00532	West Volusia Hospital Authority	07.04	Disorders of lens	2	2	1,381.49	0.18%
00532	West Volusia Hospital Authority	14.02	Renal tubulo-interstitial diseases	2	2	1,262.63	0.17%
00532	West Volusia Hospital Authority	18.09	Abnormal findings on examination of blood, without diagnosis	15	19	1,246.76	0.17%
00532	West Volusia Hospital Authority	07.06	Glaucoma	5	6	1,159.43	0.15%
00532	West Volusia Hospital Authority	21.07	Persons with potential health hazards related to communicable diseases	8	10	1,143.29	0.15%
00532	West Volusia Hospital Authority	01.14	Human immunodeficiency virus [HIV] disease	5	8	1,085.67	0.14%
00532	West Volusia Hospital Authority	18.03	Symptoms and signs involving the skin and subcutaneous tissue	10	10	1,043.07	0.14%
00532	West Volusia Hospital Authority	15.02	Supervision of high risk pregnancy	3	11	1,040.33	0.14%
00532	West Volusia Hospital Authority	13.03	Inflammatory polyarthropathies	7	11	1,030.04	0.14%
00532	West Volusia Hospital Authority	10.03	Other acute lower respiratory infections	2	2	1,023.32	0.14%
00532	West Volusia Hospital Authority	06.11	Other disorders of the nervous system	8	11	1,019.48	0.14%
00532	West Volusia Hospital Authority	05.03	Schizophrenia, schizotypal, delusional, and other non-mood psychotic disorders	4	5	891.35	0.12%
00532	West Volusia Hospital Authority	09.08	Diseases of arteries, arterioles and capillaries	7	8	889.89	0.12%
00532	West Volusia Hospital Authority	09.09	Diseases of veins, lymphatic vessels and lymph nodes, not elsewhere classified	5	7	877.68	0.12%
00532	West Volusia Hospital Authority	14.07	Diseases of male genital organs	9	10	833.66	0.11%
00532	West Volusia Hospital Authority	05.01	Mental disorders due to known physiological conditions	1	6	721.90	0.10%
00532	West Volusia Hospital Authority	11.07	Diseases of peritoneum and retroperitoneum	1	1	721.66	0.10%
00532	West Volusia Hospital Authority	12.09	Other disorders of the skin and subcutaneous tissue	8	9	710.40	0.09%
00532	West Volusia Hospital Authority	03.03	Aplastic and other anemias and other bone marrow failure syndromes	5	5	708.46	0.09%
00532	West Volusia Hospital Authority	13.01	Infectious arthropathies	1	1	707.50	0.09%
00532	West Volusia Hospital Authority	11.01	Diseases of oral cavity and salivary glands	4	6	698.19	0.09%
00532	West Volusia Hospital Authority	12.03	Dermatitis and eczema	3	4	671.70	0.09%
00532	West Volusia Hospital Authority	07.11	Other disorders of eye and adnexa	2	2	667.28	0.09%
00532	West Volusia Hospital Authority	08.03	Diseases of inner ear	1	1	661.62	0.09%
00532	West Volusia Hospital Authority	19.06	Injuries to the elbow and forearm	1	1	659.24	0.09%
00532	West Volusia Hospital Authority	13.11	Disorders of muscles	2	6	651.90	0.09%
00532	West Volusia Hospital Authority	06.04	Other degenerative diseases of the nervous system	5	5	613.50	0.08%

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ClientId	Client Name	CategoryId	Category Description	Unique Patients	Claim Count	Paid Amount	Percent of Total
00532	West Volusia Hospital Authority	04.04	Disorders of other endocrine glands	4	4	605.61	0.08%
00532	West Volusia Hospital Authority	02.13	Malignant neoplasms of thyroid and other endocrine glands	1	5	571.00	0.08%
00532	West Volusia Hospital Authority	15.05	Maternal care related to the fetus and amniotic cavity and possible delivery...	3	4	526.34	0.07%
00532	West Volusia Hospital Authority	01.16	Mycoses	6	7	518.67	0.07%
00532	West Volusia Hospital Authority	05.10	Behavioral and emotional disorders with onset usually occurring in childhood...	2	4	502.12	0.07%
00532	West Volusia Hospital Authority	11.04	Hernia	4	4	485.62	0.06%
00532	West Volusia Hospital Authority	04.07	Other nutritional deficiencies	8	9	459.20	0.06%
00532	West Volusia Hospital Authority	08.04	Other disorders of ear	2	3	437.41	0.06%
00532	West Volusia Hospital Authority	02.14	Malignant neoplasms of ill-defined, other secondary and unspecified sites	1	3	436.87	0.06%
00532	West Volusia Hospital Authority	06.05	Demyelinating diseases of the central nervous system	1	2	434.45	0.06%
00532	West Volusia Hospital Authority	19.03	Injuries to the thorax	2	3	417.15	0.06%
00532	West Volusia Hospital Authority	03.04	Coagulation defects, purpura and other hemorrhagic conditions	5	6	406.68	0.05%
00532	West Volusia Hospital Authority	15.04	Other maternal disorders predominantly related to pregnancy	3	6	389.23	0.05%
00532	West Volusia Hospital Authority	01.21	Bacterial and viral infectious agents	1	3	389.13	0.05%
00532	West Volusia Hospital Authority	18.05	Symptoms and signs involving the genitourinary system	13	15	387.88	0.05%
00532	West Volusia Hospital Authority	19.02	Injuries to the neck	1	3	353.27	0.05%
00532	West Volusia Hospital Authority	19.10	Injuries to the ankle and foot	3	3	347.91	0.05%
00532	West Volusia Hospital Authority	07.07	Disorders of vitreous body and globe	2	2	341.29	0.05%
00532	West Volusia Hospital Authority	07.01	Disorders of eyelid, lacrimal system and orbit	2	2	327.74	0.04%
00532	West Volusia Hospital Authority	14.09	Inflammatory diseases of female pelvic organs	1	1	314.08	0.04%
00532	West Volusia Hospital Authority	07.02	Disorders of conjunctiva	2	2	307.22	0.04%
00532	West Volusia Hospital Authority	09.02	Chronic rheumatic heart diseases	3	3	278.99	0.04%
00532	West Volusia Hospital Authority	01.11	Viral infections characterized by skin and mucous membrane lesions	1	1	258.36	0.03%
00532	West Volusia Hospital Authority	01.15	Other viral diseases	1	1	221.32	0.03%
00532	West Volusia Hospital Authority	04.08	Overweight, obesity and other hyperalimentation	1	1	220.00	0.03%
00532	West Volusia Hospital Authority	18.10	Abnormal findings on examination of urine, without diagnosis	3	3	215.49	0.03%
00532	West Volusia Hospital Authority	14.05	Other disorders of kidney and ureter	4	6	212.81	0.03%
00532	West Volusia Hospital Authority	13.07	Systemic connective tissue disorders	1	1	209.18	0.03%
00532	West Volusia Hospital Authority	05.06	Behavioral syndromes associated with physiological disturbances and...	2	2	209.02	0.03%
00532	West Volusia Hospital Authority	12.04	Papulosquamous disorders	2	2	204.84	0.03%

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Products: MM, DE, RX, VI

ClientId	Client Name	CategoryId	Category Description	Unique Patients	Claim Count	Paid Amount	Percent of Total
00532	West Volusia Hospital Authority	11.10	Other diseases of the digestive system	2	2	186.99	0.02%
00532	West Volusia Hospital Authority	07.10	Visual disturbances and blindness	2	2	180.16	0.02%
00532	West Volusia Hospital Authority	19.05	Injuries to the shoulder and upper arm	1	1	159.08	0.02%
00532	West Volusia Hospital Authority	07.03	Disorders of sclera, cornea, iris and ciliary body	1	1	154.48	0.02%
00532	West Volusia Hospital Authority	15.03	Edema, proteinuria and hypertensive disorders in pregnancy, childbirth and...	1	1	152.84	0.02%
00532	West Volusia Hospital Authority	01.05	Infections with a predominantly sexual mode of transmission	2	3	148.50	0.02%
00532	West Volusia Hospital Authority	19.07	Injuries to the wrist, hand and fingers	1	1	128.25	0.02%
00532	West Volusia Hospital Authority	05.07	Disorders of adult personality and behavior	1	2	127.73	0.02%
00532	West Volusia Hospital Authority	10.01	Acute upper respiratory infections	1	1	124.62	0.02%
00532	West Volusia Hospital Authority	02.06	Malignant neoplasms of mesothelial and soft tissue	1	1	119.71	0.02%
00532	West Volusia Hospital Authority	09.10	Other and unspecified disorders of the circulatory system	1	2	102.18	0.01%
00532	West Volusia Hospital Authority	07.09	Disorders of ocular muscles, binocular movement, accommodation and...	1	1	100.25	0.04%
00532	West Volusia Hospital Authority	13.18	Intraoperative and postprocedural complications and disorders of...	1	1	98.77	0.03%
00532	West Volusia Hospital Authority	12.06	Radiation-related disorders of the skin and subcutaneous tissue	1	2	59.12	0.01%
00532	West Volusia Hospital Authority	21.14	Persons encountering health services in other circumstances	1	1	29.71	0.00%
00532	West Volusia Hospital Authority	10.09	Other diseases of the pleura	1	1	28.82	0.00%
00532	West Volusia Hospital Authority	02.17	Malignant neoplasms of lymphoid, hematopoietic and related tissue	2	2	23.48	0.00%
00532	West Volusia Hospital Authority	15.08	Complications predominantly related to the puerperium	1	1	21.53	0.00%
00532	West Volusia Hospital Authority	13.15	Other osteopathies	1	1	14.67	0.00%
00532	West Volusia Hospital Authority	18.04	Symptoms and signs involving the nervous and musculoskeletal systems	1	1	7.79	0.00%
				1432	2078	749,549.80	100.00%



Cost of Minor

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Products: MM, DE, RX, VI

ClientId	Client Name	CategoryId	Category Description	Unique Patients	Claim Count	Paid Amount	Percent of Total
00532	West Volusia Hospital Authority	01.04	Other bacterial diseases	27	64	161,318.74	5.82%
00532	West Volusia Hospital Authority	13.09	Spondylopathies	64	137	156,549.70	5.65%
00532	West Volusia Hospital Authority	11.02	Diseases of esophagus, stomach and duodenum	86	214	123,937.15	4.47%
00532	West Volusia Hospital Authority	11.06	Other diseases of intestines	70	136	105,190.63	3.80%
00532	West Volusia Hospital Authority	22.1	Emergency Use 2019-nCoV acute respiratory disease	26	76	104,147.14	3.76%
00532	West Volusia Hospital Authority	18.02	Symptoms and signs involving the digestive system and abdomen	171	385	101,740.14	3.67%
00532	West Volusia Hospital Authority	04.02	Diabetes mellitus	199	415	98,600.12	3.56%
00532	West Volusia Hospital Authority	21.01	Persons encountering health services for examinations	516	739	93,350.54	3.37%
00532	West Volusia Hospital Authority	02.08	Malignant neoplasms of breast	12	87	85,179.00	3.07%
00532	West Volusia Hospital Authority	09.03	Hypertensive diseases	85	142	81,103.39	2.93%
00532	West Volusia Hospital Authority	11.09	Disorders of gallbladder, biliary tract and pancreas	19	56	72,520.55	2.62%
00532	West Volusia Hospital Authority	13.10	Other dorsopathies	101	246	65,940.51	2.38%
00532	West Volusia Hospital Authority	14.10	Noninflammatory disorders of female genital tract	49	98	63,169.54	2.28%
00532	West Volusia Hospital Authority	13.04	Osteoarthritis	53	119	60,695.02	2.19%
00532	West Volusia Hospital Authority	13.08	Deforming dorsopathies	20	73	56,784.77	2.05%
00532	West Volusia Hospital Authority	14.03	Acute kidney failure and chronic kidney disease	48	189	56,061.14	2.02%
00532	West Volusia Hospital Authority	02.19	Benign neoplasms, except benign neuroendocrine tumors	64	111	50,779.62	1.83%
00532	West Volusia Hospital Authority	05.04	Mood [affective] disorders	96	306	50,218.65	1.81%
00532	West Volusia Hospital Authority	21.15	Persons with potential health hazards related to family and personal history...	79	110	47,745.40	1.72%
00532	West Volusia Hospital Authority	04.09	Metabolic disorders	148	210	46,776.19	1.69%
00532	West Volusia Hospital Authority	18.08	General symptoms and signs	89	158	43,331.99	1.56%
00532	West Volusia Hospital Authority	09.08	Diseases of arteries, arterioles and capillaries	21	37	43,169.13	1.56%
00532	West Volusia Hospital Authority	09.04	Ischemic heart diseases	30	41	42,706.66	1.54%
00532	West Volusia Hospital Authority	10.05	Chronic lower respiratory diseases	50	127	42,229.51	1.52%
00532	West Volusia Hospital Authority	18.01	Symptoms and signs involving the circulatory and respiratory systems	145	270	41,640.37	1.50%
00532	West Volusia Hospital Authority	11.08	Diseases of liver	41	73	38,907.12	1.40%
00532	West Volusia Hospital Authority	11.05	Noninfective enteritis and colitis	21	45	34,408.29	1.24%
00532	West Volusia Hospital Authority	09.06	Other forms of heart disease	55	88	32,922.04	1.19%
00532	West Volusia Hospital Authority	19.08	Injuries to the hip and thigh	6	28	31,934.19	1.15%
00532	West Volusia Hospital Authority	13.14	Disorders of bone density and structure	7	9	31,654.30	1.14%

Requested by: ReportScheduler from p316 data [P316]

Generated at: 02:03:20 on 01 May 2022



Cost of Minor

Block of Business ID: EBMSI
 Client ID: 00532
 Paid Date: 1/1/2022 to 4/30/2022

Products: MM, DE, RX, VI

ClientId	Client Name	CategoryId	Category Description	Unique Patients	Claim Count	Paid Amount	Percent of Total
00532	West Volusia Hospital Authority	14.04	Urolithiasis	14	32	29,643.95	1.07%
00532	West Volusia Hospital Authority	10.02	Influenza and pneumonia	14	26	28,505.44	1.03%
00532	West Volusia Hospital Authority	13.05	Other joint disorders	88	205	26,411.56	0.95%
00532	West Volusia Hospital Authority	19.09	Injuries to the knee and lower leg	19	44	22,143.98	0.80%
00532	West Volusia Hospital Authority	12.01	Infections of the skin and subcutaneous tissue	17	35	22,062.08	0.80%
00532	West Volusia Hospital Authority	11.04	Hernia	12	22	20,616.10	0.74%
00532	West Volusia Hospital Authority	13.13	Other soft tissue disorders	79	162	18,533.10	0.67%
00532	West Volusia Hospital Authority	03.01	Nutritional anemias	32	108	18,188.51	0.66%
00532	West Volusia Hospital Authority	05.05	Anxiety, dissociative, stress-related, somatoform and other nonpsychotic...	47	122	17,807.58	0.64%
00532	West Volusia Hospital Authority	13.01	Infectious arthropathies	2	8	15,098.38	0.54%
00532	West Volusia Hospital Authority	21.08	Persons encountering health services in circumstances related to reproduction	17	55	15,043.99	0.54%
00532	West Volusia Hospital Authority	14.09	Inflammatory diseases of female pelvic organs	8	14	14,048.72	0.51%
00532	West Volusia Hospital Authority	19.01	Injuries to the head	5	8	13,300.96	0.48%
00532	West Volusia Hospital Authority	10.04	Other diseases of upper respiratory tract	23	34	13,162.48	0.48%
00532	West Volusia Hospital Authority	14.02	Renal tubulo-interstitial diseases	4	9	12,860.67	0.46%
00532	West Volusia Hospital Authority	02.20	Neoplasms of uncertain behavior, polycythemia vera and myelodysplastic...	18	34	12,547.89	0.45%
00532	West Volusia Hospital Authority	03.03	Aplastic and other anemias and other bone marrow failure syndromes	35	56	12,470.10	0.45%
00532	West Volusia Hospital Authority	11.07	Diseases of peritoneum and retroperitoneum	3	3	12,345.73	0.45%
00532	West Volusia Hospital Authority	06.06	Episodic and paroxysmal disorders	49	70	12,339.18	0.45%
00532	West Volusia Hospital Authority	18.12	Abnormal findings on diagnostic imaging and in function studies, without...	73	106	12,237.11	0.44%
00532	West Volusia Hospital Authority	06.07	Nerve, nerve root and plexus disorders	8	17	11,924.53	0.43%
00532	West Volusia Hospital Authority	10.11	Other diseases of the respiratory system	14	39	11,655.51	0.42%
00532	West Volusia Hospital Authority	11.10	Other diseases of the digestive system	10	15	11,551.98	0.42%
00532	West Volusia Hospital Authority	18.09	Abnormal findings on examination of blood, without diagnosis	61	110	11,543.39	0.42%
00532	West Volusia Hospital Authority	19.06	Injuries to the elbow and forearm	6	19	11,234.83	0.41%
00532	West Volusia Hospital Authority	09.07	Cerebrovascular diseases	14	47	10,968.68	0.40%
00532	West Volusia Hospital Authority	09.05	Pulmonary heart disease and diseases of pulmonary circulation	9	29	10,615.51	0.38%
00532	West Volusia Hospital Authority	12.07	Disorders of skin appendages	11	16	10,406.24	0.38%
00532	West Volusia Hospital Authority	05.02	Mental and behavioral disorders due to psychoactive substance use	26	41	10,374.38	0.37%
00532	West Volusia Hospital Authority	14.11	Intraoperative and postprocedural complications and disorders of...	1	1	9,933.10	0.36%

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Cost of Minor

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Products: MM, DE, RX, VI

ClientId	Client Name	CategoryId	Category Description	Unique Patients	Claim Count	Paid Amount	Percent of Total
00532	West Volusia Hospital Authority	21.09	Encounters for other specific health care	28	50	9,930.07	0.36%
00532	West Volusia Hospital Authority	09.09	Diseases of veins, lymphatic vessels and lymph nodes, not elsewhere classified	15	23	9,425.10	0.34%
00532	West Volusia Hospital Authority	14.06	Other diseases of the urinary system	24	36	8,971.27	0.32%
00532	West Volusia Hospital Authority	18.03	Symptoms and signs involving the skin and subcutaneous tissue	24	31	8,895.45	0.32%
00532	West Volusia Hospital Authority	19.22	Complications of surgical and medical care, not elsewhere classified	6	17	8,804.14	0.32%
00532	West Volusia Hospital Authority	01.13	Viral hepatitis	18	62	8,206.86	0.30%
00532	West Volusia Hospital Authority	02.17	Malignant neoplasms of lymphoid, hematopoietic and related tissue	3	13	8,178.29	0.30%
00532	West Volusia Hospital Authority	02.03	Malignant neoplasms of respiratory and intrathoracic organs	2	35	7,974.28	0.29%
00532	West Volusia Hospital Authority	02.05	Melanoma and other malignant neoplasms of skin	9	19	7,303.12	0.26%
00532	West Volusia Hospital Authority	18.04	Symptoms and signs involving the nervous and musculoskeletal systems	11	16	7,168.61	0.26%
00532	West Volusia Hospital Authority	18.06	Symptoms and signs involving cognition, perception, emotional state and...	31	48	6,425.51	0.23%
00532	West Volusia Hospital Authority	03.05	Other disorders of blood and blood-forming organs	21	44	6,418.07	0.23%
00532	West Volusia Hospital Authority	21.07	Persons with potential health hazards related to communicable diseases	42	56	6,196.01	0.22%
00532	West Volusia Hospital Authority	14.08	Disorders of breast	30	39	6,123.23	0.22%
00532	West Volusia Hospital Authority	10.10	Intraoperative and postprocedural complications and disorders of respiratory...	1	2	5,385.61	0.19%
00532	West Volusia Hospital Authority	19.03	Injuries to the thorax	12	18	5,306.21	0.19%
00532	West Volusia Hospital Authority	02.10	Malignant neoplasms of male genital organs	3	21	5,289.54	0.19%
00532	West Volusia Hospital Authority	06.11	Other disorders of the nervous system	22	42	5,001.43	0.18%
00532	West Volusia Hospital Authority	05.03	Schizophrenia, schizotypal, delusional, and other non-mood psychotic disorders	9	18	4,820.44	0.17%
00532	West Volusia Hospital Authority	04.01	Disorders of thyroid gland	48	65	4,553.66	0.16%
00532	West Volusia Hospital Authority	19.04	Injuries to the abdomen, lower back, lumbar spine, pelvis and external genitals	6	9	4,510.99	0.16%
00532	West Volusia Hospital Authority	13.11	Disorders of muscles	8	29	4,321.97	0.16%
00532	West Volusia Hospital Authority	07.04	Disorders of lens	12	17	4,215.72	0.15%
00532	West Volusia Hospital Authority	19.13	Effects of foreign body entering through natural orifice	3	4	3,638.14	0.13%
00532	West Volusia Hospital Authority	15.02	Supervision of high risk pregnancy	6	38	3,536.02	0.13%
00532	West Volusia Hospital Authority	18.11	Abnormal findings on examination of other body fluids, substances and...	16	28	3,486.21	0.13%
00532	West Volusia Hospital Authority	19.02	Injuries to the neck	4	18	3,426.61	0.12%
00532	West Volusia Hospital Authority	10.01	Acute upper respiratory infections	9	10	3,394.52	0.12%
00532	West Volusia Hospital Authority	13.03	Inflammatory polyarthropathies	19	38	3,376.46	0.12%
00532	West Volusia Hospital Authority	07.06	Glaucoma	17	21	3,119.46	0.11%

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 Paid Date: 1/1/2022 to 4/30/2022

Products: MM, DE, RX, VI

ClientId	Client Name	CategoryId	Category Description	Unique Patients	Claim Count	Paid Amount	Percent of Total
00532	West Volusia Hospital Authority	01.14	Human immunodeficiency virus [HIV] disease	8	25	2,929.99	0.11%
00532	West Volusia Hospital Authority	14.07	Diseases of male genital organs	15	21	2,926.71	0.11%
00532	West Volusia Hospital Authority	18.05	Symptoms and signs involving the genitourinary system	40	59	2,865.05	0.10%
00532	West Volusia Hospital Authority	12.09	Other disorders of the skin and subcutaneous tissue	17	24	2,859.67	0.10%
00532	West Volusia Hospital Authority	12.03	Dermatitis and eczema	14	17	2,361.66	0.09%
00532	West Volusia Hospital Authority	05.01	Mental disorders due to known physiological conditions	1	19	2,234.38	0.08%
00532	West Volusia Hospital Authority	14.05	Other disorders of kidney and ureter	15	27	2,168.94	0.08%
00532	West Volusia Hospital Authority	01.16	Mycoses	16	21	2,141.90	0.08%
00532	West Volusia Hospital Authority	04.07	Other nutritional deficiencies	34	36	2,123.30	0.08%
00532	West Volusia Hospital Authority	02.02	Malignant neoplasms of digestive organs	4	13	2,075.95	0.07%
00532	West Volusia Hospital Authority	10.03	Other acute lower respiratory infections	6	6	1,977.30	0.07%
00532	West Volusia Hospital Authority	04.04	Disorders of other endocrine glands	9	14	1,761.14	0.06%
00532	West Volusia Hospital Authority	03.04	Coagulation defects, purpura and other hemorrhagic conditions	12	25	1,752.70	0.06%
00532	West Volusia Hospital Authority	13.12	Disorders of synovium and tendon	2	5	1,695.50	0.06%
00532	West Volusia Hospital Authority	07.01	Disorders of eyelid, lacrimal system and orbit	12	12	1,536.66	0.06%
00532	West Volusia Hospital Authority	19.05	Injuries to the shoulder and upper arm	8	10	1,390.05	0.05%
00532	West Volusia Hospital Authority	08.04	Other disorders of ear	8	13	1,300.94	0.05%
00532	West Volusia Hospital Authority	06.04	Other degenerative diseases of the nervous system	8	11	1,269.35	0.05%
00532	West Volusia Hospital Authority	07.11	Other disorders of eye and adnexa	3	5	1,253.49	0.05%
00532	West Volusia Hospital Authority	15.05	Maternal care related to the fetus and amniotic cavity and possible delivery...	5	6	1,136.27	0.04%
00532	West Volusia Hospital Authority	19.12	Injury of unspecified body region	2	2	1,089.13	0.04%
00532	West Volusia Hospital Authority	05.10	Behavioral and emotional disorders with onset usually occurring in childhood...	3	8	1,066.28	0.04%
00532	West Volusia Hospital Authority	07.10	Visual disturbances and blindness	7	10	1,062.69	0.04%
00532	West Volusia Hospital Authority	07.07	Disorders of vitreous body and globe	4	6	1,057.83	0.04%
00532	West Volusia Hospital Authority	01.15	Other viral diseases	3	4	1,024.12	0.04%
00532	West Volusia Hospital Authority	01.11	Viral infections characterized by skin and mucous membrane lesions	6	9	948.24	0.03%
00532	West Volusia Hospital Authority	02.14	Malignant neoplasms of ill-defined, other secondary and unspecified sites	3	7	938.94	0.03%
00532	West Volusia Hospital Authority	11.01	Diseases of oral cavity and salivary glands	6	8	936.63	0.03%
00532	West Volusia Hospital Authority	19.07	Injuries to the wrist, hand and fingers	6	9	837.18	0.03%
00532	West Volusia Hospital Authority	07.09	Disorders of ocular muscles, binocular movement, accommodation and...	2	7	788.69	0.03%

Requested by: ReportScheduler from p316 data [P316]

Generated at: 02:03:20 on 01 May 2022



Cost of Minor

Block of Business ID: EBMSI
 Client ID: 00532
 Paid Date: 1/1/2022 to 4/30/2022

Products: MM, DE, RX, VI

ClientId	Client Name	CategoryId	Category Description	Unique Patients	Claim Count	Paid Amount	Percent of Total
00532	West Volusia Hospital Authority	13.07	Systemic connective tissue disorders	6	9	784.12	0.03%
00532	West Volusia Hospital Authority	19.10	Injuries to the ankle and foot	5	5	779.91	0.03%
00532	West Volusia Hospital Authority	21.14	Persons encountering health services in other circumstances	6	9	763.70	0.03%
00532	West Volusia Hospital Authority	13.15	Other osteopathies	2	2	753.58	0.03%
00532	West Volusia Hospital Authority	01.05	Infections with a predominantly sexual mode of transmission	7	10	725.27	0.03%
00532	West Volusia Hospital Authority	04.08	Overweight, obesity and other hyperalimentation	2	2	680.00	0.02%
00532	West Volusia Hospital Authority	08.03	Diseases of inner ear	1	1	661.62	0.02%
00532	West Volusia Hospital Authority	15.03	Edema, proteinuria and hypertensive disorders in pregnancy, childbirth and...	2	4	660.07	0.02%
00532	West Volusia Hospital Authority	05.06	Behavioral syndromes associated with physiological disturbances and...	2	6	658.03	0.02%
00532	West Volusia Hospital Authority	05.07	Disorders of adult personality and behavior	3	6	652.60	0.02%
00532	West Volusia Hospital Authority	02.18	In situ neoplasms	2	3	626.56	0.02%
00532	West Volusia Hospital Authority	12.05	Urticaria and erythema	4	5	597.19	0.02%
00532	West Volusia Hospital Authority	07.02	Disorders of conjunctiva	4	5	576.86	0.02%
00532	West Volusia Hospital Authority	02.13	Malignant neoplasms of thyroid and other endocrine glands	1	5	571.00	0.02%
00532	West Volusia Hospital Authority	08.02	Diseases of middle ear and mastoid	5	8	549.91	0.02%
00532	West Volusia Hospital Authority	02.01	Malignant neoplasms of lip, oral cavity and pharynx	1	7	542.08	0.02%
00532	West Volusia Hospital Authority	01.21	Bacterial and viral infectious agents	3	6	532.73	0.02%
00532	West Volusia Hospital Authority	15.04	Other maternal disorders predominantly related to pregnancy	5	8	513.29	0.02%
00532	West Volusia Hospital Authority	09.02	Chronic rheumatic heart diseases	5	5	498.56	0.02%
00532	West Volusia Hospital Authority	02.11	Malignant neoplasms of urinary tract	3	4	476.49	0.02%
00532	West Volusia Hospital Authority	10.07	Other respiratory diseases principally affecting the interstitium	2	5	465.60	0.02%
00532	West Volusia Hospital Authority	06.03	Extrapyramidal and movement disorders	3	5	458.55	0.02%
00532	West Volusia Hospital Authority	12.04	Papulosquamous disorders	3	4	445.24	0.02%
00532	West Volusia Hospital Authority	06.05	Demyelinating diseases of the central nervous system	1	2	434.45	0.02%
00532	West Volusia Hospital Authority	07.05	Disorders of choroid and retina	2	3	418.40	0.02%
00532	West Volusia Hospital Authority	06.08	Polyneuropathies and other disorders of the peripheral nervous system	5	5	377.22	0.01%
00532	West Volusia Hospital Authority	18.07	Symptoms and signs involving speech and voice	1	2	366.10	0.01%
00532	West Volusia Hospital Authority	18.10	Abnormal findings on examination of urine, without diagnosis	6	6	337.19	0.01%
00532	West Volusia Hospital Authority	07.03	Disorders of sclera, cornea, iris and ciliary body	3	3	334.62	0.01%
00532	West Volusia Hospital Authority	02.06	Malignant neoplasms of mesothelial and soft tissue	1	3	267.47	0.01%

Requested by: ReportScheduler from p316 data [P316]

Generated at: 02:03:20 on 01 May 2022



Cost of Minor

Block of Business ID: EBMSI
 Client ID: 00532
 Paid Date: 1/1/2022 to 4/30/2022

Products: MM, DE, RX, VI

ClientId	Client Name	CategoryId	Category Description	Unique Patients	Claim Count	Paid Amount	Percent of Total
00532	West Volusia Hospital Authority	04.10	Postprocedural endocrine and metabolic complications and disorders, not...	2	3	259.60	0.01%
00532	West Volusia Hospital Authority	09.10	Other and unspecified disorders of the circulatory system	2	4	258.00	0.01%
00532	West Volusia Hospital Authority	02.04	Malignant neoplasms of bone and articular cartilage	1	2	237.17	0.01%
00532	West Volusia Hospital Authority	06.09	Diseases of myoneural junction and muscle	2	2	233.74	0.01%
00532	West Volusia Hospital Authority	15.09	Other obstetric conditions, not elsewhere classified	3	5	213.82	0.01%
00532	West Volusia Hospital Authority	12.06	Radiation-related disorders of the skin and subcutaneous tissue	2	3	187.34	0.01%
00532	West Volusia Hospital Authority	08.01	Diseases of external ear	1	1	174.86	0.01%
00532	West Volusia Hospital Authority	21.13	Body mass index	1	1	167.60	0.01%
00532	West Volusia Hospital Authority	19.18	Poisoning by, adverse effects of and underdosing of drugs, medicaments and...	1	1	159.73	0.01%
00532	West Volusia Hospital Authority	10.09	Other diseases of the pleura	4	6	143.52	0.01%
00532	West Volusia Hospital Authority	02.09	Malignant neoplasms of female genital organs	1	2	142.89	0.01%
00532	West Volusia Hospital Authority	19.20	Other and unspecified effects of external causes	1	2	139.08	0.01%
00532	West Volusia Hospital Authority	02.22	Neoplasms of unspecified behavior	3	3	138.06	0.00%
00532	West Volusia Hospital Authority	21.10	Persons with potential health hazards related to socioeconomic and...	2	2	124.26	0.00%
00532	West Volusia Hospital Authority	13.18	Intraoperative and postprocedural complications and disorders of...	1	1	98.77	0.01%
00532	West Volusia Hospital Authority	17.10	Other congenital malformations	1	1	83.99	0.00%
00532	West Volusia Hospital Authority	01.01	Intestinal infectious diseases	1	1	83.57	0.00%
00532	West Volusia Hospital Authority	13.21	Chronic Gout	1	1	83.10	0.00%
00532	West Volusia Hospital Authority	01.02	Tuberculosis	1	1	68.87	0.00%
00532	West Volusia Hospital Authority	13.20	Biomechanical lesions, not elsewhere classified	1	1	63.46	0.00%
00532	West Volusia Hospital Authority	02.15	Malignant neuroendocrine tumors	1	1	57.56	0.00%
00532	West Volusia Hospital Authority	18.13	Abnormal tumor markers	1	1	40.88	0.00%
00532	West Volusia Hospital Authority	15.08	Complications predominantly related to the puerperium	1	1	21.53	0.00%
00532	West Volusia Hospital Authority	22.3	Post COVID-19 condition unspecified	1	1	16.75	0.00%
00532	West Volusia Hospital Authority	21.16	Weeks of Gestation	1	1	12.45	0.00%
				3989	7779	2,771,018.66	100.00%

Requested by: ReportScheduler from p316 data [P316]

Generated at: 02:03:22 on 01 May 2022



Summary of Claims Paid By Location

Block of Business ID: EBMSI
Client ID: 00532

Paid Date: 4/1/2022 to 4/30/2022

Description	Claims	Medical	Dental	Vision	Prescription	Disability	Total Paid
00532-West Volusia Hospital Authority							
miCareDeLand	2034	330,889.03	0.00	0.00	0.00	0.00	330,889.03
miCareDelton	1771	365,498.24	0.00	0.00	0.00	0.00	365,498.24
miCarePierse	232	53,162.53	0.00	0.00	0.00	0.00	53,162.53
00532 Totals:	4037	749,549.80	0.00	0.00	0.00	0.00	749,549.80



Summary of Claims Paid By Location

Block of Business ID: EBMSI
Client ID: 00532

Paid Date: 1/1/2022 to 4/30/2022

Description	Claims	Medical	Dental	Vision	Prescription	Disability	Total Paid
00532-West Volusia Hospital Authority							
DeLand	9	27,633.06	0.00	0.00	0.00	0.00	27,633.06
Deltona	5	0.00	0.00	0.00	0.00	0.00	0.00
miCareDeLand	7119	1,196,701.46	0.00	0.00	0.00	0.00	1,196,701.46
miCareDeltona	6723	1,437,260.24	0.00	0.00	0.00	0.00	1,437,260.24
miCarePierse	694	109,423.90	0.00	0.00	0.00	0.00	109,423.90
Pierse	1	0.00	0.00	0.00	0.00	0.00	0.00
00532 Totals:	14551	2,771,018.66	0.00	0.00	0.00	0.00	2,771,018.66



Top Providers by Paid Amount for Tins: '204552956'

Block of Business ID: EBMSI
Client ID: 00532

Paid Date: 4/1/2022 to 4/30/2022

Tin	NPI	Provider	City	State	Specialty	Claim Count	Billed Charges	Over UCR	PPO Discount	Allowed	Plan Paid	Patient Resp
20-4552956	1942540356	Micare LLC	Billings	MT	Clinic	1038	0.00	0.00	0.00	0.00	0.00	0.00



Top Providers by Paid Amount for Tins: '204552956'

Block of Business ID: EBMSI
Client ID: 00532

Paid Date: 1/1/2022 to 4/30/2022

Tin	NPI	Provider	City	State	Specialty	Claim Count	Billed Charges	Over UCR	PPO Discount	Allowed	Plan Paid	Patient Resp
20-4552956	1942540356	Micare LLC	Billings	MT	Clinic	3744	0.00	0.00	0.00	0.00	0.00	0.00



Top Providers by Paid Amount for Tins: '550799729'

Block of Business ID: EBMSI
Client ID: 00532

Paid Date: 4/1/2022 to 4/30/2022

Tin	NPI	Provider	City	State	Specialty	Claim Count	Billed Charges	Over UCR	PPO Discount	Allowed	Plan Paid	Patient Resp
55-0799729	1467907626	Nefhs Deland 1205	Deland	FL	Clinic	1	70.00	0.00	0.00	70.00	0.00	0.00



Top Providers by Paid Amount for Tins: '550799729'

Block of Business ID: EBMSI
Client ID: 00532

Paid Date: 1/1/2022 to 4/30/2022

Tin	NPI	Provider	City	State	Specialty	Claim Count	Billed Charges	Over UCR	PPO Discount	Allowed	Plan Paid	Patient Resp
55-0799729	1467907626	Nefhs Deland 1205	Deland	FL	Clinic	3	215.00	0.00	0.00	215.00	0.00	0.00
55-0799729	1427605534	NEFHS Deltona Medical	Deltona	FL	Hospital	1	199.00	0.00	0.00	199.00	0.00	0.00
55-0799729	1467907626	Off Site Testing	Deland	FL	Hospital	5	250.00	0.00	0.00	250.00	0.00	0.00



CLAIMS PAID BY MONTH

Paid Date: 1/1/22 to 4/30/22

Location Name	Month	Hospital	Laboratory	PCP	Specialty	Facility Physician	Total Claims Count	Total Paid Claims	Total Fixed Costs	Employee Count	PEPM Cost/Employee	Hospital PEPM	Lab PEPM	PCP PEPM	Specialty PEPM	Facility PEPM
00532 - West Volusia Hospital Authority																
miCareDeLand	01-2022	\$84,367.53	\$35,031.92	\$0.00	\$67,661.77	\$837.06	1122	\$187,898.28	\$0.00	700	\$268.43	\$120.53	\$50.05	\$0.00	\$96.66	\$1.20
miCareDeLand	02-2022	\$63,470.11	\$16,812.99	\$0.00	\$51,186.28	\$35.70	734	\$131,505.06	\$0.00	684	\$192.26	\$92.79	\$24.58	\$0.00	\$74.83	\$0.05
miCareDeLand	03-2022	\$85,861.37	\$13,327.69	\$0.00	\$73,523.72	\$1,366.49	744	\$174,079.27	\$0.00	696	\$250.11	\$123.36	\$19.15	\$0.00	\$105.64	\$1.96
miCareDeLand	04-2022	\$84,429.73	\$17,585.57	\$0.00	\$89,383.67	\$178.75	902	\$191,577.72	\$0.00	698	\$274.47	\$120.96	\$25.19	\$0.00	\$128.06	\$0.26
	Subtotal:	\$318,128.74	\$82,758.17	\$0.00	\$281,755.42	\$2,418.00	3502	\$685,060.33	\$0.00	2778	\$246.60	\$114.52	\$29.79	\$0.00	\$101.42	\$0.87
miCareDelton	01-2022	\$71,096.38	\$19,606.04	\$0.00	\$96,139.36	\$738.03	985	\$187,579.81	\$0.00	572	\$327.94	\$124.29	\$34.28	\$0.00	\$168.08	\$1.29
miCareDelton	02-2022	\$30,016.66	\$10,364.50	\$0.00	\$65,774.20	\$21.42	677	\$106,176.78	\$0.00	568	\$186.93	\$52.85	\$18.25	\$0.00	\$115.80	\$0.04
miCareDelton	03-2022	\$60,910.48	\$12,402.05	\$0.00	\$77,500.47	\$1,931.33	786	\$152,744.33	\$0.00	566	\$269.87	\$107.62	\$21.91	\$0.00	\$136.93	\$3.41
miCareDelton	04-2022	\$91,384.84	\$16,656.30	\$0.00	\$117,847.69	\$807.50	953	\$226,696.33	\$0.00	562	\$403.37	\$162.61	\$29.64	\$0.00	\$209.69	\$1.44
	Subtotal:	\$253,408.36	\$59,028.89	\$0.00	\$357,261.72	\$3,498.28	3401	\$673,197.25	\$0.00	2268	\$296.82	\$111.73	\$26.03	\$0.00	\$157.52	\$1.54
miCarePierso	01-2022	\$11,785.78	\$2,980.59	\$0.00	\$4,336.58	\$198.31	96	\$19,301.26	\$0.00	69	\$279.73	\$170.81	\$43.20	\$0.00	\$62.85	\$2.87
miCarePierso	02-2022	\$17,257.20	\$895.91	\$0.00	\$2,369.16	\$0.00	49	\$20,522.27	\$0.00	74	\$277.33	\$233.21	\$12.11	\$0.00	\$32.02	\$0.00
miCarePierso	03-2022	\$2,618.20	\$1,986.12	\$0.00	\$3,140.55	\$617.35	69	\$8,362.22	\$0.00	75	\$111.50	\$34.91	\$26.48	\$0.00	\$41.87	\$8.23
miCarePierso	04-2022	\$24,811.20	\$2,215.78	\$0.00	\$9,852.28	\$87.18	84	\$36,966.44	\$0.00	74	\$499.55	\$335.29	\$29.94	\$0.00	\$133.14	\$1.18
	Subtotal:	\$56,472.38	\$8,078.40	\$0.00	\$19,698.57	\$902.84	298	\$85,152.19	\$0.00	292	\$291.62	\$193.40	\$27.67	\$0.00	\$67.46	\$3.09
N/A	03-2022	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	\$241,625.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
N/A	04-2022	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	\$87,250.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Subtotal:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	\$328,875.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total:	\$628,009.48	\$149,865.46	\$0.00	\$658,715.71	\$6,819.12	7201	\$1,443,409.77	\$328,875.00	5338	\$270.40	\$117.65	\$28.08	\$0.00	\$123.40	\$1.28

Parameters

Beginning Location:

Ending Location:

Paid Date: 1/1/2022-4/30/2022

Reporting Period: CLIENTYTD

Location: 000-zzzzz

** Census Count Comments: Membership is counted per location, per department, or per plan for each month; an individual with a change may be counted more than one time.



WVHA miCare Clinic Deland and Deltona

April 2022 Report

miCare Utilization and Capacity

miCare Utilization and Capacity

	Capacity Available for Scheduled Appointments	Total Capacity Used for Scheduled Appointments	% of Total Capacity Scheduled for Appointments	Total Capacity Available for Unscheduled Appointments	% of Total Capacity Available for Appointments
Deland					
2022	187	133	71%	54	29%

	Capacity Available for Scheduled Appointments	Total Capacity Used for Scheduled Appointments	% of Total Capacity Scheduled for Appointments	Total Capacity Available for Unscheduled Appointments	% of Total Capacity Available for Appointments
Deltona					
2022	156	115	74%	41	26%

	Capacity Available for Scheduled Appointments	Total Capacity Used for Scheduled Appointments	% of Total Capacity Scheduled for Appointments	Total Capacity Available for Unscheduled Appointments	% of Total Capacity Available for Appointments
Deland and Deltona					
2022	343	248	73%	95	27%

Total Hours Available: Total hours available for members to schedule, minus scheduled Admin Time

% Total Utilized Hours: Total time that has been scheduled (including "no-shows" since this time was unavailable for other members to schedule an appointment)

miCare Utilization by Day of the Week

DeLand	Monday	Tuesday	Wednesday	Thursday	Friday
2022	80%	80%	73%	51%	68%

Deltona	Monday	Tuesday	Wednesday	Thursday	Friday
2022	76%	76%		69%	74%

Key Insights:

- Between the two clinics 73% of the available capacity was used for scheduled appointments; 27% of time was available for walk-ins and other unscheduled patient care activities
- "No Shows" is where patient didn't attend their scheduled clinic appointment
 - DeLand - 6%
 - Deltona - 14%

Such no shows create systematic "waste" since this scheduled appointment slot was not available to other members

- Administrative Time (chart reviews, medication follow-ups, referrals, provider-to-provider communication; etc.) represent approx. 2% of total capacity and is in line with industry standard for this type of patient care model

miCare Member Migration

April 2022

	Total Unique Patients with Appointments	Total Eligible Membership	Penetration of Membership (%)
Total	629	1,272	49%

*The data above represents unique members, several of who had multiple clinic visits on month

miCare Visit Type Frequency

Deland

#	Visit Type Description	Visit Count	% of Total
1	Medication Pick Up	560	55%
2	Lab Ordered by a miCare Provider	118	12%
3	Recheck/ Follow-Up	87	9%
4	Regular Visit, 1-2 Issues/Medications	54	5%
5	Med Pick Up Pt Assist Program	37	4%
6	Lab Ordered by a Non-miCare Provider	22	2%
7	Hospital Follow-up	19	2%
7	Phone Recheck	19	2%
9	Physical/Well Exams (Women/Men 18 and over)	17	2%
10	1st Clinic Visit	16	2%
10	Phone Regular Visit	16	2%
12	Nurse Visit	14	1%
13	Phone Sick/Urgent	11	1%
14	Chronic Disease Mgmt	10	1%
14	Sick/Urgent	10	1%
16	Regular Visit, 3+ Issues/Medications	5	0%
17	Community Resource	2	0%
17	Immunization/Shot	2	0%
Overall - Total		1,019	

Location	Visit Count	% of Total
Onsite	960	94%
Telephone	59	6%
Overall - Total	1,019	

Deltona

#	Visit Type Description	Visit Count	% of Total
1	Recheck/ Follow-Up	86	25%
2	Lab Ordered by a miCare Provider	77	22%
3	Regular Visit, 1-2 Issues/Medications	33	9%
4	Phone Recheck	25	7%
5	Phone Regular Visit	21	6%
6	Sick/Urgent	20	6%
7	1st Clinic Visit	18	5%
8	Med Pick Up Pt Assist Program	13	4%
9	Hospital Follow-up	10	3%
10	Lab Ordered by a Non-miCare Provider	9	3%
10	Physical/Well Exams (Women/Men 18 and over)	9	3%
12	Chronic Disease Mgmt	8	2%
13	Phone Sick/Urgent	7	2%
14	Nurse Visit	5	1%
15	Immunization/Shot	4	1%
16	Regular Visit, 3+ Issues/Medications	3	1%
17	Procedure	2	1%
18	Community Resource	1	0%
	Overall - Total	351	

Location	Visit Count	% of Total
Onsite	311	89%
Telephone	40	11%
Overall - Total	351	

The data above includes all visits completed by the clinical team including Nurses, Phlebotomy, Nurse Practitioners, and Health Coaches.



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Programs: 386-734-2236
386-943-8823 (fax)

Deltona Counseling
Center 840 Deltona
Blvd., Suite K Deltona,
FL 32725
Counseling and Programs:
386-860-1776
386-860-6006 (fax)

Flagler Counseling
Center
25 N Old Kings Road #7B
Palm Coast, FL 32137
386-738-9169
386-943-8823

S. Daytona Counseling Center
1000 Big Tree
Road Daytona
Beach, FL
32114 386-301-
4073
386-492-7638 (fax)



CREDIBILITY • INTEGRITY • ACHIEVEMENT



May 1, 2022

West Volusia Hospital Authority

Monthly Enrollment Report

In the month of April there were 215 appointments to assist with new applications and 37 appointments to assist with pended applications from March-April. For a total of 252 Interviews with clients.

166 applications were submitted for verification and enrollment. Of these, 166 were processed by the end of the month includes the roll overs 0 from previous month) leaving the balance of 0 to roll over into May 2022 for approval.

Of the 166 that were processed, 152 were approved and 6 were denied. There were 8 pended remaining.

Currently applications are being processed, approved and the client enrolled in 7 business days. Current enrollment with EBMS is taking up to 3-5 days to appear active in system.

Outreach Efforts:

- Attended West Volusia Community Partners meeting
- Reached out to all clients due to renew with a reminder phone call as well as the reminder letter
- Attended Event held by FWA
- Communicating with Head start program, put flyers at supermarkets and other organizations that allowed us to do so such as YMCA, One Stop Career Center. Researching events we can be a part of.

Respectfully submitted by Gail Hallmon



Residential Treatment Services

Service Description:

SMA Healthcare provides residential substance use treatment to residents of the WVHA service area at Deland Men's Residential Treatment (DMRT). DMRT is a 54 bed, male-only, long-term treatment facility focusing on treatment for primary substance use and co-occurring disorders. FY 21-22 WVHA funding is \$550,000. All residential services have continued throughout the COVID-19 pandemic with enhanced safety precautions. Some of the enhanced safety precautions have limited the number of beds that can be utilized at one time due to the need for an isolation room to be available for intakes and/or COVID infected residents.

Need Statement:

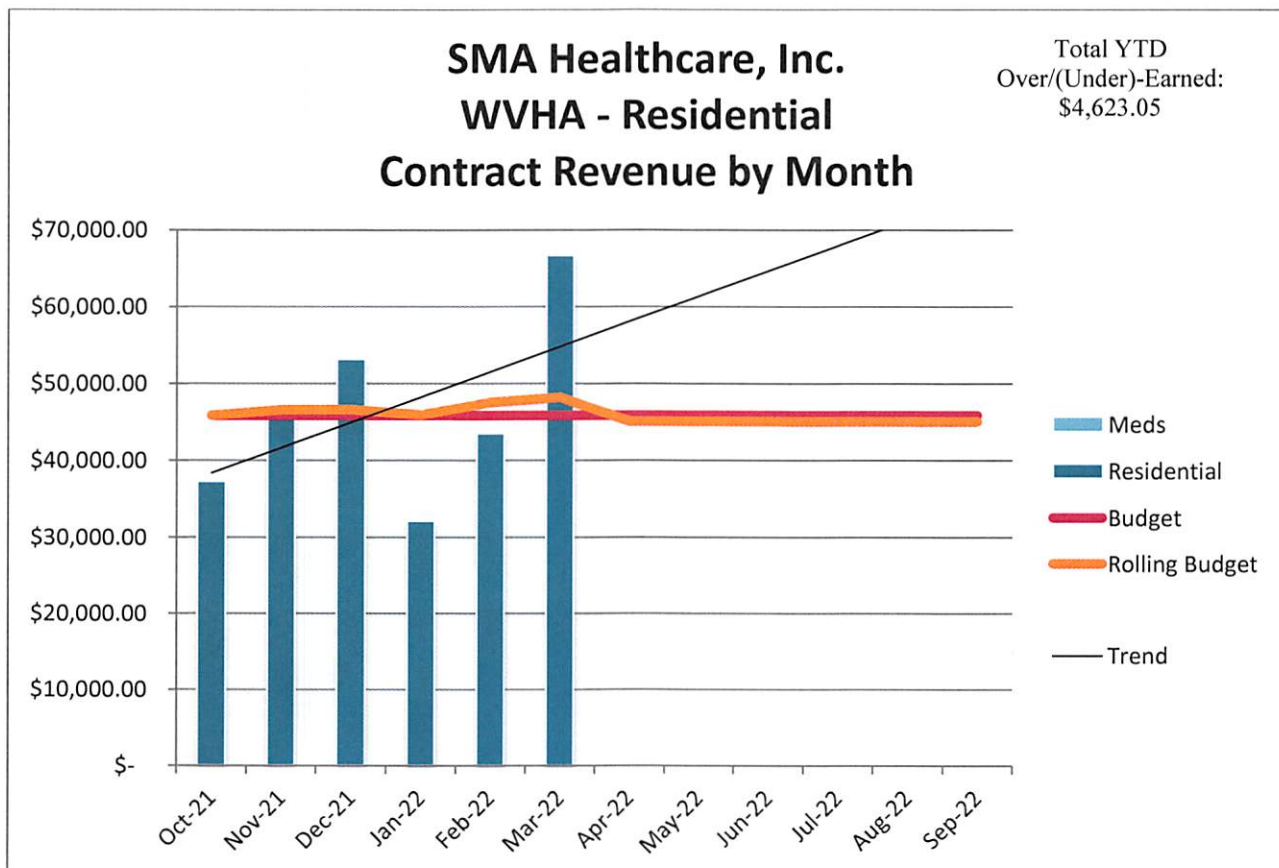
The residential treatment services provided at DMRT are critical to the community as it is the only publicly funded residential addictions treatment programs of its kind in Volusia County. These residential services prevent inappropriate utilization of the emergency room of hospitals in our county and allow for an expeditious transfer of individuals in need of behavioral health services.

Number of Persons Served:

October 21- March 22: 67

Utilization:

51% Utilization





Psychiatric Services Clinic for Homeless Individuals

Service Description:

Homeless individuals typically seek out or are referred to care at an emergency room for psychiatric services. SMA provides psychiatric services and physical health screenings at SMA's Calvin Street clinic and on-site at Deland Men's Residential Treatment. During this contract period, SMA also began partnering with MiCare, Deland, to provide onsite services one day per week to members seeking psychiatric services. Providing accessible services prevents the deterioration of an individual's mental and/or physical health thereby decreasing the need for emergency room visits and hospitalization.

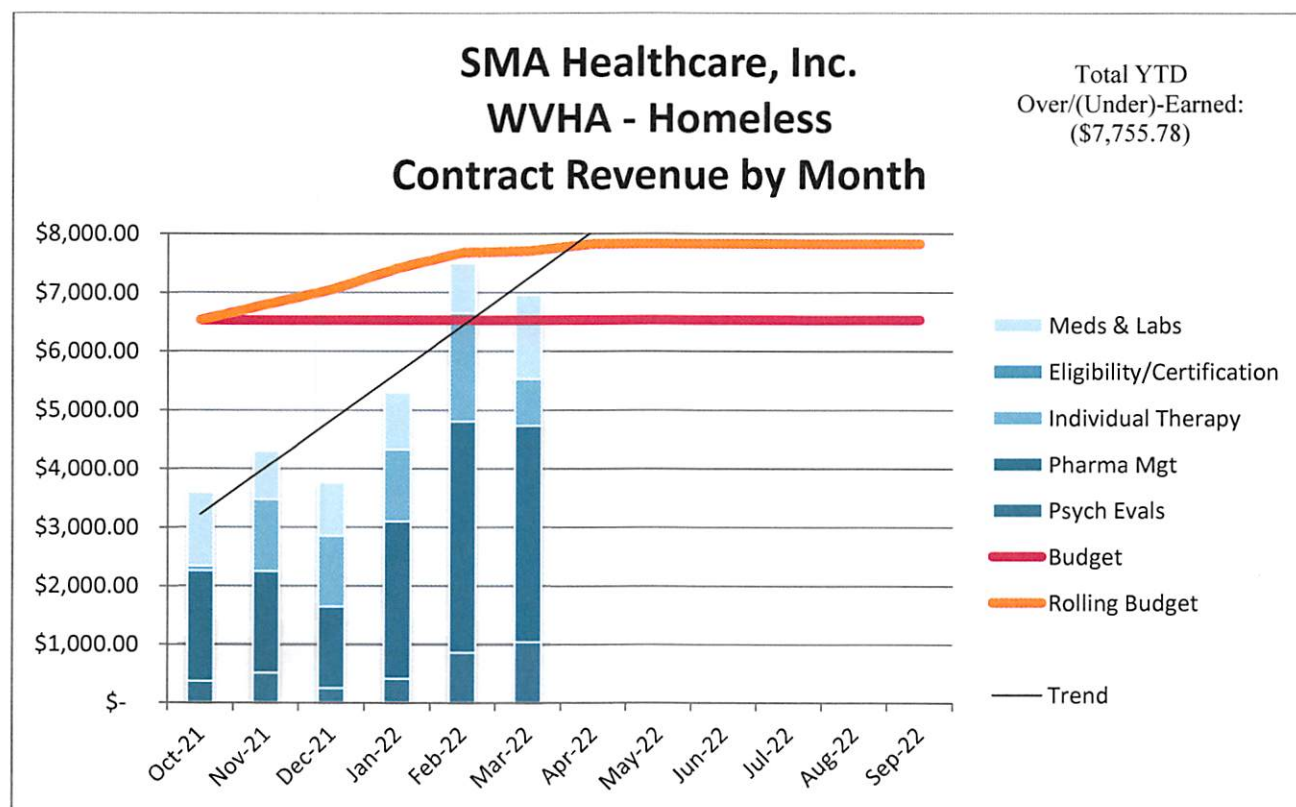
Services provided include: psychiatric evaluation and treatment planning; psychotropic medication prescription and management; monitoring for side effects and tardive dyskinesia; ordering of lab work; crisis intervention, including initiation of Baker and Marchman Acts; medication prescriptions for clients filled through the SMA Pharmacy. Funding from this grant is used to cover the cost of medications from initial prescription through Patient Assistance Program (PAP) approval along with any co-pays. FY 21-22 WVHA funding is \$78,336.

Number of Persons Served:

October 21- March 22: Psychiatric Evaluation – 26 Medication Management – 144
Individual Therapy – 48

UTILIZATION:

40% Utilization





Baker Act/Marchman Act/Emergency Psychiatric and Detoxification Services

Service Description:

SMA Healthcare's Chet Bell Crisis Center houses three distinct units. The Emergency Screening Unit provides public access to crisis services via a face-to-face assessment 24 hours per day. The Crisis Stabilization Unit offers 30 beds for people who need acute psychiatric care and the Detox Unit has 19 beds for people who need a medically monitored detoxification from addictive substances. Each unit is staffed around the clock with registered nurses, behavioral health technicians, and clinical staff working under the supervision of a physician. A psychiatrist and or psychiatric APRN assesses clients on the CSU seven days a week and is available by phone 24 hours per day, including weekends and holidays. The Detox Unit medical staff consists of one APRN with MD oversight. It is also staffed 365 days a year, with 24 hours a day on-call availability. FY 21-22 WVHA funding is \$300,000. All crisis and detoxification services have continued throughout the COVID-19 pandemic with enhanced safety precautions.

Need Statement:

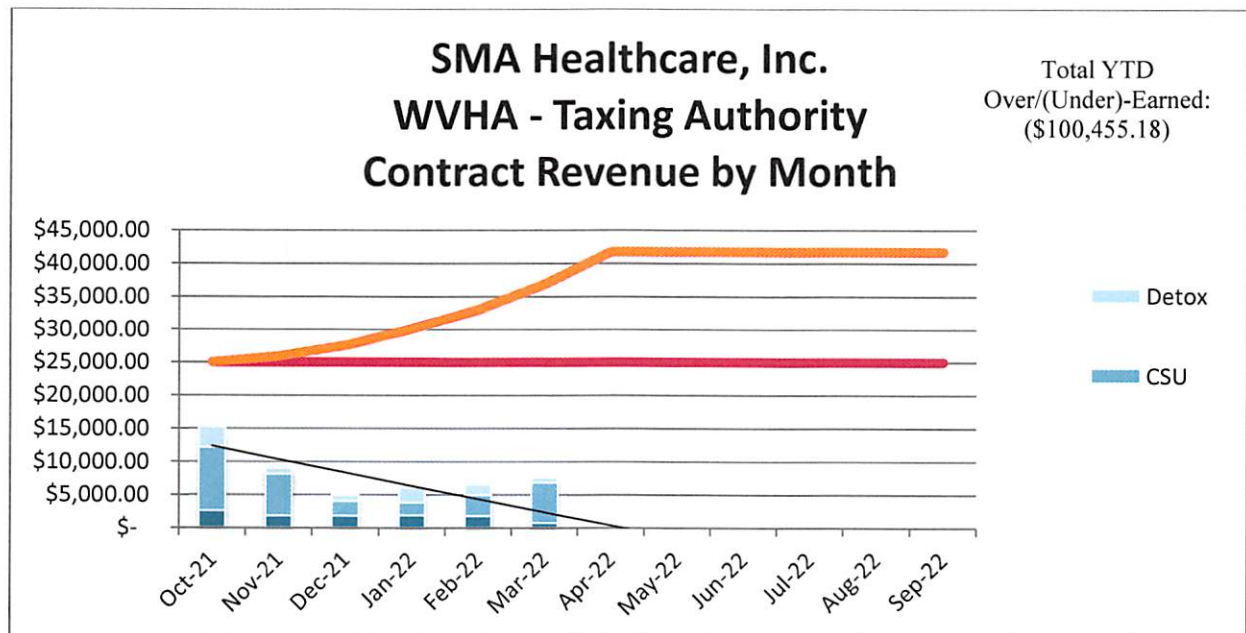
SMA's Crisis Stabilization Unit is a licensed Baker Act Receiving Facility and the Detox Unit is a licensed Marchman Act Receiving Facility. The CBCC has the only public receiving facilities in Volusia and Flagler Counties. These services are primarily funded through a contract with the Florida Department of Children and Families and require local match. WVHA funding serves as a portion of the 25% local match requirement.

Number of WVHA funded Persons Served:

October 21- March 22: Emergency Services/Crisis Stabilization – 147 Detox – 37

Utilization:

17% Utilization





TESTING FOR HIV IS THE GATEWAY TO TREATMENT, CARE AND PREVENTION

2021-2022 WVHA Verbal Utilization & Efficacy Report

HIV Outreach Objectives

- Provide a community mobilization component of HIV prevention benefits for empowering VULNERABLE POPULATION both individually and collectively.
- Increase identification of existing HIV infection
- Provide relevant and comprehensive HIV prevention programs to reduce morbidity, mortality and HIV related health disparities.
- Provide treatment for pre-exposure prophylaxis (PrEP) and post-exposure prophylaxis (nPEP) services
- HIV and organizational planning to sustain current outreach objectives, continuing to reduce costs to the WVHA by averting new HIV infections
- Streamline ACCESS into HIV care and increase continuity of care
- Address HIV Stigma

RAAO Services

<p>Talk, Test, Treat</p> <ul style="list-style-type: none"> • Providing HIV Counseling, Testing and Continuum of Care • Condom Distribution & Safe Sex Education • Expand and strengthen community involvement of care 	<p>COVID Outreach & Testing</p> <p>Providing Prevention Education and PPE, and treatment referral for CoVID Positives</p>
<p>Pathway to PrEP and nPEP - an HIV prevention medication</p>	<p>C.L.E.A.R.</p> <p>Choosing Life! Empowerment, Action, Results</p> <p>Implementing Packaged HIV-Prevention Interventions for HIV-Positive Individuals and those at high risk</p>
<p>Mobile Outreach to Address Health Disparities</p> <p>“Hard to Reach and Vulnerable Population”</p>	<p>Permitting the Use of a Physical Mailing Address</p>
<p>State ID and Birth Certificate/SS Card Procurement</p> <p>Empowering “community stakeholders” to meet eligibility guidelines</p>	<p>Providing Affordable Care Act Marketplace coverage <u>transitioning</u> individuals from the WVHA Health Card</p>
<p>Sickle Cell Awareness</p>	<p>Housing for HIV positives/at high risk and Hep C homeless individuals</p>
<p>RAAO WORKS: “From Incarceration to Community: Restoring dignity for people living with HIV Corrections Transgender and Cis Community Support group to that provide clients with soft skill reinforcement to become job ready with a continuum of care for HIV treatment. insurance.</p>	
<p>Community Partnerships</p>	
<p>Referrals from Advent Health & Halifax Health</p>	<p>Department of Corrections</p>
<p>Link to care “Pregnant Woman”</p> <p>Referral to Healthy Start</p>	<p>Link to care “Mental Health & Substance Abuse”</p> <p>Referral to SMA, other local and non local facilities</p>

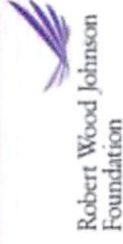
National Recognition



"There weren't many resources and there weren't many services here for people like me. And I wanted to have a presence here for people that were at risk or had HIV, so I started Rising Against All Odds from a street corner handing out condoms with a poster board with magic marker on it."

— Brenda Flowers

**Recipient of the Robert Wood Johnson Foundation - AIDS
United Award for Health Equity**



Local Accolades



Community Spotlight: People's Choice Award

This award goes to

RISING AGAINST ALL ODDS INC

in recognition of their demonstrated commitment to community engagement
through their support of individual students, organizations, and/or programs
in the 2021-2022 year.

A handwritten signature in black ink, appearing to read "Kevin Winchell", written over a horizontal line.

KEVIN WINCHELL

Associate Director of
Community Engagement

A handwritten signature in black ink, appearing to read "Taylor Hibbel", written over a horizontal line.

TAYLOR HIBEL

Associate Director of Bonner Program &
Community Engagement

Successful Site Visits

- Dreggors, Rigsby & Teal, P.A. performed a contractual “site visit” where RAAO achieved a 100% for being compliant with the service agreement between RAAO and the WVHA.
- A state representative from the Florida Department of Health in Tallahassee conducted a bi-annual “monitoring visit” and remarked about RAAO’s welcoming non-clinical environment. Overall, RAAO passed this monitoring visit with superb praise from this senior state employee on meeting the requirements as stated in the Memorandum of Agreement with the Florida Department of Health.

October 2021 to March 2022

Utilization Summary

- RAAO provided HIV Outreach services to 798 unique unduplicated individuals between October 1, 2021 and March 31, 2022
- RAAO provided 2,306 service instances or interactions with clients through the HIV program between October 1, 2021 and March 31, 2022
- RAAO submitted 131 prescreened WVHA Health Card applications to The House Next Door between October 1, 2021 and March 31, 2022
- RAAO RX (non-WVHA) covers infectious disease treatment for over 80 clients living with HIV or Hepatitis C, reducing WVHA medical costs

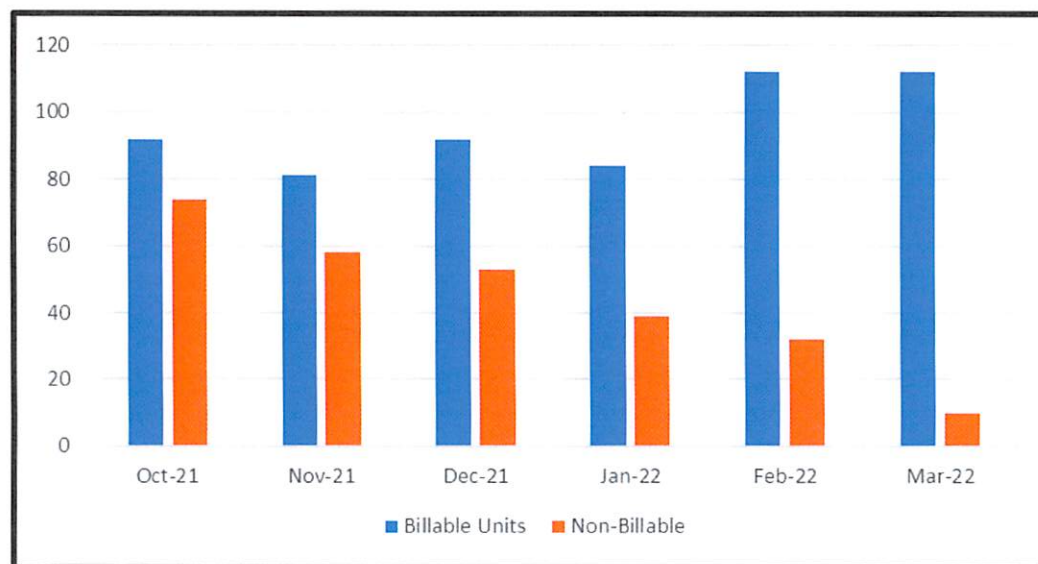
HIV Program Utilization Summary

(Revenue)

Reimbursement Month	Total Reimbursement
Oct-21	\$14,150
Nov-21	\$12,450
Dec-21	\$14,675
Jan-22	\$13,200
Feb-22	\$17,275
Mar-22	\$16,850
Total	\$88,600

Total funding allocated for the fiscal year 2021-2022 is \$116,925, leaving a balance of \$28,425 for the remaining 6 months.

HIV Testing & Counseling



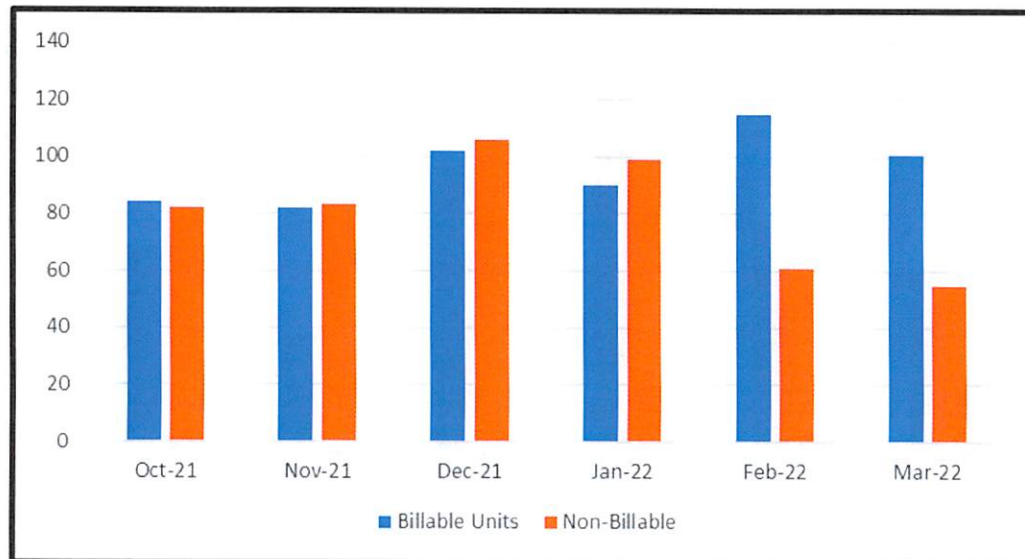
Month	Billable Units	Non-Billable Units	Total
Oct-21	92	74	\$9,200
Nov-21	81	58	\$8,100
Dec-21	92	53	\$9,200
Jan-22	84	39	\$8,400
Feb-22	112	32	\$11,200
Mar-22	112	10	\$11,200
Total	573	266	\$57,300

Private Insurance is reimbursed at \$169 per one hour *in office settings*.

RAAO is reimbursed for HIV Outreach Testing & Counseling in outlying areas with transportation barriers, in homeless encampments and in Florida's climate conditions at \$100 per hour.



Health & Behavioral Education

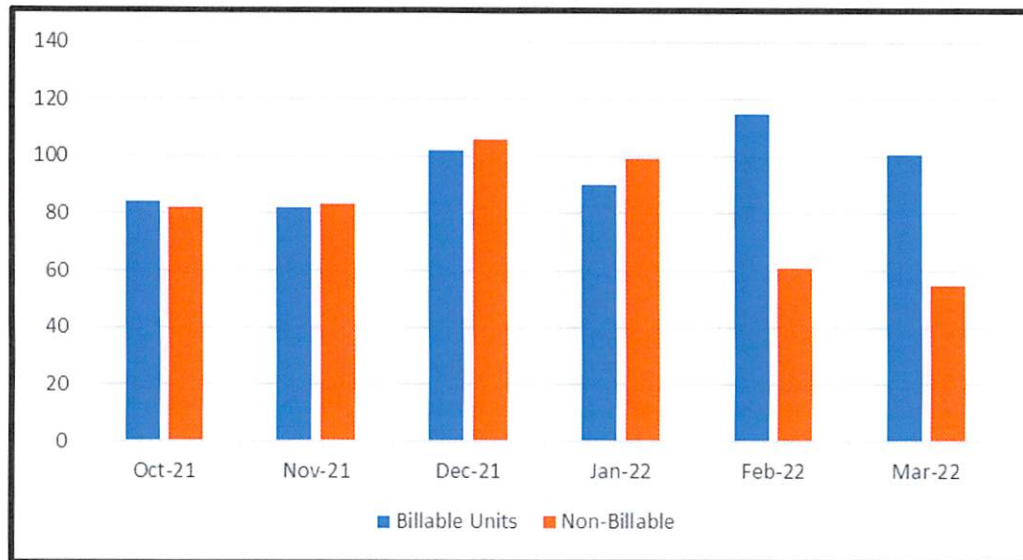


Month	Billable Units	Non-Billable Units	Total
Oct-21	84	82	\$4,200
Nov-21	82	83	\$4,100
Dec-21	102	106	\$5,100
Jan-22	90	99	\$4,500
Feb-22	115	61	\$5,750
Mar-22	101	55	\$5,050
Total	574	486	\$28,700

Medicaid/Medicare Behavioral Assessment is reimbursed at \$385.19 at one per year

RAAO is reimbursed for Health and Behavioral at \$50 per half hour (30 minutes) a average of one post test per year; risk assessment and prevention supplies average three time per year.

Health & Behavioral Education

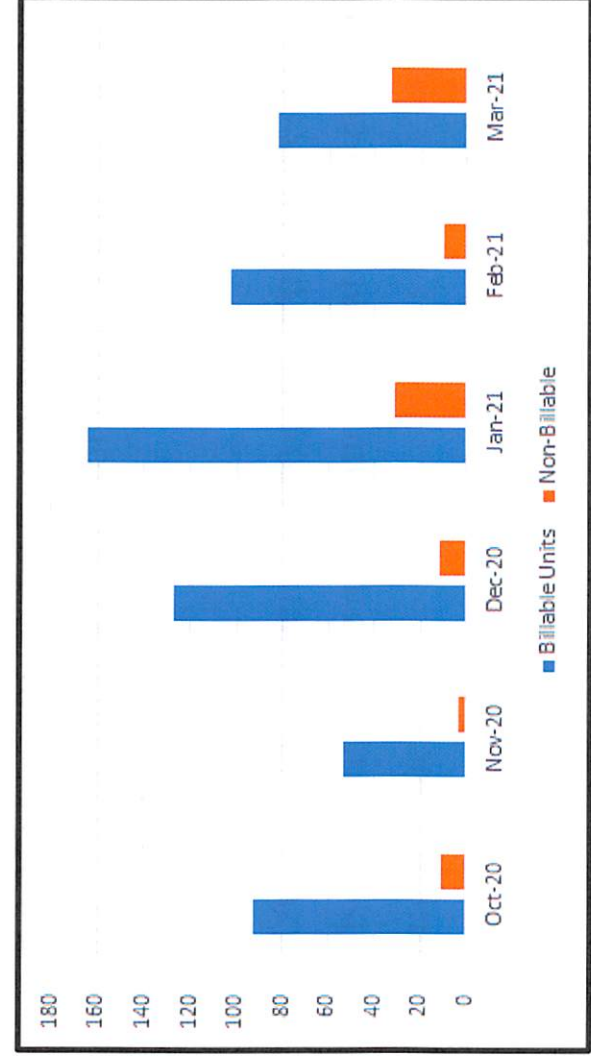


Month	Billable Units	Non-Billable Units	Total
Oct-21	84	82	\$4,200
Nov-21	82	83	\$4,100
Dec-21	102	106	\$5,100
Jan-22	90	99	\$4,500
Feb-22	115	61	\$5,750
Mar-22	101	55	\$5,050
Total	574	486	\$28,700

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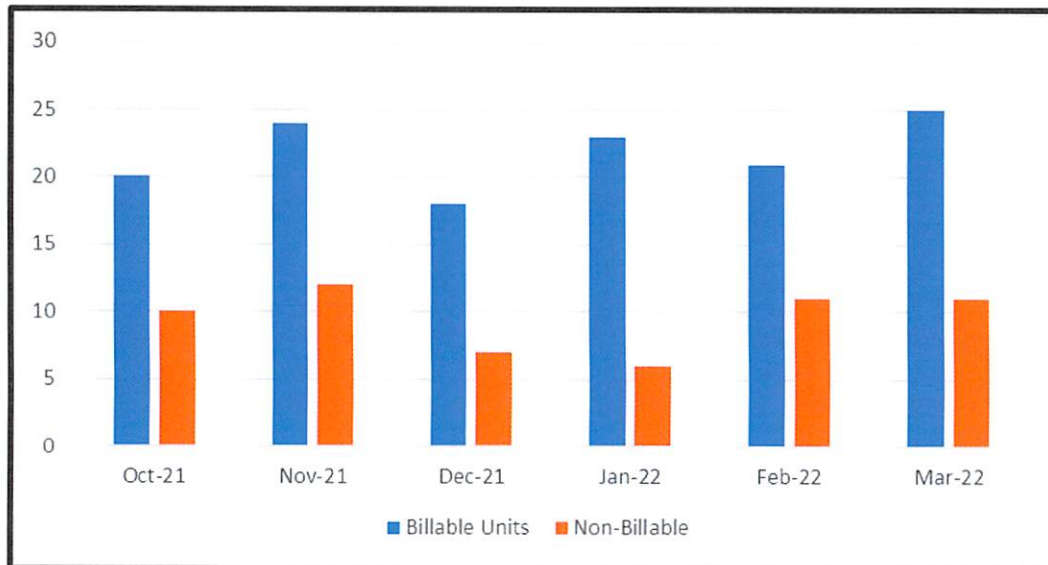
Case Management / Continuum of Care / Transportation



Month	Billable Units	Non-Billable Units	Total
Oct-21	30	62	\$750
Nov-21	10	52	\$250
Dec-21	15	64	\$375
Jan-22	12	47	\$300
Feb-22	13	36	\$325
Mar-22	24	69	\$600
Total	104	330	\$2,600

Medicaid/Medicare Case Management is reimbursed at \$61.37 per 20 minutes; RAAO is reimbursed for Case Management / Continuum of Care / Transportation at \$25 per half hour (30 minutes) with a maximum of two hours per month per client

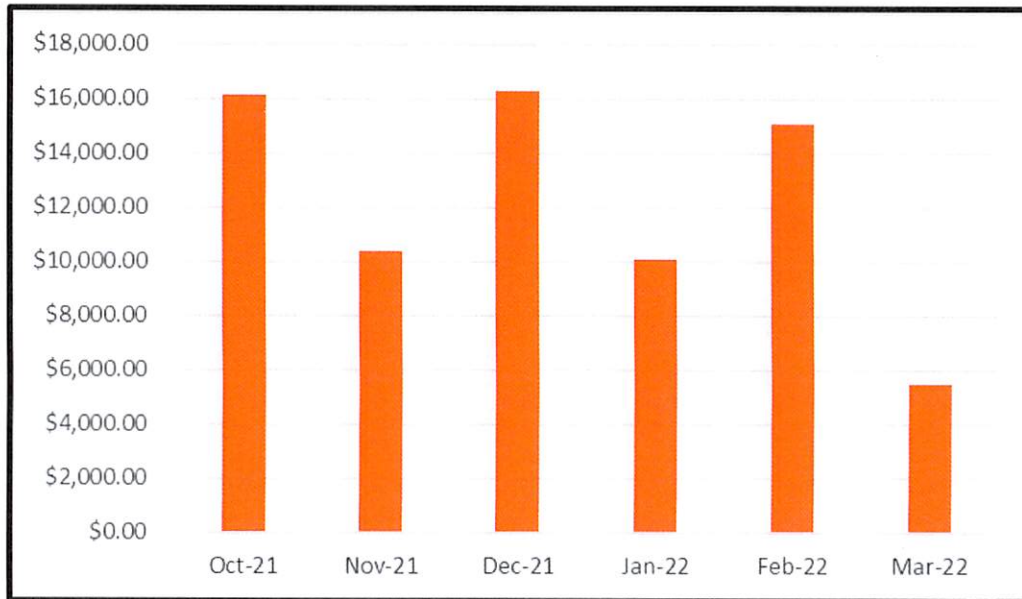
WVHA Health Card Prescreening



Month	Billable Units	Non-Billable Units	Total
Oct-21	20	10	\$3,3840
Nov-21	24	12	\$4,608
Dec-21	18	7	\$3,456
Jan-22	23	6	\$4,416
Feb-22	21	11	\$4,032
Mar-22	25	11	\$4,800
Total	131	57	\$25,152

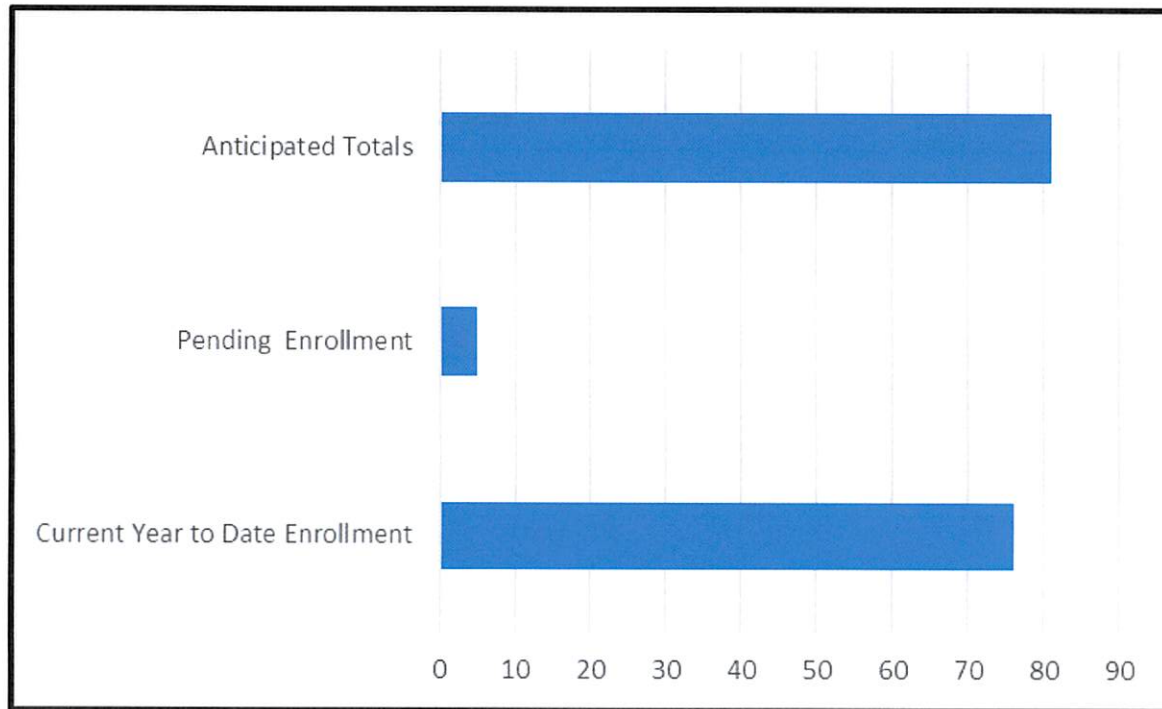
Within the “Hard to Reach” population, RAAO Team Members work diligently to assist with document procurement. These cases are exceptionally challenging. Some birth Certificates are difficult to obtain due to circumstances such as fires, name errors, adoptive organizations no longer operating, etc. We work and manage these cases to resolve non-billable applications at no cost to the WVHA.

Additional Funding Source - RAAO RX



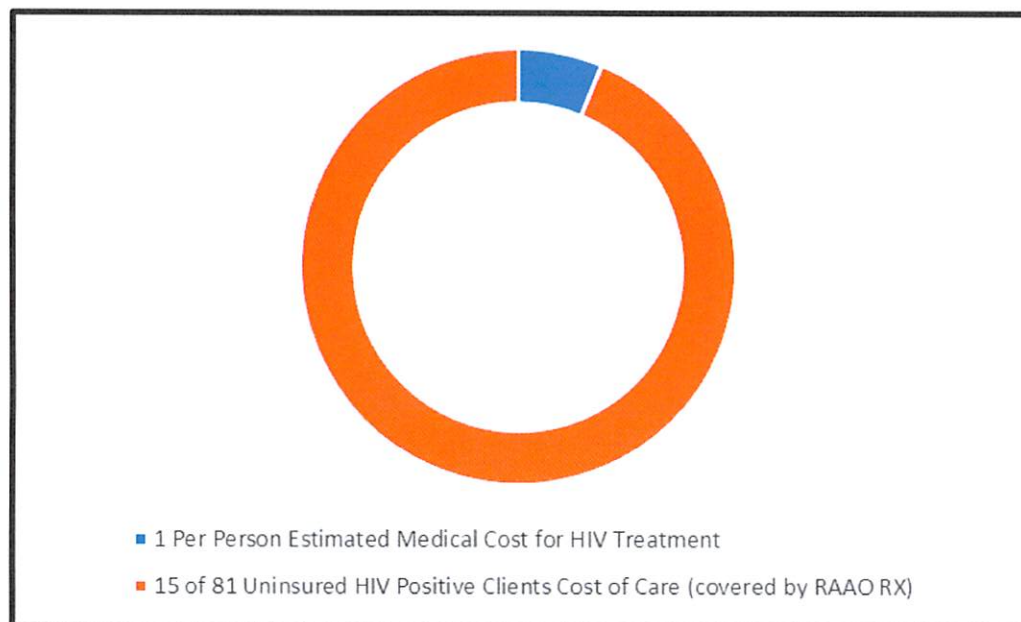
Month	Year	Contribution
October	2021	\$16,131.70
November	2021	\$10,391.79
December	2021	\$16,307.78
January	2022	\$10,068.23
February	2022	\$15,089.75
March	2022	\$5,509.77
Total RAAO RX Contribution		\$73,499.02

RAAO RX Enrollment



2021-2022 RAAO RX Enrollment	
Current Year to Date Enrollment	76
Pending Enrollment	5
Anticipated Totals	81

Annual Cost Savings to WVHA



SAVINGS

1	Estimated Medical Cost for HIV Treatment Per Person	\$420,285.00
15 of 81	Uninsured HIV Positive Clients Cost of Care (covered by RAAO RX)	\$6,304,275.00

With Gratitude...

Thank you for supporting RAAO's program throughout the years. We have been successful in establishing and HIV/AIDS service organization in West Volusia with your support.

Thank you for making a difference in HIV prevention and access to healthcare in West Volusia.

original

PROPOSAL

ADMINISTRATIVE SERVICES

PREPARED FOR :

WVHA

ARRIVED (BUSINESS SERVICES)/CAROLINE SKINNER

4/14/2022 3:57 pm



ABOUT US



**Arrived provides various business services including
administrative, digital and consultative**



Arrived, LLC hereby proposes the following responses in reference to the need of West Volusia Hospital Authority's request for proposal for Administrative Services.

The minimum initial term of agreement proposed is 3 months

The minimum amount of prior written notice I would expect or give prior to a termination of any agreement with WVHA is two weeks.

A sample contract is attached with proposed terms for this engagement.

WVHA has required the following information:

● Name, company name, address, telephone number, fax number.
Caroline Skinner, Arrived, LLC; 313 Violetwood Rd. DeLand, FL 32720; 386.774.9755

● Statement of Qualifications
Please see my attached resume

● External Quality Control

I am applying for the administrative services segment. If external quality control is needed for that portion, I can certainly retain that.

A copy of the firm's most recent two (2) external quality control reviews (peer reviews) which included a review of specific governmental engagements.

I am applying for the administrative services portion. I do not have peer reviews. However, I have attached letters of reference for prior work in the administrative services area.

● STATEMENT OF QUALIFICATIONS GENERAL

1. Please provide:

● The legal name and tax ID number of entity – AAArrived, LLC (Arrived), 88-0919282

● Business address of applying entity and service location (if different) –
313 Violetwood Rd. DeLand, FL 32720

● A description of the organization. Arrived provides various business services from administrative and consultative services to certain digital media needs and events, both for non and for profit businesses and individuals.

● Where the organization is registered. The LLC is registered in Florida

● How the organization is licensed or certified. As an LLC.

2. Do you hold an active certificate of authority to act as a Certified Public Accountants and/or firms licensed to practice in the State of Florida? N/A. I am making a proposal for the administrative services segment of the request only.

WVHA asks to provide:

● Documentation of same. N/A

● Evidence of current professional liability coverage, general liability coverage and errors and omissions coverage, including limits. N/A

3. How long has your organization provided Certified Public Accounting services? N/A

4. Would WVHA have a dedicated unit and/or dedicated staff? Yes, for the administrative services segment I am proposing.

If yes, describe. I would provide the administrative services for WVHA myself, generally remotely.

5. Please provide the name, address, telephone number and contact person from at least three references.

Please include:

- One organization which retained your services during the past 12 months. Dr. Lyle Wadsworth of the Ghana West Africa Medical Mission; 890 N Boundary Ave. Suite 102 DeLand, FL 32720; 386.740.0224
- One organization which has utilized your services for two years or more. Dr. Shankar-Brown, Stetson University Poverty and Homelessness Conference (I was a conference speaker for multiple years and will be this year too) 421 N. Woodland Blvd. DeLand, FL 32720; 386.873.8019
- One government or non-profit organization, preferably one which serves and indigent and/or uninsured population. Dr. Wadsworth and Dr. Shankar Brown's references serve here but I have also included 2 additional letters. from my County (Government) Director and Operations manager.

6. If you were awarded a contract, how long would you need for startup prior to implementation? I am able to start within two weeks after the award , provided provisions herewith are met with regards to equipment (a remotely connected laptop or a specific to WVHA laptop)

7. Do you have any pending legal action against your organization? Please include this information as related to claims, recent judgments against entity or its affiliates, and officers. If any, please explain. No.

8. Do you have any other certifications that you believe are relevant for our consideration of your proposal?
Yes, I have attached my resume on a separate sheet.

PROPOSED FEE STRUCTURE

1. What is your proposed fee structure, including what is the maximum amount WVHA can expect to pay for each service or the combined set?

- Accounting Duties - N/A only applying for the administrative duties
- Administrative Duties – Annually \$76,000 paid every other week for a total of 26 times per year. In accordance with a non traditional, semi or hybrid remote schedule agreed upon with WVHA
- Combination of Accounting and Administrative Duties. N/A

2. Please specify prices for initial and subsequent years of service as appropriate. Initially, \$76,000 paid every other week for a total of 26 times per year. Subsequent years will be evaluated 3 months prior to the contract anniversary.

INSURANCE

1. Description of insurance coverage maintained by you or your firm Copies of declarations pages from current policies for each of the following types of insurance must be attached:

- a. Workers' Compensation - N/A
- b. General Commercial Liability, including Premises and Operations N/A
- c. Professional Liability, Malpractice and Errors and Omissions

N/A however if WVHA requires this insurance for the administrative services segment I can obtain it usually within a day,

SOFTWARE/SYSTEM CAPABILITIES

- 1. What type of system/software is utilized? Is it an internally or externally developed system? For the Administrative Services portion, my expectation would be that WVHA provide a computer (laptop) and any system to utilize for its business and provide enough storage or cloud storage for keeping all required documents and records including public records. In my opinion, this is the best, safest and most reasonable way to keep the records separate, organized and on a machine that is privy to public records requests or seize. Additionally, WVHA would provide either a remotely accessible phone line, an e sim card line or a separate cell I- phone for remote use.**
- 2. Who maintains the system? WVHA. If WVHA provides the system (laptop and cell phone) then it would only be used for official WVHA business and therefore be readily accessible in the event of a public records request or if the system was seized in a request.**

DISASTER RECOVERY

- 1. How often is your server backed-up and how quickly can it be recovered? The laptop could be connected to the WVHA server. A client is a computer (laptop) that connects to and makes use of the resources of a remote computer, sometimes known as a server. If not feasible then the laptop itself would be the server by installing an FTP server program.**
What are the back-up procedures? Back up would be in line with WVHA's server back up. If using the laptop as a server, it would be daily and also, important materials could be kept on an external drive daily.
Can policies and procedures be obtained? Yes, if needed (if not using WVHA server remotely) Media used? If needed (if not using WVHA server remotely)
How and where are they stored? If the WVHA server is used then that server would house the backup or disaster recovery storage. If the laptop is used as the server and an external drive is deemed for daily storage (in lieu of cloud storage) , then the external drive would be in a location accessible to WVHA upon request.
- 2. How fast can the system be replaced in the case of a disaster? In the event of disaster, the laptop can be replaced in a reasonable time for WVHA to purchase a laptop (usually 1 day).. The backup can be installed on the new laptop in a reasonable time frame after purchase (usually same day). Are the disaster recovery plan and timeframes outlined? Please provide your policies and procedures. It is my expectation that a laptop could be a client to the WVHA server through a remote computer, thereby WVHA's disaster recovery would reign over the storage and recovery. If this is not feasible then the laptop would serve as the server with an installed FTP server program.**

HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA)

The selected firm shall comply with any prohibitions, restrictions, limitations, conditions, or other requirements to the extent applicable to the firm directly or indirectly pursuant to HIPAA and its implementing regulation concerning privacy of individual identifiable health information as set forth in 45 CFR, Parts 160-164, as amended from time to time. As a part of the agreement with the WVHA, the selected firm shall sign a HIPAA business agreement. In substantially the form attached here to as Exhibit D.
I understand



ARRIVED, LLC

CONFIDENTIAL AND PROFESSIONAL



EFFICIENT AND EFFECTIVE

Keeping you organized
and doing it as efficiently
and economically as
possible



PRESENTATION READY

We will have you
prepared and
presentation ready



GOOD PLANNING

We make sure there is a
realistic timeframe with
good planning measures

THANK YOU

INDEPENDENT CONTRACTOR AGREEMENT - SAMPLE

THIS INDEPENDENT CONTRACTOR AGREEMENT ("Agreement") dated _____, 20____ (the "Effective Date") is made between West Volusia Hospital Authority (the "Company"), and Arrived, LLC (the "Freelancer"), with an office at DeLand, FL. for the purpose of setting forth the exclusive terms and conditions by which the Company desires to acquire Freelancer's services.

In consideration of the mutual obligations specified in this Agreement, the parties, intending to be legally bound hereby, agree to the following:

1. Services. Company retains Freelancer, and Freelancer agrees to perform for Company, certain services set forth in Exhibit A to this Agreement (the "Services").

2. Consideration / Compensation:

(a) In exchange for the full, prompt, and satisfactory performance of all Services to be rendered to Company (as determined by the Company), Company shall provide Freelancer, as full and complete compensation payments divided evenly bi - weekly of an annual amount of \$76,000.00 (2,923.08 bi - weekly).

(b) Freelancer is not entitled to receive any other compensation or any benefits from Company. Except as otherwise required by law, Company shall not withhold any sums or payments made to Freelancer for social security or other federal, state, or local tax liabilities or contributions, and all withholdings, liabilities, and contributions shall be solely Freelancer's responsibility. Freelancer further understands and agrees that the Services are not covered under the unemployment compensation laws and are not intended to be covered by workers' compensation laws.

3. Nondisclosure:

(a) Freelancer understands that, in connection with its engagement with Company, it may receive, produce, or otherwise be exposed to Company's trade secrets, business, proprietary and/or technical information, including, without limitation, information concerning customer lists, customer support strategies, employees, research and development, financial information (including sales, costs, profits, and pricing methods), manufacturing, marketing, proprietary software, hardware, firmware, and related documentation, inventions (whether patentable or not), know-how, show-how, and other information considered to be confidential by Company, and all derivatives, improvements and enhancements to any of the above (including those derivatives, improvements and enhancements that were created or developed by Freelancer under this Agreement), in addition to all information Company receives from others under an obligation of confidentiality (individually and collectively "Confidential Information").

(b) Freelancer acknowledges that the Confidential Information is the Company's sole, exclusive and extremely valuable property. Accordingly, Freelancer agrees to segregate all Confidential Information from information of other companies and agrees not to reproduce any Confidential Information without Company's prior written consent, not to use the Confidential Information except in the performance of this Agreement, and not to divulge all or any part of the Confidential Information in any form to any third party, either during or after the term of this Agreement, except to Company employees and Freelancer Employees who need to know such Confidential Information in order to perform the Services. Freelancer shall require such Freelancer Employees to execute a non-disclosure agreement satisfactory to the Company before such Freelancer Employee is exposed to any Confidential Information. Upon termination or expiration of this Agreement for any reason, Freelancer agrees to cease using and to return to Company all whole and partial copies and derivatives of the Confidential Information, whether in Freelancer's possession or under Freelancer's direct or indirect control, including any computer access nodes and/or codes, and to arrange for the return of such materials by all Freelancer Employees.

(c) Freelancer shall not disclose or otherwise make available to Company in any manner any confidential and proprietary information received by Freelancer from third parties. Freelancer warrants that its performance of all the terms of this Agreement does not and will not breach any agreement entered into by Freelancer with any other party.

4. Indemnification / Release:

(a) Freelancer and Company agree to take all necessary precautions to prevent injury to any persons or damage to property during the term of this Agreement, and shall indemnify, defend and hold harmless each other, its officers, directors, shareholders, employees, representatives and/or agents from any claim, liability, loss, cost, damage, judgment, settlement or expense (including attorney's fees) resulting from or arising in any way out of injury (including death) to any person or damage to property arising in any way out of any act, error, omission or negligence on the part of Freelancer or any Freelancer Employee in the performance or failure to fulfill any Services or obligations under this Agreement.

5. Termination:

This Agreement shall be effective on the date hereof and shall continue for at least 90 days or until terminated by either party upon 14 business days written notice.

6. Independent Contractor:

(a) Company and Freelancer expressly agree and understand that Freelancer is an independent contractor and nothing in this Agreement shall be construed in any way or manner, to create between them a relationship of employer and employee, principal and agent, partners or any other relationship other than that of independent parties contracting with each other solely for the purpose of carrying out the provisions

of the Agreement. Accordingly, Freelancer acknowledges that Freelancer and Freelancer's Employees are not eligible for any Company benefits, including, but not limited to, health insurance, retirement plans or stock option plans. Freelancer is not the agent of Company and is not authorized and shall not have the power or authority to bind Company or incur any liability or obligation, or act on behalf of Company. At no time shall Freelancer represent that it is an agent of the Company, or that any of the views, advice, statements and/or information that may be provided while performing the Services are those of the Company.

(b) Freelancer is solely responsible for directing and controlling the performance of the Services, including the time, place and manner in which the Services are performed. Freelancer shall use its best efforts, energy and skill in its own name and in such manner as it sees fit.

7. General:

(a) This Agreement does not create an obligation on Company to continue to retain Freelancer beyond this Agreement's termination. This Agreement may not be changed unless mutually agreed upon in writing by both parties.

(b) Freelancer hereby agrees that any breach of Section 3 by Freelancer will cause irreparable harm to Company and that in the event of such breach or threatened breach, Company shall have, in addition to any and all remedies of law and those remedies stated in this Agreement, the right to an injunction, specific performance or other equitable relief to prevent the violation of Freelancer's obligations hereunder.

(c) Freelancer hereby agrees that each provision herein shall be treated as a separate and independent clause, and the unenforceability of any one clause shall in no way impair the enforceability of any of the other clauses herein.

(d) This Agreement contains the entire agreement between the parties hereto with respect to the transactions contemplated herein. The language of all parts of this Agreement will in all cases be construed as a whole in accordance with its fair meaning and not for or against either party.

(e) All notices provided for in this Agreement shall be given in writing and shall be effective when either served by hand delivery, electronic facsimile transmission, express overnight courier service, or by registered or certified mail, return receipt requested, addressed to the parties at their respective addresses as set forth at the beginning of this Agreement, or to such other address or addresses as either party may later specify by written notice to the other.

IN WITNESS WHEREOF, the parties hereto have executed this Independent Contractor Agreement.



DocuSign tip | Use DocuSign for Google Docs and you can leave the following section blank. DocuSign will fill it automatically when you and your recipients sign.

FREELANCER:

COMPANY

Signature

By: _____

Name: _____

Title: _____

EXHIBIT A

INDEPENDENT CONSULTANT AGREEMENT SCOPE OF SERVICES

Administrative functions:

1. Provide staffing for the Authority sufficient to conduct business during a regular set of agreed upon working hours (to be determined), five days a week if necessary.
2. Perform all general office functions including but not limited to:

- 2.1. Respond in a timely manner to all communications and requests for information from Board, CAC, Attorney (Law Office of Theodore W. Small, P.A.), Third Party Administrator (EBMS); Primary Care Clinic (MiCare) and public,
- 2.2. Maintain sufficient competent records of all such communications and correspondence,
- 2.3. Facilitate cloud-based storage of all Administrative records and share access with Board,
- 2.4. Receive and forward citizen comments to Board, CAC, Attorney, Accountant and all other relevant parties,
- 2.5. Order and maintain office and meeting supplies and equipment,
3. Coordinate annually with Board and CAC on future meeting dates, Coordinate with meeting venues to verify availability and Present Board and CAC with a consolidated annual calendar of meeting dates, times and locations,
4. Using past letters and forms, place required newspaper advertising in advance of monthly Board and CAC meetings to comply with Sunshine Law notice requirements,
5. Prepare monthly Board and CAC meeting agenda books, distribute electronically and make available hard copies for members, Accountant, Attorney and the public,
6. Coordinate with Attorney to provide the Board with final versions of proposed agreements, resolutions, letters and other documents for Board review, votes of approval and then signature(s) once approved by the Board,
7. Coordinate date and time to schedule and attend monthly virtual pre-meetings between Board Chair, Accountant and Attorney, generally scheduled Tuesdays at 2p.m. before a scheduled Board meeting.
8. Coordinate at least monthly with Chair or Vice Chair of Board and CAC to plan for completion of administrative tasks prior to upcoming meetings.
9. Attend evening Board and CAC monthly meetings to make tape recordings of the meetings and provide any updates to the Board and CAC about any requested matters,
10. Prepare summary (non-verbatim) meeting minutes of Board and CAC monthly meetings based upon tape recordings and notes taken while attending the meetings
11. Act as WVHA's designated Records Custodian to maintain records, comply with annual records destruction requirements and respond to straightforward requests for copies of public records and coordinate with Attorney to respond to those from requests from lawyers.
- 11.1. Coordinate with website design vendor to make electronic public records of general interest available online to the extent practicable.
12. Coordinate with website design vendor to update regularly the westvolusiahospitalauthority.org website with meeting materials, annual budget and financial statement information, etc.
13. Assist with processing subrogation matters (usually less than 10 per year), initial receipt of mail notification from attorneys representing Health Card members in third

party lawsuits, responding to notice by editing and then sending a form letter that notifies lawyers of WVHA's assertion of its subrogation rights, then coordinating with Third Party Administrator, Accountant and Attorney to provide any requested summary of bills paid on behalf of the Health Card member who is involved in the third party lawsuit.

14. Perform any other matters common to maintaining an efficient administration office for the purpose of conducting the business of the Authority,

14.1. Depending on whether the administrative staffer would expect to have additional contracted time available after completing the functions described in 1-13, and has the competence to perform research and compile data and reports, the Board may assign additional long term planning research and report responsibilities that will facilitate Board decision making.

Any changes to applicable laws or WVHA policies may significantly change the requirements of the Accounting and Administrative functions and parties would agree to negotiate in good faith any necessary contract modifications.

Caroline Skinner, MBA

Project Management Events/Marketing/Promoting

myjobsonly0004@gmail.com • [linkedin.com/in/caroline-skinner/](https://www.linkedin.com/in/caroline-skinner/) 386.774.9755 • DeLand, FL 32720

Accomplished, dedicated professional with demonstrated success in process management, events, operations, strategic planning and analysis, financial processes, contract administration, customer satisfaction within various sectors and markets. Expertise lies in continuous improvement, efficient utilization of human resources, financial analysis and business process management. Flexible and adaptable with exceptional marketing, social media and interpersonal communications, relationship building abilities to foster change, incorporate innovation and growth, and implement strategies throughout all levels of the organization. Proficient in the Microsoft Office Suite of Products (Advanced Excel) and various content management platforms. Bilingual Spanish. Soft Skill: Empathy

Areas of Expertise Include:

- Process Management
- Accounts Management/Analysis
- Customer Service
- Empathy
- Financial Processes
- Personal Finance
- Events (planner/facilitator)
- MC of Events
- Strategic Planning & Analysis
- Cross-Team Collaboration
- Leadership,
- Mentorship, Training
- Contract Administration
- Fiscally Responsible
- Networking
- Rapport Building
- Emergency Management
- De Escalation
- Wordsmith
- Communications Liaison
- Relationship Management
- Dispute Resolution
- Marketing and Sales
- Digital graphics creator

Experience and Credentials

VOLUSIA COUNTY
TAX COLLECTOR • DeLand, FL • 2021

CUSTOMER AFFAIRS ADMINISTRATOR

Formerly run by Volusia County Government, this position transferred to an elected Office and changed to a Customer Service Administrator role for Property Tax, Tag and Driver License Services; Community Engagement Coordinator

Key Accomplishments

- Research and implement information technologies that better connect citizens and their governmental representatives. Developed, implemented, and assisted in marketing online accessibility to decrease wait times and facilitate online transactions during Covid.
- Critically analyze the organization's operations, information and expenditures; make recommendations for increasing efficiency and effectiveness in achieving the goals of the Office and assist in developing or communication of an implementation policy.
 - Key process manager in the Office's strategic plan with regard to Consumer Affairs not limited to:
- Developing, analyzing, measuring and reporting the quality and quantity of the work performed by employees using data tools available to measure overall employee success and to measure improvement of consumer wait times and satisfaction.
- Fosters a space that allows for a discussion of ideas, conflict resolution and appreciation of team members that enables employees and the agency to succeed and creates an

Continued...

atmosphere of inclusiveness and transparency. Act as an advocate liaison for both internal and external stakeholders.

- Developed an employee engagement committee and appreciation program from end to end.
- Work toward improvement of internal and external communications using educational tools available or developed and networked them
- Serve as project manager for the initiation, development, production, implementation and fostering of public local events and job fairs, planning calendars and organizing them end to end.
- Project Manage events designed to enhance internal and external experiences with the Office including parades, public outreach events and Employee Appreciation and In-Service education events from content and marketing to activities, speakers and MC of events.
- Create a relationship with local businesses and universities and colleges and produce a communications flow for hiring interns and new employees. Develop educational tools and resources and implement training and schedules within the Office for new employees. (in process)
- Project manage intern employment from advertising hiring through recruitment, scheduling training and developing work schedules (in process).
- Coordinates with Administration and Senior Staff to address changes to policies and procedures to create more efficient and effective business practices.

REVENUE DEPARTMENT • DeLand, FL • 2020 - 2021

PROJECT MANAGER/PROPERTY TAX OFFICE MANAGER

Manage the Office and project manage the County's annual tax billing processes of real estate and personal property taxes following the Department of Revenue Tax Collector's statutory calendar, including communications with the Property Appraiser and balancing to their County data files, bill vendor communications, deadlines, specifications and implementations, periodical advertisement communications of tax delinquencies to citizens and County attorneys, court proceeding preparation for tangible tax delinquencies, vendor contracts, and general stakeholder relations, and balancing the Tax Collector's Recapitulation of Ad Valorem and Non Ad Valorem Tax Roll for Volusia County with the Appraiser's datafile. Responsible for the integration of all data and large files into the billing vendor file to mail out approximately 275,000 property tax bills to the County citizens. Assist citizens with various real estate tax issues often a communications liaison between not only realtors but the property appraiser's office and non - English speakers or Spanish speaking citizens.

Key Accomplishments:

- Quickly learned a high volume of procedures, practices and statutory regulations with little training.
- Facilitate business processes on a strict calendar that meets the Florida Statutes' regulations while maintaining a high level of stakeholder relations.
- Prepare and review packages for the Clerk's Office and County Attorney for tangible property and the annual tax billing recapitulation for Department of Revenue
- Built a relationship with the community and citizens viturually, in person and via phone

STETSON UNIVERSITY – SCHOOL OF BUSINESS ADMINISTRATION (SOBA) • DeLand, FL • 2012 - 2020

FINANCE & RGIP ADMIN INCLUDING (SOBA) EMERGENCY MANAGEMENT, FACILITIES AND HR COORDINATOR

Direct administrative efforts, communications and marketing and manage processes within the School of Business including facilities, emergency and risk management, human resources, recruitment, hiring, training, accounting, small to mid-range project management, business process coordination, data analysis, quality assurance, budgeting, purchasing, procurement.

Key Accomplishments:

- Develop, implement, and facilitate business process improvements that increase efficiencies and revenue, streamline processes and ultimately improve productivity within various School initiatives.
- Assist in the daily administration, management, communication and marketing of the Roland George Investments Program (RGIP) for the Finance Department including, Public Trustees' pitches, portfolio meetings, board meetings and all events.
- Collaborate with the Finance Chair and the Faculty Recruitment Committee Board to assist in new faculty recruitment including data mining, tracking, marketing, financing, scheduling, quality assurance and project management of the recruitment process end to end.
- Provide strategic analysis and reporting of department budgets collaborating with the Accounting Department in the procurement/sourcing process from RFP's to purchase orders and payment disbursement for all events and travel.
- Coordinate sensitive communications between the School, University Facilities and Emergency Management; created School emergency equipment and escape blueprint and trained on risk management and Campus Active Shooter as the School Emergency point of contact
- Communicate with internal and external stakeholders for various projects including faculty conference proposals and program participants' travel, budget, requisition initiation, planning and control, invoice accounting and project close-out.
- Selected as School hiring liaison between University Human Resources and Provost Office for School faculty and staff hires including communications liaison, procurement and accounting for onboarding expenses and relocation. Accounted for budgets,
- School student employment team lead from recruiting, hiring, scheduling, training, placement and management of the 15 – 20 members each semester.
- Trained for the School marketing communications liaison using various content management platforms.

CITY OF DAYTONA BEACH • Daytona Beach, FL • 2012

RESOURCE PLANNING ANALYST INTERNSHIP - ERP

Collaborated in the strategic planning, communications, and implementation of The City's new Enterprise Resource Planning (ERP) system during my internship.

Key Accomplishments:

- Assisted in the transition to a new ERP system for the City of Daytona Beach including technical escalation communication processes, software, and client satisfaction protocols as well as facilitated through communications, business and operational process improvements that would increase efficiencies and streamline processes that would ultimately automate the City of Daytona Beach.

SUNTRUST BANK • Volusia County, FL •

LOAN AND OPERATIONS OFFICER / PERSONAL ACCOUNT EXECUTIVE

Successfully managed the operational processes within the branch bank including financial analysis and reporting, loan intake and all processing including residential real estate, account development, dispute resolution and customer satisfaction. High level of communications protocol with high level internal and external stakeholders.

ADDITIONAL PROFESSIONAL EXPERIENCE INCLUDES:

ARRIVED • DeLand, FL • MGR • business services, digital facelifts

REFINDRETRO, LLC • DeLand, FL • MGR • 2017 • track for accounting all finances, sales, etc. and social media marketing for vintage resale business

REVOLUSIAN VINTAGE • DeLand, FL • 2020 • rehab vintage furniture sales in part for charity, track for accounting all finances, sales, etc. and social media marketing for vintage resale business

ST. BARNABUS EPISCOPAL SCHOOL • DeLand, FL • Freelance Spanish Tutor and Instructor

TED-X • DeLand, FL. • Speaker 2014 and MC 2016 for Stetson University TedX events

STETSON TODAY AND STETSON TODAY MAGAZINE • DeLand, FL • 2014-2016 • Contributing Writer

Education and Credentials

Master of Business Administration (MBA)

Concentration in Project Management/ Coursework in Finance and Accounting

STETSON UNIVERSITY, DeLand, FL

Bachelor of Applied Science

Concentration in Supervision and Management

DAYTONA STATE COLLEGE, Daytona Beach, FL

Additional Credentials:

Project Management Certificate: STETSON UNIVERSITY

Florida State Real Estate License: AZURE TIDE REALTY, Anticipated

Pardot Salesforce Digital Marketing Certification (expected 4.2022)

Hubspot SEO Certification (expected 4.2022)

IATAN Corporate Events and Travel Industry Certification (expected 4.2022)

Department of Revenue Executive Leadership Academy

Certified Florida Collector Assistant

Languages:

English/ Spanish. Member: Sociedad Honoraria Hispanica

Community Service

Board Member - The Neighborhood Center of West Volusia • Events (plan and fundraise) and Affordable Housing Committees

Certified IRS Income Tax Preparer: V.I.T.A 2019

Member - DeLand Rotary

Annual Speaker (2014-2019, 2022) Poverty and Homelessness Conference - R. Shankar -Brown; Stetson University

Digital Media Content Creator - Medical Mission - Ghana West Africa Well Building Mission

Halifax Health Team Captain - Homes Bring Hope and the 32114 Prosperity Initiative

Red Mic • Promoting local businesses, non-profits, and minority businesses

References

Waylan Niece - The Neighborhood Center - 386.682.0449/ waylan.niece@nhcwv.org

Dr. Lyle Wadsworth - MDPA - 386.740.0224/ doctorlw@bellsouth.net

Dr. Valrie Chambers - Stetson University - 281.300.7114/ valrie.chambers@gmail.com

Craig Baumgardner-Treasury Billing Director, Volusia County- 407.376.9893/ cbaumgardner@volusia.org

Michael M. Jones - Treasury Billing Operations, Volusia County - 386.479.5280 / mmjones@volusia.org

Lyle E. Wadsworth, MD, PA
Internal Medicine
890 North Boundary Avenue, Suite 102
Deland, Florida 32720-3173

Lyle E. Wadsworth, MD, FACP
Diplomate, ABIM in Internal Medicine
Diplomate, ABIM in Geriatric Medicine
Diplomate, ABIM in Hospice/Palliative Medicine

386-740-0224
Fax 386-740-9711

Re: Caroline Skinner

March 10, 2022

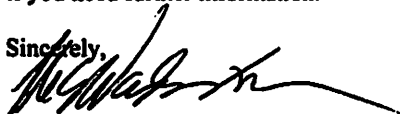
Dear Sir:

I have had the pleasure of working with Caroline recently. She heard me as I made a presentation at Rotary regarding our medical mission in Africa. Afterwards we talked and she explained how she could assist and improve the quality of my visual presentation to be more appealing to the audience. And indeed she has shown me how to significantly improve on our pictures and graphics. This lead to other needs including artistic and creative invitations, Web site, Facebook, development of a memorable logo, business card, and stationary. These were all designed by Caroline, and our group was thrilled. She is now working with us on other media to reach out to others to tell our story and gain further support for our mission work.

I found Caroline to be very easy to work with as well as creative, enthusiastic, and tireless. She listened and understood our mission and tailored her creations to meet our needs. My only regret is that I had not met her earlier, and could have saved me valuable time not to mention much better material for presentations and media.

I highly recommend Caroline to your business without reservation. Please feel free to contact me if you need further information.

Sincerely,



Lyle E. Wadsworth, MD, FACP



Craig Baumgardner
County of Volusia
120 W. New York Ave.
Room 120
DeLand, FL 32720

4/11/2022

To Whom it May Concern:

It is my pleasure to recommend Caroline Skinner to you, as I am certain she will be a valuable addition to your team. Caroline previously served as a project manager under my supervision in my former role as the Volusia County Revenue division director.

Caroline is intelligent, professional, and always willing to jump in wherever she is needed. She is trustworthy, dependable, and motivated. All of these traits served her well in her role as project manager, as they will in any new challenge she chooses to take on next.

As part of her former responsibilities, Caroline led a team of professionals engaged in the billing and collection of property taxes and other similar County revenue sources. This role required that she become learn and ensure compliance with a high volume of state laws, local ordinances, and other policies and procedures. It required that she manage multiple software programs, both for internal use and customer facing. Projects often involved tight, statute mandated deadlines, and Caroline always met those deadlines and demonstrated great leadership in managing all projects under her authority.

Caroline also proved valuable in ensuring that we put our best foot forward to the public. Her customer service is top notch and she was always mindful of the image that we were projecting, always demonstrating the height of professionalism. She was also always willing to go above and beyond to make our events a success, and she made the division a fun and enjoyable workplace. I highly recommend her for your open position.

If you would like additional information about Caroline, you may reach me at 386-943-7043.

Sincerely,


Craig Baumgardner



Michael Jones
County of Volusia
120 W. New York Ave.
Room 120
DeLand, FL 32720

March 10, 2022

Dear Sir or Madame,

I would like to recommend Caroline Skinner to you. It is my belief that she would be a valuable asset to your team. I had the privilege of working with Caroline in the Volusia County Revenue Division where she held the position of activity project manager and reported directly to me as the Operations Manager.

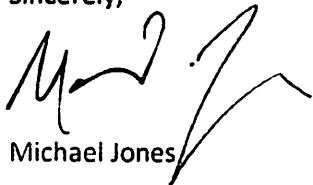
In our time working together Caroline demonstrated strong customer service skills to both internal and external customers. In addition she continually proved to have strong organizational skills along with excellent time management.

She embraced every challenge as an opportunity to grow, and not just for herself, but for the entire team.

I believe her skill set will prove to be valuable to any organization that is fortunate enough to have her.

If you would like additional information about Caroline, you may reach me at 386-479-5280..

Sincerely,



Michael Jones

REQUEST FOR PROPOSALS

Presented to:

THE WEST VOLUSIA HOSPITAL AUTHORITY

**VOLORIA MANNING SECRETARY OF THE BOARD OF
COMMISSIONERS
C/O DREGGORS, RIGSBY & TEAL PA
1006 N. WOODLAND BLVD.
DELAND, FLORIDA 32720**

Presented by:

**EBS DIVERSIFIED SOLUTIONS, INC.
145 E. RICH AVE., SUITE E
DELAND, FLORIDA 32724
PHONE (386) 279-7161
By:
John C. Eidt, President**

TITLE

**RFP- ACCOUNTING AND/OR ADMINISTRATIVE
SERVICES PROPOSALS**

4/25/2022 9:05AM

WEST VOLUSIA HOSPITAL AUTHORITY

BID PROPOSAL 4-27-2022

1. INTRODUCTION

In response to the Request for Proposals to provide Accounting and administrative services on behalf of The West Volusia Hospital Authority, the following proposal is respectfully submitted for your consideration.

By way of introduction, EBS Diversified Solutions, Inc., as its name suggests, is a multi-skilled business that was created to be the complete solution to ALL of a businesses needs. We featured all of the usual business services such as accounting, bookkeeping, payroll and tax preparation but also offered the not-so-usual services of setting up new businesses (sole proprietorships, partnerships, LLCs and corporations, setting up fringe benefit plans, doing comparable wage surveys, setting up retirement trust funds, doing deep background employee checks (we have the best state-of-the-art software in the industry), doing theft and fraud investigation (we are licensed investigators). We offer a full range of human resource services including preparing employee handbooks that are compliant with state and federal labor laws and EEOC regulations.

The Founder of EBS Diversified Solutions, Inc., John C. Eidt, began as a police officer in the City of Oak Park, Michigan (pop. 36,000). He attended the University of Detroit where he completed his major in accounting. He applied for and was appointed as Chief Accountant for the City. He was later appointed as Deputy Director of finance and later entered law school at the Detroit College of Law (night school) where he earned his JD degree. In 1972, he opened a law office and specialized in governmental law. He served as City Attorney or labor counsel for a number of Cities in the Detroit suburbs. In 1993, he relocated to Deland, Florida served as a Guardian Ad Litem for the Seventh Judicial Circuit Court for three years and then as a group facilitator for the Domestic Abuse Council and the House Next Door. He then started a small tax and accounting practice which he operates to this day,

My first contact that I had with the West Volusia Hospital Authority was when one of my clients got a contract with the Volusia County Health Department. The contract was to provide full pharmacy services for the

County on a contractual basis (VCHD had been providing pharmacy services in house up to that time). The contract (designed by Dr. Sorensen, Medical Director, consolidated all of the Counties remote pharmacy's and restructured the formulary using generic drugs that provided equal results as brand name drugs at a fraction of the cost. The saving were in the hundreds of thousands and the filling fees were reduced from \$16.50 per script (one of the highest among the 67 county pharmacies) to \$4.35 per script (one of the lowest among Florida counties)

When the Volusia County Health Department decided to no longer provide primary health services, that function was contracted to the Northeast Florida Health Services NEFHS), We continued to provide pharmacy services to them for several years thereafter. We attended a number of the WVHA commission meeting, especially when pharmacy matters were on the agenda. When I saw your Request for Proposals, I could not help imagining all of the services that we could provide. I believe that we can offer to deliver more services at less cost than you are spending currently and that you will be doing everything with one provider rather than several.

The following proposal is a flexible plan and, of course, you may pick and choose the services that you desire and disregard those you do not need, similar to a cafeteria plan.

THE PROPOSAL

A. GOALS AND OBJECTIVES

1. THE GOAL

The goal of this proposal is to provide an administrative operation that efficiently serves the needs of the indigent and under served resident of West Volusia County; To screen applicants for medical, dental, vision, pharmaceutical and emergency services to insure that such applicants are eligible and qualified to receive such services and to detect and discover applicants with fraudulent intent. Further, the goal is to provide administrative services including bookkeeping and accounting and to prepare financial and business reports to keep the administrators and Board of Commissioners fully apprised with the finances of the

Authority and compliance with the budget. Further, , that the Authority will be a "Citizen Friendly " agency that strives to make the public feel comfortable when seeking services or requesting information. Further, that the Authority engage in cost cutting measures such as joint purchasing ventures, pharmacy formulary reviews, consolidation of operations , revenue enhancement studies and other action that will maximize the efficiency of the Authority and stretch the resources of the Authority to achieve more "bang for the buck"

2. THE OBJECTIVES

A. Bookkeeping and Accounting

Bookkeeping and accounting are the business backbone of any well run organization Having accurate and reliable financial data translates into making sound business decisions. EBS Diversified Solutions, Inc understands and supports that principle and seeks to use only data entry personnel that are trained and experienced in their work.

In government bidding situations similar to this request for Proposals, it is our policy to offer any employees that are being displaced as a result of bring in a new contractor, an opportunity to work for us.. In our opinion, this reduces unemployment claims by displaced workers and provides a workforce of personnel trained and experienced in the specific tsks that are being performed which makes for a seamless transition.

Supervision is provided by two professional Accountants, the undersigned and Gu Benoit, an accountant with many years of experience with systems and generating reports. Although we do not have a CPA on staff , our professional staff commonly works with CPA' s and auditors during examinations and audits.

We understand that the Authority operates on a modified cash basis and that financial statements, consisting of a Profit and Loss statement and Balance Sheet are prepared on a monthly basis and that the present system is compliant with the Statement on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

We prose to have qualified accounting representatives attending all Board meeting and workshops and to keep the Board informed of any significant variances in the contract management and budgetary controls for all funded

programs. We understand that we will be reviewing periodic summaries if indigent invoices and checking them for accuracy and propriety with existing funding agreements. We will assist the Board in preparing the annual budget and providing input where appropriate. Our services will include providing financial information to the Board in setting the Ad Valorem millage rate and to prepare various TRIM calculations for the public and governmental agencies.

Our services will include providing assistance to the independent auditors and State and Federal auditors auditing state and federal programs and further, to visit and inspect funded agencies and to perform such tests as may be necessary to determine compliance with program guidelines

B. Administrative Functions

The Administrative section of Authority is perhaps the most demanding of all functions. The Administrative branch is responsible in seeing that the policies of the Board of Commissioners are carried out. They must work well with the Board itself in providing them with the services they need to perform their function. Similarly, they must work well with the Attorney, the public, the Accountant, the Citizens Advisory Board, and contractors providing services.

The Administrative function handles most of the day by day services if the public and most involving requests by residents seeking relief with medical issues. Clearly, as the programs are structured to aid and assist residents who are not covered by Medicaid, Medicare, private insurance or worker's compensation, it is critical that their indigent status be verified.

We understand that litigation is a fact of life in any agency providing services to the public and that subrogation matters require prompt attention and coordination services between the Board Council, the Agency attorney the accountant and the Third Party Administrator. It has been the experience of the undersigned that when claims are processed in a professional, civil manner, that they are resolved more favorably and generally faster.

In addition to the services outlined in the Request for Proposal, EBS Diversified Solutions, Inc hereby proposes the following services which, in the

opinion of the undersigned, will make the WVHA more efficient, offer more services and save money than before.

Specifically, because EBS has equipment that no other business service offerer has, we can offer services that the others can't. For example we have state-of-the art background checking software with which we can do deep screening on all key personnel as part of our package. Similarly, we have investigative tools, including a lie detector, for investigating fraudulent claims for medical services. It is our belief that thousands of dollars can be recovered from claimants with fake injuries and doctors that overbill for services rendered or the bill for procedures that were never performed. Further, it is axiomatic that an aggressive anti fraud program, in itself, a deterrent to those hoping to find an easy target.

We also strongly encourage cost cutting innovations to enable our clients to get the maximum return on their very usually tight resources. For example pharmaceuticals are a big part of many treatments for sick or injured indigents. The high cost of medicine and drug is legendary in the United States. All of the major pharmaceutical distributors use sales representatives to sell the newest (and most expensive) name brands to doctors usually offering incentives when they buy the new product. However, in most cases there are generic medications that can be used which are similar in results and can be purchased for pennies rather than big bucks.

Similarly, based upon the well known premise that purchasing in larger quantities will generally reduce the per item cost. For example, all businesses use office supplies (paper, pens, printer ink cartridges, computers, and many other commonly used supplies). No one would dispute that you could get a better price from Dell Computers if you were buying one hundred of them instead of one or two. Governmental units are ideal for joint purchasing programs because they have one thing in common which is, saving money.

Consolidating positions and the elimination of duplication of effort usually pays big dividends because of the high cost of labor.

To summarize our proposal for administrative services, we will provide all of the services listed in your Request for Proposals but we will also provide

proposals for revenue enhancements, consolidation and public service improvements

SECTION 1 STATEMENT OF QUALIFICATIONS

GENERAL:

1. IDENTIFICATION OF PROPOSAL SUBMITTER:

EBS DIVERSIFIED SOLUTIONS, INC (a Florida Corporation)
145 E. RICH AVE. SUITE E
DELAND, FLORIDA 32724 (386) 279-7161
EIN 82-4389460

The corporation is a Florida (for profit) Active and in good standing with the State of Florida and is 100% owned and operated by its founder and president, John C. Eidt. Who is a Deland resident that has resided at 639 E. Pennsylvania Ave. Deland, Florida 32724 since 1993. The business has no licenses or certificates of its own but shares space at the above location with Touchstone Investigation Bureau, Inc which is a private investigation agency Florida License No. A-1900425 and is also 100% owned and operated by John C. Eidt who is a retired member of the Michigan State Bar (P-13129) and is also licensed as a Private Investigator (license no. C-1900317) which is current and in good standing.

Neither EBS Diversified Solutions Inc are licensed CPA although Mr. Eidt has over 10 years experience in Public Sector accounting and as Deputy Director of Finance. As one of the recommendations in our Proposal is that eliminating CPA's at the staff level can be a cost cutting measure as long as CPA's are performing the annual audits.

EBS has all of the usual liability coverages and will provide any additional policies or coverages upon notification of a pending approval of our Request for Proposal response.

3. PROPOSED STAFFING OF WEST VOLUSIA HOSPITAL AUTHORITY CONTRACT

Initially, EBS Diversified Solutions, Inc. will provide the same number of employees that are presently providing the administrative and accounting

services. We will be offer any WVHA employees employment to provide for the greatest seamless transition possible. We will have two (2) professional accountant, one of which will serve as general manager. All staff identified above will be assigned private offices. All clerical/data input staff will work out of work stations in the central office area and we have a large conference room for staff meetings and training functions.

We are not unmindful that your Request for Proposals is seeking Certified Public Accounting firms to perform the services you are seeking. However, we have reviewed the legislative action creating the West Volusia Hospital Authority (fs 57-2085) and could not find any requirement, mandate or suggestion that CPA's be used to perform administrative services, The act does require that the Authority shall act limit its expenses to operate within its resources.

It is the intent of our proposal to cut costs where possible and to enhance revenues whenever practical. We intend further that all staff working on the services outlined above will be dedicated exclusively to that activity and will not be assigned to Non West Volusia Hospital Authority activities.

REFERENCES:

We are currently working for the following companies or Organizations: (1). Pierson Community Pharmacy, Inv. , a business consisting of four, full service pharmacies located in Volusia County. We perform accounting services, bookkeeping services, payroll services and corporate counsel services for all four stores. Length of service: 2000 to present. Contact Person: Frank Francis, owner and President 650 W. Plymouth Ave. Deland, Florida 32720, Phone: (386) 299-1231

(2) we are currently contracted to perform Accounting, tax services, filing and enforcing Mechanic's liens and general business matters for Energycalcs.net, Inc. located in Debary, Florida. Length of service: 2018 to present. Contact person: Margaret J. Sims, President , 156 S. Charles Richard Blvd. Suite 5, Debary, Florida 32713, Phone (386) 775-0908.

(3). We are currently performing Accounting, bookkeeping, payroll and business affairs for St. Joseph's United Methodist Church of Deland, Florida, Inc. (a non-profit organization). Length of service: 2017 to present.
Contact person: Pastor John Williams 536 E. Voorhis Ave., Deland 32720
Phone: (386) 734-3158

ESTIMATED START-UP TIME:

We have the office space, furniture and computers to commence operations forthwith. We estimate it may take some time to get insurance requirements in place. Getting stationery, printed forms and notification of the public, probably 30 days or less depending on how busy printers are. Bottom line, we estimate thirty (30) day or less/

PENDING LITIGATION OR COMPLAINTS

The undersigned hereby certifies, warrants and guarantees there are no lawsuits, claims or demands pending against EBS Diversified Solutions, Inc, John C. Eidt or any employees of said company at this time and that further, the undersigned has no knowledge or information as to any facts that would suggest the possibility of any future claims. All tax returns, now due have been filed and all taxes have been paid. The Corporation is in good standing with the State of Florida. All state licenses, corporate or personal are active and current and there has never been and revocations, suspension or disciplinary actions whatsoever.

WEST VOLUSIA HOSPITAL AUTHORITY

PROPOSAL FOR SERVICES

After a review of the Request for Proposal published by the West Volusia Hospital Authority and the provisions of Florida Statute 57-2085, the 2021 Budget and other relevant materials, the undersigned is pleased to submit the following proposal to perform certain accounting, bookkeeping and payroll functions plus the administrative function included in the program for providers for healthcare services for the indigents of West Volusia County..

Our proposal, as you will note, provides more services than were requested in your proposal solicitation. Specifically, we are offering to provide a more intensive screening program for healthcare service applicants and believe that more intensive screening will reduce or eliminate fraudulent applications. Which, of course, will save money.

Our proposal further provides a savings in the cost of pharmaceuticals by utilizing generic medications in place of brand name medication (that provide equal results)

Further, we will be looking at evaluating the cost of acquiring office supplies, equipment, printing and other office purchases, and providing recommendation leading to cost reductions.

COST PROPOSAL

Labor costs	\$225,000.00
Materials and supplies	\$ 45,000.00
Contingency	\$100,000.00
Set-up costs (one time)	\$ 25,000.00
Employment taxes	\$ 40,000.00
Office expense	<u>\$ 25,000.00</u>
<u>Total</u>	\$435,000.00

COST SAVINGS FORECASTED

Fraud detection and recovery	\$100.00.00
Pharmacy formulary revisions	\$ 50,000.00
Joint purchasing and misc. savings	<u>\$ 20,000.00</u>

Note The bidder herein guarantees that the above forecasted savings, or more, will be realized, and if not an amount equal to the lesser of the amount not realized or \$170,000.00 will be refunded to the West Volusia Hospital Authority. The amount will be determined by a mutually agreeable CPA.

We are proposing a five (5) year term for this contract with immediate termination for cause, and at any time with thirty (30) day notice, with or without cause. We are proposing an annual review of the fees paid and increases paid in the amount determined by the US Department of Labor (Cost of living Allowance-COLA)

SOFTWARE/SYSTEMS CAPABILITIES

Our company uses Intuit accounting software which we have for suitable of most commercial accounting purposes. In the event that the West Volusia Hospital Authority requires any other software for its accounting function, we will gladly switch to your software as part of our set-up costs for installation and maintenance.

DISASTER RECOVERY AND DATA STORAGE

Florida indeed has data hazards which include, hurricanes, tornadoes, flooding, sinkholes, tidal waves and the list the list goes on. Being able to save data is a priority on every business or organization on when disaster strikes. My IT experts tell me that the "Cloud" is the best way to store data and that the data can be retrieved if the most unthinkable disaster should occur. I can assure you that the security of your data is my highest priority and if any technology that provides better security than the cloud becomes available, I will get it.

PROPOSAL SUMMARY

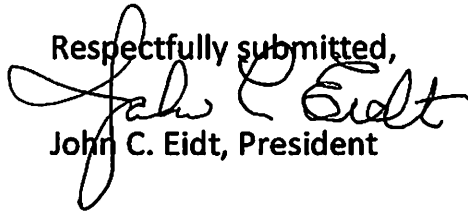
As you will note. Our proposal is twofold in that offers to perform not only the Accounting and Administrative functions as set forth in your proposal but we offer other services that will provide significant savings that we guarantee. Simply put, we will perform your consolidated accounting and Administrative function for \$36,250.00 per month and guarantee budget enhancements of \$170,000.00.

We acknowledge that we will not be using CPA's doing the day-today accounting and administrative function. However, we do point out that our work will be reviewed annually by independent Certified Public Accountants, and we further respect the right of the West Volusia Hospital Authority to perform audits, announced or unannounced, at any time by Certified Public Accountants of their choice and at their expense to insure

compliance with standards promulgated by the American Institute of
Certified Public Accountants

We thank you for the opportunity to bid on the activities set forth in this
Request for Proposal and respectfully request your consideration of our
response

Respectfully submitted,

A handwritten signature in black ink, appearing to read "John C. Eidt", written over the printed name.

John C. Eidt, President



**Supporting Your Success
is Our Business.**

**PROPOSAL TO PROVIDE
ACCOUNTING SERVICES FOR
THE WEST VOLUSIA HOSPITAL AUTHORITY**



**JAMES
MOORE**

133 E. Indiana Avenue
DeLand, FL 32724
386-738-3300
www.jmco.com

4/26/2022 8:12 Am

Firm Profile

Proposal To Provide Accounting Services To The

West Volusia Hospital Authority

Accounting Services

Legal Name

James Moore & Co., P.L.

FEIN 59-3204548
133 E. Indiana Avenue
DeLand, FL 32724
Phone: 386-738-3300
Fax: 386-736-2267
www.jmco.com

Contacts

Zach Chalifour CPA | Partner
Zach.Chalifour@jmco.com

April 27, 2022

Firm Profile



**AT YOUR SERVICE.
ALWAYS.**

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Transmittal Letter

April 27, 2022

Voloria Manning, Secretary of the WVHA
c/o Dreggors, Rigsby & Teal, P.A.
1066 N. Woodland Boulevard
DeLand, Florida 32720



Re: Proposal to Provide Accounting Services

Dear Ms. Manning and Members of the Selection Committee:

Helping others is truly what makes the world a better place. Our objective is to help the people who do exactly that. We work alongside governmental organizations so they can focus on the important tasks at hand. We are James Moore, financial specialists, and our mission is to help you achieve yours.

The opportunity to submit our proposal to provide accounting services for The West Volusia Hospital Authority (WVHA) is a privilege and appreciated. You're committed to providing access to healthcare for the uninsured and underinsured. So we offer a commitment of our own - to provide the experience and dedication required to help you meet your financial challenges and serve the people who need you.

Performing this work allows us contribute even more fully toward your success (beyond our work as your external auditor over the past six years). We believe our proposal will demonstrate that we are truly the best choice for your needs.

Extensive Industry and Accounting and Controllershship Experience

Founded in 1964, James Moore & Co., P.L. (James Moore) serves currently serves hundreds of government entities, nonprofit organizations, and other similar entities ranging in size from small local governments and nonprofits to entities with over \$30 million in yearly revenues. This background in governmental and nonprofit accounting, tax, and auditing gives us an in-depth knowledge of the City's unique needs and requirements.

Our dedicated **Accounting & Controllershship Services (ACS) Team** provides scalable and customizable accounting solutions that help you maximize your existing resources so you can work at peak efficiency. And at over 30 members strong, you'll have peace of mind knowing that an accountant will always be available to answer your questions, respond to sensitive issues, and accurately maintain your bookkeeping and finances.

We also have a **Government Services Team** that has served over 100 municipalities, counties, and other government entities. This team is comprised of individuals who work almost exclusively on these engagements. They're entrenched in the government industry, both in the services we provide to governmental entities throughout Florida and because of our industry associations.

Transmittal Letter

The WVHA will be served by qualified industry and service professionals who serve on these teams and maintain their understanding of the governmental accounting environment through participating in the best qualified continuing professional education (CPE), attending industry-specific conferences, working on similar engagements, and maintaining proficiency in related software.

As the lead partner on your engagement team, my goal is to deliver the highest quality services to the WVHA. I lead our firm's Government Services Team and have over 15 years of experience in governmental accounting needs. In addition to spearheading numerous audits, **I have served as the contract Finance Director for the City of Lake Helen since early 2019.** I'm confident this "both sides of the table" perspective will prove valuable to you as we work on your engagement.

With such experience comes efficiency and the ability to work collectively to meet strict deadlines without compromising quality. An experienced team provides support on all levels, from technical consultations to addressing issues associated with your day-to-day financial and compliance requirements.

James Moore will inform your staff of accounting changes relevant to you. We will also focus on ensuring two-way communication and collaboration on unusual accounting challenges with the WVHA throughout the year, and we encourage you to call us with questions regarding your day-to-day activities. Our goal is not only to provide timely and quality service, but to also help you operate efficiently and keep you abreast of compliance changes that impact your organization.

What our proposal cannot convey is our sincere desire to serve the West Volusia Hospital Authority. Our philosophy is simply stated; we believe our services should make a contribution to your success each year. We are excited for this opportunity to further serve you and continue our positive business relationship.

Sincerely,
JAMES MOORE & CO., P.L.



Zach Chalifour, CPA
Partner

General Qualifications

Basic Information

Legal Name	James Moore & Co., P.L.
Tax ID	FEIN 59-3204548
Business Address	5931 NW 1st Place Gainesville, FL 32605
Service Location	133 E. Indiana Avenue DeLand, Florida 32724
Description	<p>Founded in 1964, James Moore is a full-service firm that provides all the traditional accounting, auditing, and tax services. But we're more than just an accounting firm; as a trusted business consulting resource, we provide additional services that cover a variety of needs. A relationship with our firm gives you access to professionals in strategic planning, leadership development, human resources, process efficiency, and other areas that can help you succeed. We operate as one firm and not as separate and distinct offices with segregated duties. By assigning engagement staff based on specialized industry teams and not geographic location, our staff collaborates on everything they do regardless of their assigned office location.</p>
Registered in:	Daytona Beach, DeLand, Gainesville, Ocala, and Tallahassee, Florida
Licensure:	<p>Our firm is licensed to practice as certified public accountants in the state of Florida. A copy of our license is included on the following page, along with our current insurance certificates.</p>
Years of Service:	Our firm has provided certified public accounting services for 57 years.

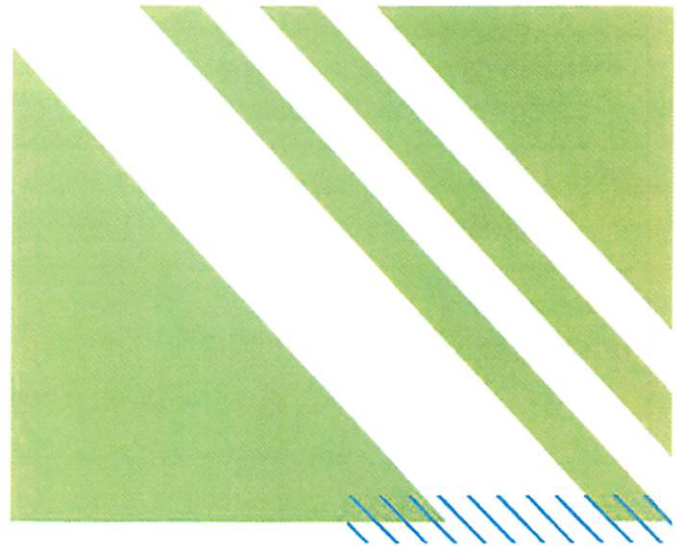
Additional pages attesting to our firm's history, philosophy, and qualifications begin on page 6 of this proposal.

General Qualifications

License to Practice in the State of Florida

James Moore operates as a Florida Limited Liability Company and has provided continuous services for government organizations for over 50 years. Following is a copy of our State of Florida Board of Accountancy Business License, which applies to each of the firm's offices. In addition, each individual assigned to your engagement is properly licensed to practice in the state of Florida.

Per the RFP, insurance information is included in the Insurance section of this proposal.



Ron DeSantis, Governor

Julie I. Brown, Secretary



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF ACCOUNTANCY

THE ACCOUNTANCY CORPORATION HEREIN IS LICENSED UNDER THE
PROVISIONS OF CHAPTER 473, FLORIDA STATUTES

JAMES MOORE & CO., P.L.

5931 NW 1ST PLACE
GAINESVILLE FL 32607-2063

LICENSE NUMBER: AD0015868

EXPIRATION DATE: DECEMBER 31, 2023

Always verify licenses online at MyFloridaLicense.com



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

General Qualifications

Moore at a Glance

“Service is the sole purpose of our existence.

”
-Mr. Moore



OFFICES

Back in the day, we were a sole proprietorship. Since then, we have steadily grown into a regional accounting firm with offices in:

- » Daytona Beach
- » DeLand
- » Gainesville
- » Ocala
- » Tallahassee



JAMES MOORE & CO., P.L.

- » Licensed as a certified public accounting firm
- » Limited liability company
- » Founded in 1964
- » For more than 55 years, our firm's primary focus has been on serving the needs of clients and helping them achieve their goals (and by and large, we've succeeded!)



OUR PEOPLE

- » Highly skilled, professional, and unique individuals (they're also our primary asset)
- » Focused on creating exceptional career opportunities for our people (when they grow, we grow!)
- » Recruited from local universities who graduated in the top 25% of their graduating class
- » An equal employment opportunity company with a culturally and ethnically diverse workforce

James Moore & Co., P.L.

	FIRMWIDE	DAYTONA BEACH	DELAND	GAINESVILLE	OCALA	TALLAHASSEE
Members (partners)	21	4	1	13	1	2
Managers & Directors	59	16	2	29	4	8
Accounting Staff	78	21	4	30	10	13
Accounting & Controllershship Staff	28	4	1	18	-	5
Technology Solutions Consulting Staff	8	2	-	6	-	-
Administrative Staff	46	7	4	24	6	5
Total	240	54	12	120	21	33
Gov't. Audit Staff	52	18	2	22	-	10
CPAs	87	26	3	41	5	12

General Qualifications

Office Locations

One Firm Working Together

Our DeLand location (133 East Indiana Avenue) is centrally located with respect to the Authority, meaning we'll be able to provide the highest level of service to the WVHA.

While your engagement members are based out of one or more offices, we're never segregated from the entire James Moore team. We employ cloud solutions and other technology tools to manage communication, effectively transfer documents, and safely store data. This means we can assign engagement staff based on specialized expertise instead of location. Our use of technology improves our processes, sparking efficiency and collaboration... **and providing the best outcome for you!**



General Qualifications

Firm Affiliations

The Attention of a Regional Team. The Gravitas of an International Firm.

When you hire James Moore, regional firm service comes with big firm backup. Our affiliations and memberships provide us with resources and networks around the world. So we keep our knowledge up to date and can reach out to additional experts whenever it will benefit you.

Statewide Affiliation

James Moore is a member of the Florida Institute of Certified Public Accountants (FICPA), as well as various other trade associations related to the industries we serve.



National & International Affiliations

Our firm is a member of the American Institute of Certified Public Accountants (AICPA). In addition, James Moore is a member of AGN International, an association of independent accounting firms represented in more than 82 nations around the world, complementing our ability to serve our clients. This affiliation provides access to a wide array of resources, management tools, educational opportunities, and professional experience. Our connection with AGN International enhances our ability to support and better serve our clients through a continuous exchange of information and resources.



Governmental Organizations

James Moore is a member in good standing of the following governmental accounting organizations. Our Daytona Beach and Tallahassee offices played a pivotal role in starting the Big Bend and Volusia/Flagler Chapters of the FGFOA:

- » AICPA Governmental Audit Quality Center
- » FICPA State and Local Government Section
- » Government Finance Officers Association (GFOA)
- » Florida Government Finance Officers Association (FGFOA)
- » Florida League of Cities
- » Various local chapters of the Florida League of Cities and the FGFOA



General Qualifications

Awards and Recognitions

Recognitions aren't about giving ourselves a pat on the back. They're about serving you as best we can. That said, our dedication to personal service has caught the attention of the industry. We're extremely humbled by the recognition and inspired to live up to it every day.



Recognized as a Best Firm for Equity Leadership by the Accounting MOVE Project, with **52% women partners in our firm.**

accountingTODAY

2021 Best Firms to Work For

» Named by Forbes Magazine as one of America's Top Recommended Tax & Accounting Firms.

» Accounting Today named James Moore the #1 Best Firm for Women in 2020 and a Best Accounting Firm to Work For multiple times since 2015.



» Florida Trend has ranked James Moore as one of the Top 25 Accounting Firms in Florida since 2014.

» INSIDE Public Accounting recognized James Moore as a Top 200 Firm since 2010 (12 years running!).



General Qualifications

Government Services Team



Our position as a leading auditor of government entities puts us in a unique position to fill your accounting needs. Clients like you are a cornerstone of our firm's practice, so we have a dedicated Government Services Team. These team members are entrenched in your industry, because understanding the issues you face is the key to helping you overcome them. These team members work primarily with government clients and maintain memberships in and contacts with prominent industry organizations.

Our Government Services Team performs a wide array of accounting solutions for local government entities:

- | | |
|--|--|
| » Federal & State Compliance Solutions | » Revenue Enhancement Audits |
| » Accounting & Controllorship Services | » Needs Assessments - Financial & IT |
| » Financial Condition Assessments | » Rate Studies |
| » Budget Development/Evaluation | » Audit Readiness |
| » Internal Control Analyses | » Actuarial Report Interpretations |
| » Elected Official Orientation | » Risk Management Assistance |
| » Comprehensive Annual Financial Reports | » Lean Six Sigma |
| » New Standard Implementation Assistance | » Fund Balance Planning & Management |
| » Forensic Auditing | » Agreed-Upon Procedures |
| » Decision Validation | » Comfort letters in connection with debt securities |
| » Finance Director Solutions | |

In addition to accounting and controllership services, James Moore has provided auditing services for over 100 local governments and related organizations. As a result of this experience, we thoroughly understand the application of Government Accounting Standards Board (GASB) and financial accounting for Florida municipalities.

Additionally, Zach Chalifour (your engagement partner) serves as the contract finance director for the City of Lake Helen. He also currently sits on the GFOA's ACFR Review Committee, which reviews ACFRs of governmental entities to determine if a ACFR meets the reporting requirements necessary to obtain the Certificate of Achievement for Excellence in Financial Reporting. He has also taught at several FGFOA Conferences and local chapter meetings and is a frequent speaker throughout the state of Florida.

The bottom line...

With a robust ACS department and an experienced Government Services Team, we're the best choice to provide accounting services to the West Volusia Hospital Authority.

General Qualifications

Accounting & Controllershship Services Team

You know your organization inside out – what you do, what your constituents need, how you help them. But while you're taking care of all that...

Who's taking care of your finances?

As a government organization, you have a budget to balance and salaries and bills to pay. These responsibilities require more than just business sense; it calls for the knowledge and experience of accounting professionals.

James Moore's Accounting & Controllershship Services department provides solutions at all levels, be it QuickBooks support, basic accounting services, a la carte services, or a fully outsourced accounting department. With over two dozen professionals, we have one of the largest outsourced accounting teams in Florida—giving us

the vast experience and bench strength to help clients of any size.

It's an expansive team of accounting professionals who are always available. So your service won't be interrupted if someone is sick, on vacation, or otherwise absent (as it would be with a single in-house service provider). This bench strength also brings multiple levels of expertise to the table. As a result, your financial matters are handled consistently and accurately—freeing up your current staff to focus on the work that fulfills them.



Services We Provide

The professionals with James Moore's accounting and controllership team help our clients make informed financial decisions and feel confident in the accuracy of their financial information. We are focused on providing our clients cost-effective, experienced accounting solutions that include the following:

- » Outsourced accounting services
- » Quarterly and annual compliance reporting
- » Payroll and sales tax preparation
- » Internal control analysis
- » Design and implementation of client-management accounting systems
- » 1099s and W-2s
- » Accounts payable and receivable
- » Monthly bank and credit card reconciliations
- » Budget assistance
- » Weekly forecasting

General Qualifications

Comprehensive Government Experience



Our firm has audited over 100 governmental entities (local and state), giving us in-depth knowledge of your needs and requirements. Our municipal and county government experience is as follows:

Municipalities

- » Altha
- » Astatula
- » Atlantic Beach
- » Avon Park
- » Bristol
- » Bunnell
- » Callahan
- » Cape Canaveral
- » Carrabelle
- » Casselberry (special project)
- » Chattahoochee
- » Chiefland
- » Crescent City
- » Cross City
- » Crystal River
- » Daytona Beach
- » Daytona Beach Shores
- » DeBary
- » DeLand
- » Edgewater
- » Fernandina Beach
- » Flagler Beach
- » Golden Beach
- » Grand Ridge
- » Green Cove Springs
- » Greensboro
- » Greenville
- » Hampton
- » Havana
- » High Springs
- » Hilliard
- » Holly Hill
- » Inglis
- » Interlachen
- » Lake City
- » Lake Helen
- » Lynn Haven
- » Madeira Beach
- » Malabar
- » Marco Island
- » Melbourne (special project)
- » Melbourne Beach
- » Mexico Beach
- » Midway
- » Monticello
- » Newberry
- » New Smyrna Beach
- » Orange Park
- » Ormond Beach
- » Palm Coast
- » Pomona Park
- » Port Orange
- » Quincy
- » South Daytona
- » St. Augustine Beach
- » St. Marks
- » St. Pete Beach
- » Starke
- » Titusville
- » Welaka
- » Williston
- » Winter Park
- » Yankeetown

Counties

- » Baker
- » Flagler
- » Gilchrist
- » Hamilton
- » Levy
- » St. Johns
- » Union
- » Volusia
- » Wakulla

General Qualifications

Experience With Authorities and Other Special Districts



- » Alligator Point Water Resources District
- » Big Bend Water Authority
- » Bradford County Development Authority
- » Bridge Harbor Community Development District
- » Capital Region Transportation Planning Agency
- » CBL/BM Port Orange West
- » Cedar Key Water and Sewer District
- » Clay County Development Authority
- » Clay County Utility Authority
- » Community Development District
- » Cypress Head Golf Club (City of Port Orange)
- » Daytona Beach Racing & Recreational Facilities District
- » Economic Development Commission of Florida's Space Coast
- » Emergency Medical Foundation, Inc.
- » Federal Equitable Sharing & Law Enforcement Trust
- » First Step Shelter
- » Florida Court Clerks and Comptrollers
- » Florida Department of Community Affairs
- » Florida Governmental Utility Authority
- » Gainesville Community Redevelopment Agency
- » Halifax Area Advertising Authority
- » Halifax Management System, Inc.
- » Highway 79 Corridor Authority
- » Indian River Lagoon Council
- » North Florida Broadband Authority
- » Northeast Florida Regional Council
- » Northwest Florida Water Management District
- » One Daytona Community Development District
- » PBR Community Development District
- » Putnam-Clay-Flagler EOC, Inc.
- » River to Sea Transportation Planning Organization
- » Seacoast Utility Authority
- » South Walton County Mosquito Control District
- » Southeast Volusia Area Advertising Authority
- » Southeast Volusia Hospital District
- » Southwest Florida Water Management District
- » Space Coast Transportation Planning Organization
- » St. Johns River Water Management District
- » St. Lucie West Services District
- » Suwannee River Economic Council, Inc.
- » Suwannee River Water Management District
- » Suwannee Valley Transit Authority
- » SWI Community Development District
- » Villages of Avignon Community Development District
- » Volusia Council of Governments
- » Volusia County Industrial Development Authority
- » Volusia Soil & Water Conservation District
- » Volusia Water Alliance
- » Water Authority of Volusia
- » West Volusia Advertising Authority
- » West Volusia Hospital Authority

General Qualifications

Proposed Staffing Plan

We believe successful engagement performance requires a strong, functional team. Your engagement will be staffed by full-time accountants. All members have extensive experience serving related entities.

Your dedicated engagement team is as follows, with their résumés on the subsequent pages.

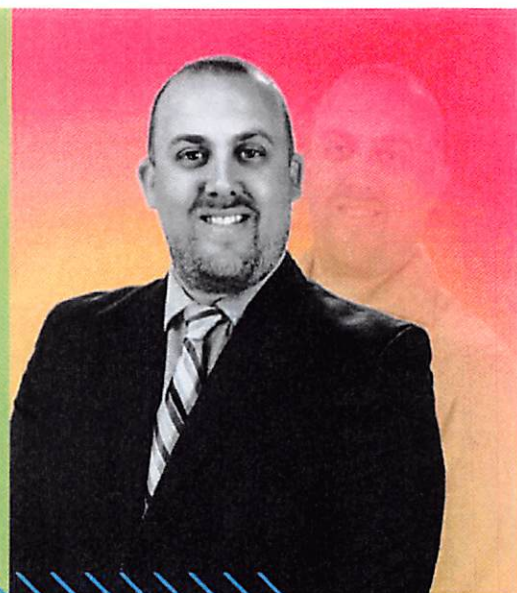


General Qualifications

Résumés

Zach Chalifour, CPA Lead Partner

Zach has over 15 years of experience serving government entities. As a result of his experience, he leads our Government Services Team and serves as an integral member of the firm's Accounting & Auditing Team.



Engagement Responsibilities

Zach will serve as the primary point of contact and will have complete and final responsibility for the engagement. He will oversee and approve all procedures and also be responsible for ensuring the highest quality of client services.

Experience

Throughout his career with the firm, Zach's primary focus has been on rendering services for government entities with budgets ranging from \$1 million to nearly \$1 billion, including those that have received annual federal and state assistance subject to OMB Uniform Guidance and the Florida Single Audit Act of almost \$100 million.

The leader of our firm's Government Services Team, **Zach has served as the contract Finance Director for the City of Lake Helen since early 2019.** He has also worked with numerous clients to assist in the early implementation of new GASB standards. He serves in a consulting capacity to assist entities and organizations prepare for their external audits and to prepare financial statements.

Zach has spoken at the FGFOA Conference and School of Government Finance, various local FGFOA chapters, and conducted several webinars on topics addressing single audits and the Uniform Guidance, GASB standard updates, internal control best practices, and various other topics. Zach is an ACFR reviewer for the GFOA.

Education & CPE

Zach received a Master of Accountancy and Bachelor of Business Administration with a Major in Accounting Information Systems from Stetson University. He has exceeded the CPE requirements of the State Board, with classes specific to nonprofit and governmental auditing, as required by the U.S. Government Accountability Office.

Memberships

- » American Institute of Certified Public Accountants (Member of the Government Audit Quality Center)
- » Florida Institute of Certified Public Accountants (State & Local Government Section)
- » Government Finance Officers Association (ACFR Reviewer)
- » Florida Government Finance Officers Association (Planning Conference Committee and Instructor)
- » Space Coast Chapter of the FGFOA
- » Volusia/Flagler Chapter of the Florida Government Finance Officers Association (Instructor)
- » Florida League of Cities
- » Northeast Florida League of Cities
- » Space Coast League of Cities
- » Volusia League of Cities
- » Leadership Daytona, Class of XXXV
- » Junior Achievement of Volusia County
- » Volusia Honor Air Flight VI Guardian
- » Volusia Young Professionals Group
- » Daytona Beach Quarterback Club (Treasurer)

General Qualifications

Résumés

Zach Chalifour, CPA

Relevant Experience

Municipalities

- » City of Bristol
- » City of Bunnell
- » City of Cape Canaveral
- » City of Carrabelle
- » City of Casselberry (special project)
- » City of Chattahoochee
- » City of Chiefland
- » City of Crescent City
- » City of DeLand
- » City of Edgewater
- » City of Green Cove Springs
- » City of Hampton
- » City of High Springs
- » City of Lake City
- » City of Lake Helen
- » City of Lynn Haven
- » City of Madeira Beach
- » City of Marco Island (fraud investigation)
- » City of Melbourne (special project)
- » City of Mexico Beach
- » City of New Smyrna Beach
- » City of Ormond Beach
- » City of Palm Coast
- » City of Port Orange
- » City of St. Augustine Beach
- » City of St. Pete Beach
- » City of Starke
- » City of Titusville
- » City of Winter Park
- » Town of Astatula
- » Town of Cross City
- » Town of Grand Ridge
- » Town of Greensboro
- » Town of Greenville
- » Town of Havana
- » Town of Hilliard
- » Town of Inglis
- » Town of Interlachen
- » Town of Jennings
- » Town of Malabar
- » Town of Melbourne Beach
- » Town of Welaka
- » Town of Yankeetown

Counties

- » Baker County
- » Gilchrist County
- » Levy County
- » St. Johns County
- » Union County
- » Volusia County
- » Wakulla County

Other Governmental Organizations

- » Big Bend Water Authority
- » Bridge Harbor Community Development District
- » Capital Region Transportation Planning Organization
- » Cedar Key Water and Sewer District
- » Clay County Development Authority
- » Clay County Utility Authority
- » Florida Governmental Utility Authority
- » Florida PACE Funding Agency
- » Halifax Area Advertising Authority
- » Housing Finance Authority of Volusia County
- » Indian River Lagoon Council
- » North Florida Broadband Authority
- » Northeast Florida Regional Council
- » Northwest Florida Water Management District
- » River to Sea Transportation Planning Organization
- » Seacoast Utility Authority
- » Space Coast Transportation Planning Organization
- » Southeast Volusia Advertising Authority
- » Southeast Volusia Hospital District
- » Southwest Florida Water Management District
- » St. Lucie West Services District
- » St. Johns River Water Management District
- » Volusia County Industrial Development Authority
- » West Volusia Tourism Advertising Authority
- » West Volusia Hospital Authority

Retirement/Pension

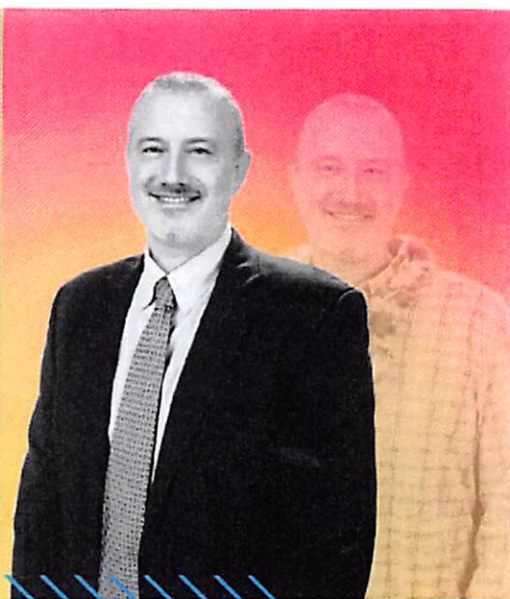
- » City of Port Orange General Employees Defined Benefit Plan
- » City of Port Orange Police Pension Plan
- » Halifax Health Pension Plan

General Qualifications

Résumés

Mike Sibley, CPA, LSS Black Belt Consulting Partner - Accounting & Controllershship

Mike has nearly 25 years of experience providing high-level accounting, auditing, and consulting. He is the Partner-in-Charge of the Daytona Beach office.



Engagement Responsibilities

Mike will serve in a consulting capacity for all Accounting and Controllershship Services department matters. He will be available for the entire engagement team for all aspects of the engagement.

Experience

Mike currently serves as the Partner-in-Charge of the Daytona Beach office. Mike's experience includes a range of assignments in auditing, forensic investigations, litigation support, tax, and consulting services. With a black belt certification in Lean Six Sigma, Mike leads James Moore in providing Lean Six Sigma services for governmental clients and clients in various other industries. He has addressed Lean Six Sigma for community groups and has drafted articles for regional and national publications.

Mike also has expertise in forensic investigations and litigation support; he has served as an expert witness and consults attorneys throughout the state regarding alleged fraud cases. He has spoken about topics addressing fraud, data extraction, and internal controls at the Strategic Nonprofit Alliance Partnership (SNAP), the Florida Government Finance Officers Association (FGFOA), local FICPA chapters, and for the national Public Media Business Association.

Education & CPE

Mike received his Bachelor of Science in Business Administration from Saint Joseph's College in Maine, where he majored in Accounting and minored in Computer Science. He received a Black Belt certification in Lean Six Sigma through the Quality Group and a Green Belt Certification through Ohio State University. He has exceeded the CPE requirements of the State Board, with classes specific to nonprofit and governmental auditing, as required by the U.S. Government Accountability Office.

Memberships

- » American Institute of Certified Public Accountants (Employee Benefit Plan Audit Quality Center Member and AICPA Peer Review Board)
- » Florida Institute of Certified Public Accountants
- » The Daytona Regional Chamber of Commerce (Board Member)
- » Volusia Manufacturing Association (Board Member)
- » The Arc of Volusia (Former Chairman of the Board)
- » Strategic Nonprofit Alliance Partnership, Inc. (SNAP)

Recognitions

- » Daytona Beach News-Journal's "40 under 40" 2009

General Qualifications

Résumés

Mike Sibley, CPA

Relevant Experience

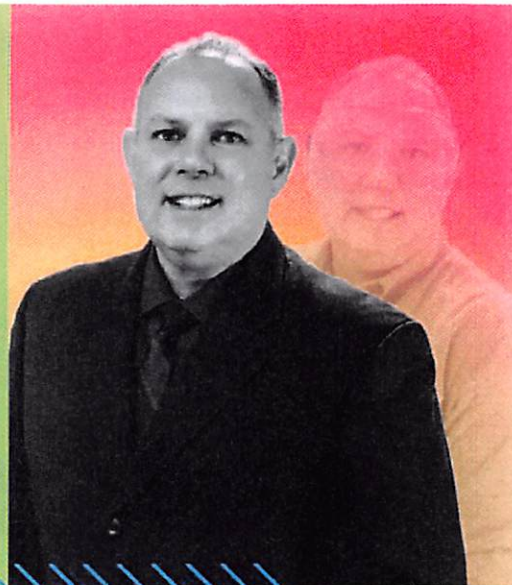
- » City of Flagler Beach
- » City of Marco Island (fraud investigation)
- » City of New Smyrna Beach
- » City of Ormond Beach
- » City of Palm Coast
- » City of Port Orange
- » Flagler County
- » Okaloosa County
- » Volusia County
- » Columbia County Sheriff's Office (litigation support)
- » Town of Orange Park
- » Haven Recovery Center
- » Head Start of Pinellas County, Inc.
- » LifeSouth Community Blood Centers, Inc.
- » LifeSouth Retirement Plan
- » Madison County Memorial Hospital
- » SMA Healthcare, Inc.
- » University of Florida Department of Housing

General Qualifications

Résumés

James Halleran, CPA Consulting Partner - Technical

James has more than 25 years of experience providing accounting and consulting services for nonprofit organizations and government entities. He is a key member of our firm's Government and Nonprofit Services Teams.



Engagement Responsibilities

James will serve in a consulting capacity for all governmental accounting, budgetary, and similar matters related to the high-level financial and accounting operations of the WVHA. He will be available for the entire engagement team for all aspects of the engagement.

Experience

James's experience includes a wide range of assignments with an emphasis on nonprofit and governmental auditing. During his tenure with the firm, James has been involved with nonprofit organizations that receive state and federal financial assistance subject to Government Auditing Standards, Florida Single Audit Act and with OMB Uniform Grant Guidance. He has performed consulting services in the area of internal controls, agreed-upon procedures, and system design. In addition, he has performed internal inspections and external peer reviews for the firm in accordance with peer review requirements.

James is recognized statewide as an expert for government auditing and reporting, and he currently serves on committees for the FICPA and the FGFOA. He often is called upon to teach training courses within the firm and for the FICPA and FGFOA. Additionally, he serves as an ACFR reviewer for the GFOA.

Education & CPE

James received a Master of Science in Taxation and a Bachelor of Science degree in Business Administration with a Major in Accounting from the University of Central Florida. He has exceeded the CPE requirements of the State Board, with classes specific to nonprofit and governmental auditing, as required by the U.S. Government Accountability Office.

Memberships

- » American Institute of Certified Public Accountants (Member of the Not-For-Profit Section and Government Audit Quality Center)
- » Florida Institute of Certified Public Accountants (Instructor and Past Steering Committee of the State & Local Government Section)
- » Government Finance Officers Association (ACFR Reviewer)
- » Florida Government Finance Officers Association (Technical Resource Committee and Instructor)
- » Volusia/Flagler Chapter of the Florida Government Finance Officers Association (Instructor)
- » Florida League of Cities
- » Northeast Florida League of Cities
- » Space Coast League of Cities
- » Volusia League of Cities
- » United Way of Volusia and Flagler Counties, Inc. (Past Chair and Treasurer)
- » Strategic Nonprofit Alliance Partnership (Partner-in-Charge - Volusia/Flagler Group)
- » Rotary Club of Daytona Beach (Past Treasurer)
- » One Voice for Volusia
- » Port Orange/South Daytona Chamber of Commerce (Past Board Member)
- » Leadership Port Orange/South Daytona Chamber Alumni

General Qualifications

Résumés

James Halleran, CPA

Relevant Experience

Municipalities

- » City of Avon Park
- » City of Bunnell
- » City of Cape Canaveral
- » City of Chattahoochee
- » City of Chiefland
- » City of Crescent City
- » City of Daytona Beach
- » City of Daytona Beach Shores
- » City of DeLand
- » City of Edgewater
- » City of Flagler Beach
- » City of Gainesville (special projects)
- » City of Green Cove Springs
- » City of Hampton
- » City of High Springs
- » City of Holly Hill
- » City of Lynn Haven
- » City of Midway
- » City of New Smyrna Beach
- » City of Newberry
- » City of Ormond Beach
- » City of Palm Coast
- » City of Port Orange
- » City of South Daytona
- » City of St. Augustine Beach
- » City of St. Pete Beach
- » City of Starke
- » City of Titusville
- » City of Williston
- » City of Winter Park
- » Town of Astatula
- » Town of Havana
- » Town of Hilliard
- » Town of Interlachen
- » Town of Melbourne Beach
- » Town of Welaka

Counties

- » Baker County
- » Flagler County
- » Gilchrist County
- » Levy County
- » Union County
- » Wakulla County

Other Governmental Organizations

- » Bradford County Development Authority
- » Bridge Harbor Community Development District
- » Clay County Development Authority
- » Clay County Utility Authority
- » Florida Governmental Utility Authority
- » Florida PACE Funding Agency
- » Housing Finance Authority of Volusia County
- » Indian River Lagoon Council
- » Northeast Florida Regional Council
- » Northwest Florida Water Management District
- » River to Sea Transportation Planning Organization
- » Seacoast Utility Authority
- » Southeast Volusia Area Advertising Authority
- » Southeast Volusia Hospital District
- » Southwest Florida Water Management District
- » Space Coast Transportation Planning Organization
- » St. Johns River Water Management District
- » St. Lucie West Services District
- » Villages of Avignon Community Development District
- » Volusia Council of Governments (VCOG)
- » West Volusia Area Advertising Authority
- » West Volusia Hospital Authority
- » Flagler County Education Direct-Support Organization, Inc.
- » Flagler County School District (Internal Accounts)
- » Gadsden County School District (Internal Accounts)
- » Nassau County School District (Internal Accounts)
- » Seminole County School District (Internal Accounts)
- » St. Johns School District (Internal Accounts)

Retirement/Pension

- » City of Holly Hill Pension Plan
- » City of Port Orange General Employees Defined Benefit Plan
- » City of Port Orange Police Pension Plan
- » Halifax Health Pension Plan

General Qualifications

Résumés

Webb Shephard, CPA Director

Webb has over ten years of experience providing auditing, tax, and personalized accounting services to government entities, privately held businesses, and individuals. He is a key member of our firm's Government Services Team.



Engagement Responsibilities

Webb will oversee all aspects of the work we do for the WVHA, including being the day-to-day liaison between the WVHA administration team and board and internal James Moore staff.

Experience

Webb has earned the trust of privately-held and government entities alike. Although he works with clients in a broad range of industries, his focus is on serving the needs of construction companies and government entities.

Prior to joining James Moore, Webb was the Director of Operations for a national telecommunications contract company. Being in upper-level management for nearly a decade gave Webb unique experience not many other CPAs possess - leading to insight that helps him better identify organizational and financial issues that are ripe for improvement. He also has a background in computer engineering and is CompTIA A+ certified.

Education & CPE

Webb graduated with a Master of Accountancy from Stetson University and a Bachelor of Science in Applied Science - Business Management from Daytona State College. He has exceeded the CPE requirements of the State Board, with classes specific to nonprofit and governmental auditing, as required by the U.S. Government Accountability Office.

Memberships

- » American Institute of Certified Public Accountants (Member of the Government Audit Quality Center)
- » Florida Institute of Certified Public Accountants (Member of the State & Local Government Section)
- » Volusia League of Cities
- » Construction Industry CPAs and Consultants
- » Construction Financial Management Association
- » Florida Surety Association

General Qualifications

Résumés

Webb Shephard, CPA

Relevant Experience

Municipalities

- » City of Bunnell
- » City of Cape Canaveral
- » City of Edgewater
- » City of Flagler Beach
- » City of Green Cove Springs
- » City of Lake Helen
- » City of New Smyrna Beach
- » City of Palm Coast
- » City of Port Orange
- » City of Winter Park
- » Town of Hilliard

Counties

- » Union County
- » Volusia County

Other Governmental Organizations

- » Baker County Public Schools (Internal Accounts)
- » Clay County Development Authority
- » Clay County Utility Authority
- » Cypress Head Golf Club
- » Daytona Beach Area Convention & Visitors Bureau
- » Flagler County School District (Internal Accounts)
- » Halifax Area Advertising Authority
- » Halifax Management System, Inc.
- » Seacoast Utility Authority
- » Seminole County School District (Internal Accounts)
- » Southeast Volusia Convention
- » Southeast Volusia Hospital District
- » West Volusia Hospital Authority

Education

- » Burns Science & Technology Charter School, Inc.
- » Georgia Tech Athletic Association

Nonprofits

- » Abiding Savior Lutheran Church & School
- » CBC of Brevard, Inc.
- » Child and Family Connections, Inc.
- » Haven Recovery Center, Inc.
- » SMA Foundation, Inc.
- » SMA Healthcare, Inc.
- » The Church of Eleven22

- » The House Next Door
- » United Cerebral Palsy of East Central Florida, Inc.
- » United for Families, Inc.
- » WORC Haven, Inc.
- » WORC, Inc.

Retirement/Pension

- » City of Port Orange General Employees Defined Benefit Plan
- » City of Port Orange Police Pension Plan
- » Halifax Pension Plan

General Qualifications

Résumés

Marina Farwick, CPA Manager

Marina has more than five years of experience providing accounting and auditing services to government entities, nonprofit organizations, and privately held businesses.



Engagement Responsibilities

Marina will be responsible for various aspects of the engagement, including assistance with year-end budget and audit preparation.

Experience

Marina focuses on serving government entities and nonprofit organizations. This emphasis has given her deeper expertise in the reporting requirements for these entities while also helping her gain an in-depth understanding of their internal controls and operations. Marina has experience conducting audits for governments and nonprofits that receive state and federal grants subject to Government Auditing Standards, Florida Single Audit Act, and with OMB Uniform Grant Guidance.

In addition to her assurance work, Marina has helped countless nonprofit organizations prepare their Form 990 and remain in compliance with IRS rules and regulations.

Education & CPE

Marina earned a Master of Business Administration with a major in Accounting from the University of Central Florida, and a Bachelor of Arts in Accounting from the University of Florida. She has exceeded the CPE requirements of the State Board, with classes specific to governmental and nonprofit auditing, as required by the U.S. Government Accountability Office.

Memberships

- » American Institute of Certified Public Accountants (Member of the Government Audit Quality Center)
- » Florida Institute of Certified Public Accountants (Member of State & Local Government Section)
- » Florida Government Finance Officers Association
- » One Voice for Volusia

General Qualifications

Résumés

Marina Farwick, CPA

Relevant Experience

Municipalities

- » City of Bunnell
- » City of Crescent City
- » City of Edgewater
- » City of Green Cove Springs
- » City of Palm Coast
- » City of Ormond Beach
- » City of New Smyrna Beach
- » City of Port Orange
- » City of St. Augustine Beach
- » City of Titusville

Counties

- » Volusia County

Other Governmental Organizations

- » Clay County Utility Authority
- » Cypress Head Golf Course, Inc.
- » Daytona Beach Area Racing & Recreational Facilities District
- » Economic Development Commission of Florida's Space Coast
- » Florida Governmental Utility Authority
- » Seacoast Utility Authority
- » Southeast Volusia Advertising Authority
- » West Volusia Advertising Authority
- » West Volusia Hospital Authority

Nonprofits

- » The ARC of Volusia, Inc.
- » The Chiles Academy, Inc.
- » Choices in Learning, Inc.
- » Community Legal Services of North Florida, Inc.
- » Daytona Area Senior Services, Inc.
- » The House Next Door, Inc.
- » Legal Advocacy Center of Central Florida, Inc.
- » Volusia/Flagler County Coalition for the Homeless, Inc.
- » WORC, Inc.

Education

- » Florida International University Academic Health Center Health Care
- » Network Faculty Group Practice, Inc.
- » USF Sun Dome, Inc.

General Qualifications

Résumés

Gwyn Johnson **Lead Accountant**

Gwyn has 35 years of experience providing professional accounting and bookkeeping services. She is a key member of our Accounting & Controllershship Services Team.

Engagement Responsibilities

Gwyn will oversee the day-to-day accounting and bank reconciliation process.

Experience

Gwyn has 35 years of professional accounting experience. Her work at James Moore involves performing advanced bookkeeping and accounting services and provide guidance for a variety of accounting software products for the firm's clients. In particular, Gwyn is a valued go-to person for clients with particularly complex cleanup needs. She's also a trusted resource for all things QuickBooks, as she has over 30 years of experience with that software.

Gwyn has served a vast array of clients in her three-decade career, including government and nonprofit entities such as The Town of Jennings, the Riverside Conservancy, and the Community Partnership for Children.

Your team will also include one or more accounting clerks who will assist with check cutting, coordinating signatures on checks, and other accounting tasks.

General Qualifications

References

We are pleased to provide you with client references served who best match the requirements and needs of your organization. We invite you to contact these entities regarding our dedication to our client service, our professionalism, and our knowledge and experience.

City of Lake Helen, Florida

Lee Evett, City Administrator
327 S. Lakeview Drive
Lake Helen, FL 32744
Email: levett@lakehelen.org
Phone: 386-228-2358
Years Served: 2015 - present
Scope of Service: CFO Services (2019 - present),
financial statement audit (2015 - 2018)

Town of Jennings, Florida

Jennifer Hightower, Town Manager
1199 Hamilton Avenue
Jennings, FL 322053
Email: JHightower@jennings-fl.com
Phone: 386-938-4756
Years Served: 2020 - present
Scope of Service: Monthly accounting and budget/
audit preparation

The House Next Door

Jennifer Nadelkov, CEO
804 N. Woodland Boulevard
DeLand, FL 32720
Email: jnadelkov@thehnd.com
Phone: 386-734-7151
Years Served: 2003 - present
Scope of Service: Financial statement audit

SMA Healthcare

Ivan Cosimi, CEO
150 Magnolia Avenue
Daytona Beach, FL 32114
Email: icosimi@smabehavioral.org
Phone: 386-236-1811
Years Served: 2009 - present
Scope of Service: Financial statement audit

Community Partnership for Children

Karin Flositz, Chief Executive Officer
Second Floor, 135 Executive Circle
Daytona Beach, Florida 32114
Email: karin.flositz@cbscvf.org
Phone: 386-254-3796
Years Served: 2006 - present
Scope of Service: CFO consulting, outsourced
accounting services

*We have also demonstrated our professionalism and
quality of service through our work as the
WVHA's external auditors for the past six years.*

General Qualifications

Time Needed for Startup, Scope of Work

We understand and are able to perform the following scope of accounting functions as detailed in the WVHA's RFP. We anticipate that we would need approximately one to two months for startup prior to implementation.

1. Compile the annual and month-end balance sheets (modified cash basis) and the related statements of revenue and expenses (modified cash basis) of the West Volusia Hospital Authority, and issue accountant's reports thereon in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.
 - a. Facilitate all WVHA banking activity including collection of funds and disbursement of funds (without having signature or online transaction authority); all withdrawals or payments will require paper checks signed with two Board member signatures,
 - b. Maintaining sufficient competent records of all financial matters including review of invoices and reimbursement requests for compliance to funding authorizations by the Board in its annual budget, funding agreements and other funding motions or resolutions,
 - c. Compile and present to Board for approval at its regular monthly meeting a listing of accounts payable and projected accounts payable, along with necessary bank transfers.
2. Attend two monthly Board meetings, one for the audit and one for the budget. (Note: This proposed scope has been modified from the scope identified in the RFP referencing all meetings in order to keep our fees as low as possible in a way that we believe still makes sense for the Authority. Fees for attendance at additional board meetings in excess of two annually are referenced in our fee schedule.)
3. Attend monthly virtual pre-meetings between Board Chair, Accountant and Attorney, generally scheduled Tuesdays at 2p.m. before a scheduled Board meeting.
4. Provide summarized financial information as requested by the Board for each monthly Board meeting and any financial Board workshops,
5. Inform the Board of any significant variances in the contract management and budgetary controls for all funded programs,
6. Perform periodic review of a summary of indigent invoices prepared by funded agencies for accuracy and propriety with the then current funding agreements,
7. Assist the Board in preparation of the annual the budget,
8. Provide all necessary financial information for the Board to establish the succeeding year's ad valorem millage tax rate,
9. Prepare various TRIM (Truth Responsibility In Millage) calculations and attend TRIM related Board Workshops and Meetings, and submission of Board approved budget and tax decisions on forms required by the Volusia County Property Appraiser and TRIM Office in State Department of Financial Services.
10. Provide assistance with outside audits,
11. Review and process for payment in and out of county HCRA invoices, consistent with annual budget and contractual authorization,
12. Perform periodic site visits on funded agencies to perform limited testing to determine whether the agency is in compliance with the requirements of their funding agreements.

Proposed Fee Structure

As a result of our experience serving government organizations, we are able to provide superior accounting services in an efficient, timely, and cost-effective manner.

The proposed cost of our services for the base scope of work will be:

\$12,500 initial start-up fee (to be paid at signing of contract)

\$9,000/month from inception of contract through September 2023

\$9,500/month for the WHVA's fiscal year 2024

\$1,500/meeting partner or director attendance at WVHA board meetings in excess of two per year

Should additional services be needed outside the base services identified on the prior page, such work will be performed using the following discounted hourly rates:

POSITION	HOURLY RATES
Partner	\$275
Director/Manager	\$200
Lead Accountant	\$150
Accounting Clerk	\$125

Insurance

Insurance Information

James Moore maintains insurance coverage for workers' compensation, general commercial liability, and professional liability. Listed below are the descriptions of insurance coverage maintained by James Moore. Copies of the declaration pages from current policies can be found on the following pages.

James Moore Workers' Compensation Insurance:

Producer - McGriff-Williams Insurance

Policy Date is from 10/30/2021 through 10/29/2022

Coverage amounts:

Bodily Injury by Accident:\$1,000,000 each accident

Bodily Injury by Disease:\$1,000,000 each employee

Bodily Injury by Disease:\$1,000,000 policy limit

James Moore General Commercial Liability Insurance:

Producer - McGriff-Williams Insurance

Policy Date is from 10/30/2021 through 10/29/2022

Coverage amounts:

Each Occurrence:.....\$1,000,000

Aggregate:\$2,000,000

NOTE: This policy also includes Automobile Liability

Combined Single Limit:.....\$1,000,000

NOTE: This policy also includes Excess/Umbrella Liability:

Each Occurrence:.....\$4,000,000

Aggregate\$4,000,000

James Moore Professional Liability Insurance:

Producer - Affinity Insurance Services

Policy Date is from 7/12/2021 through 7/12/2022

Coverage amounts:

Each Occurrence:.....\$5,000,000

Annual Aggregate:.....\$5,000,000

James Moore Automobile Liability Insurance:

Producer - McGriff-Williams Insurance

Policy Date is from 10/30/2021 through 10/29/2022

Coverage amounts:

Each Occurrence:.....\$1,000,000

Insurance

Insurance Certificates



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/30/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER McGriff-Williams Insurance 3501-A W. University Ave Gainesville FL 32607		CONTACT NAME: Heidi Tapanes PHONE (A/C, No, Ext): 352-371-7977 E-MAIL ADDRESS: heidi@mcgriffwilliams.com FAX (A/C, No): 352-505-2083	
INSURED James Moore & Co. P.L., Inc. 5931 NW 1st Place Gainesville FL 32607		INSURER(S) AFFORDING COVERAGE INSURER A: Depositors Insurance NAIC # 42587 INSURER B: Allied Property and Casualty 42579 INSURER C: AMCO 19100 INSURER D: INSURER E: INSURER F:	

COVERAGES CERTIFICATE NUMBER: 591693104 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:		ACBP0D3076898989	10/31/2021	10/31/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		ACBP0D3076898989	10/31/2021	10/31/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE	ACPCAP3076898989	10/31/2021	10/31/2022	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A	ACPWCA3076898989	10/31/2021	10/31/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E L EACH ACCIDENT \$ 1,000,000 E L DISEASE - EA EMPLOYEE \$ 1,000,000 E L DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

James Moore & Co. P.L., Inc.
 5931 NW 1st Place
 Gainesville FL 32607

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

[Signature]

Insurance

Insurance Certificates



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

07/12/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Affinity Insurance Services 1100 Virginia Drive, Suite 250 Fort Washington, PA 19034		CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL: ADDRESS: INSURER(S) AFFORDING COVERAGE: INSURER A: Continental Casualty Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:		FAX (A/C, No): NAIC # 20443
INSURED James Moore & Co., P.L. 5931 NW 1st Place Gainesville, FL 32607				

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E L EACH ACCIDENT \$ E L DISEASE - EA EMPLOYEE \$ E L DISEASE - POLICY LIMIT \$
A	Professional Liability		APL 625772965	07/05/2021	07/05/2022	Per Claim/Annual Aggregate \$5,000,000/\$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 For Informational Purposes Only.

CERTIFICATE HOLDER

James Moore & Co., P.L.
 5931 NW 1st Place
 Gainesville, FL 32607

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03)

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Software/System Capabilities

Software and Backups

Our ACS department utilizes multiple software platforms, the majority of which are cloud based to increase redundancy and backup of client financial data. In a transition, we would likely plan to continue using the WVHA's current software platform for a period of time before eventually converting to another software. However, such a final determination would be made during the lead time to implementation.

ProFX Engagement

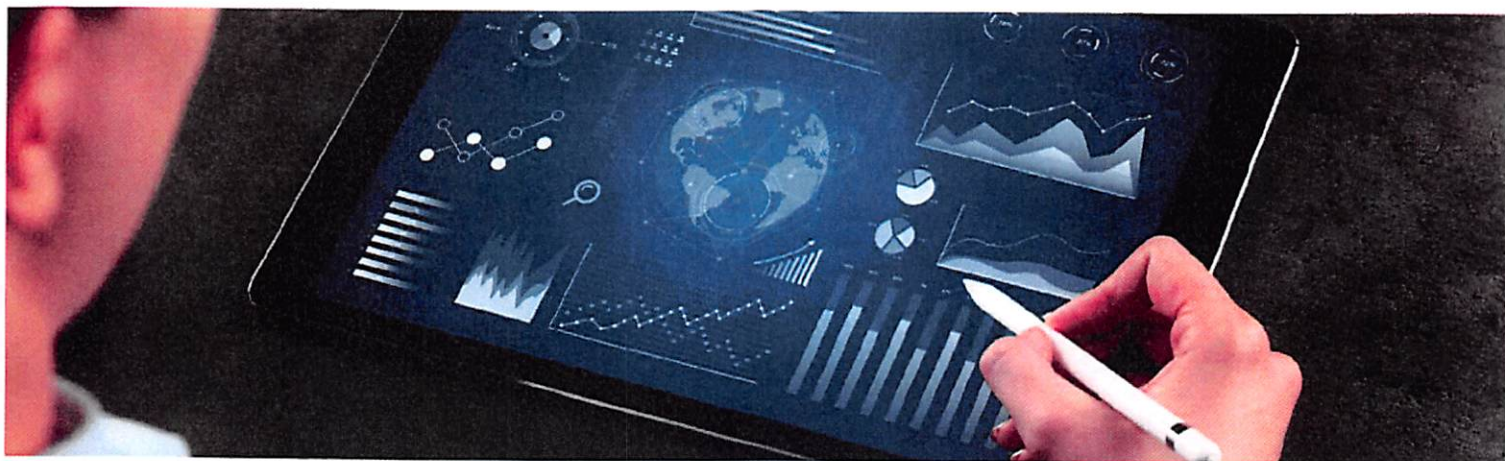
As a firm, James Moore has been a leader in employing technologically advanced computerized audit techniques for more than a decade. We use CCH ProSystem Fx Engagement software, a fully integrated, paperless audit and accounting software that enables audit firms to increase efficiency by automating workpaper preparation, management, and workflow.

All members of your engagement team are skilled in online computer auditing utilizing Fx Engagement - which means we are 100% electronic, paperless, and will show up in the field with laptop computers, printers, and scanners (as opposed to reams of paper and audit bags). Use of this software enables us to perform a more meaningful audit, because our time can be spent on important audit procedures as opposed to balancing out manual workpapers, posting manual adjusting entries, etc..

Communication

The engagement team has the capability to communicate via Zoom or Skype for Business instant messaging software. This software allows users to chat either through typing or face-to-face video conferencing. It also allows users to share applications or screens, thereby allowing those who are reviewing materials to see a "live" screen. Having these communication tools in place helps to supervise the engagement team and address the engagement team's needs in a timely manner.

In addition, our firm created a Client Portal in response to our clients' requests that we have a centralized, secure, location to upload and download documents. The firm's Client Portal is an extension of a secure method we have used throughout the past few years to send emails and sensitive documents (Sharefile).



Disaster Recovery

From hurricanes to hackers, disasters can take many forms. So when it comes to our work and your sensitive information, it's important to be prepared for any scenario.

At James Moore, we have the expertise, procedures, and systems in place to keep data protected, backed up, and easily recoverable in the event of an emergency. In addition to our internal IT department, we have a Technology Solutions Consulting team that serves external clients across the state in this capacity. So as you can imagine, disaster recovery is top of mind at our firm.

How often is your server backed up and how quickly can it be recovered? What are the backup procedures? Can policies and procedures be obtained? Media used? How and where are they stored?

All James Moore servers are backed up at least nightly. Some key servers have a more frequent backup window. Backup files are retained on site for 30 days to allow for immediate recovery of any impacted system.

All backup jobs are configured for alerting. These alerts generate a service ticket within our management platform. These tickets are then addressed by qualified technicians. We also complete a weekly review of all logs and jobs to ensure they are completing as expected. Monthly scheduled test restores are completed.

Backup data is replicated between our various geographic sites and off site to an immutable repository. Local disk-based media is used as well as a third-party off-site host. All backup jobs are encrypted at the time of creation and remain as such in transit and at rest. For security purposes, copies of procedures are not readily available but can be obtained upon future request.

How fast can the system be replaced in the case of a disaster? Are the disaster recovery plan and timeframes outlined? Please provide your policies and procedures.

All James Moore data centers have been designed – and are well equipped – to survive a host server failure. The level of redundancy varies based on the office, but this is accomplished through cluster configurations or warm servers capable of handling virtual compute resources. Manufacturer warranties are maintained on all production servers with expedited hardware replacement windows. Complete server replacement would be handled through normal supply chain channels.

Restoration of critical systems could be accomplished through one of our disparate geographic offices to continue operations. James Moore does maintain a disaster recovery and response document outlining our response to several anticipated disaster scenarios. For security purposes, copies of procedures are not readily available but can be obtained upon future request.



Proposal for Administrative Services

Stacy Tebo

595 Jameson Drive

Orange City, FL 32763

(386) 456-1252

stacy.c.tebo@gmail.com

Original

4/27/2022 9:58 AM

Ladies and Gentlemen:

I am proposing to provide Administrative Services to the West Volusia Hospital Authority. I worked in local government for 23 years after I received my Master's in Public Administration degree (MPA) from UCF. I have attached my resume which provides more detail regarding my experience. Although I have not worked for an independent special tax district, I have relevant experience working for municipalities and Volusia County. I am a lifelong resident of West Volusia County, and I love living here. I would be honored to assist the WVHA in providing access to medical care for the residents of West Volusia who need it most. My career has been spent serving the citizens of Sanford, DeBary, White Springs, and Volusia County.

I am well-versed in the Sunshine Law and the FL Public Records Law. I trained DeBary employees on these while I served as the City Clerk for 10 years. I know the importance of responding quickly and appropriately to a public records request. At DeBary, I was the Records Management Liaison Officer (RMLO) and was responsible for maintaining the city's records. All agendas and minutes were prepared by me. I also did this when I served as the Town Manager of White Springs. At both municipalities, we had various board and committees that also required the same. When I worked in Sanford, I prepared agendas and minutes for the Code Enforcement Board. In all 3 municipalities, I also prepared resolutions, ordinances, agreements, and advertisements.

I spent time in local government performing research and compiling data for various projects. I am comfortable doing so and would welcome the additional responsibility as outlined in the RFP. I am also comfortable working with elected officials and appointed board members. I worked with Sanford City Commissioners each month as I proposed condemnations and presented cases to the Code Enforcement Board. I attended all meetings/workshops of the DeBary City Council and presented agenda items relevant to my work area. I also attended various monthly board/committee meetings. I did the same thing at the Town of White Springs and represented the Town at Hamilton County Commission meetings.

Although I am not proposing to provide accounting services, I am very familiar with annual budget preparation and TRIM requirements. In the event the accountant needed any assistance in these areas, I would be happy to help.

Sincerely,



Stacy Tebo

SECTION 1: STATEMENT OF QUALIFICATIONS

I would be providing administrative services as an individual and will provide my social security number when selected by the WVHA as the Administrator. Once selected, I will obtain all appropriate insurance as required. My address is 595 Jameson Drive, Orange City, FL 32763. My phone number is 386-456-1252, and my email address is stacy.c.tebo@gmail.com. I obtained a MPA from UCF in 1996 and worked in local government from October 1996 to November 2019.

My time would be devoted solely to providing services to the WVHA. I would function as the administrator full-time and be available during normal business hours.

Although I have not provided contractual services like this previously, I can provide references for people familiar with my government experience. I have provided 3 individuals below and can provide more if requested.

I worked with Seminole County low-income applicants when they applied for assistance through the City of Sanford Community Development Department. My former supervisor and director's name is Charles Rowe. His phone number is (407) 488-6254. His address is 1808 Grand Street Orlando, FL 32805. His email address is email4rowe@yahoo.com.

Former Vice Mayor of the City of DeBary Dan Hunt can be contacted to speak to my work at the City of DeBary. His phone number is (386) 232-6079. His address is 1 Orchid Drive DeBary, FL 32713. His email address is danielphunt@yahoo.com.

Former Mayor Rhett Bullard of the Town of White Springs can be contacted to speak to my work at the Town of White Springs. His phone number is (386) 303-2039. His address is PO Box 246 White Springs, FL 32096. His email address is rhettbullard@hotmail.com.

If awarded the contract, I would require 30 days to provide notice to my current employer and prepare for startup.

I have no pending legal action against me.

I have a CMC (Certified Municipal Clerk) designation through IIMC (International Institute of Municipal Clerks). I remain a member of IIMC and received the designation in 2011. I am also a Notary Public and have been one since the late 90's.

PROPOSED FEE STRUCTURE

The proposed fee for administrative services is \$65,100 for the initial year. The second year's fee is \$67,053, and the third year's fee is \$69,064.

INSURANCE

As I stated above, I will obtain insurance coverage required if selected. I am not currently a contractor; as such, I do not have a policy.

SOFTWARE / SYSTEM CAPABILITIES

I have a Microsoft 365 subscription and do not have a "system". I utilize a personal laptop currently.

DISASTER RECOVERY

As an individual, I do not have a server. I generally save my important documents to OneDrive. I will implement any policies and procedures necessary to comply with the needs of the organization.

HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA)

I will sign the HIPAA business agreement and comply with the law.

AGREEMENT

I propose a 3-year agreement for administrative services with the WVHA, and I would welcome a review of my services at the end of the first year to discuss the Commissioners' input on my performance. I would recommend that there be at least a 90-day written notice of termination by either party. As you know, it takes time to advertise an RFP and select a service provider.

STACY TEBO, CMC

595 Jameson Drive Orange City, FL 32763 | 386.456.1252 | stacy.c.tebo@gmail.com

EDUCATION

Seminole Community College, Sanford, FL Associate of Arts	1991
University of FL, Gainesville, FL Bachelor of Arts in Political Science	1993
University of Central FL, Orlando, FL Master of Public Administration	1996

PROFESSIONAL EXPERIENCE

Blanchard Insurance, Inc.

Account Manager March 2021-present

Manage approximately 600 accounts. Assist clients to obtain and maintain insurance policies. Communicate with insurance carriers to establish new policies for clients and ensure continuation of existing policies.

Town of White Springs

Town Manager Sept. 2015 – Nov. 2019

Managed the daily operations of the Town's departments: Police, Fire, Utilities, Public Works, Finance, Parks/Recreation, Planning, Code Enforcement, and HR. Developed Town budget and oversaw departments' expenditures. Prepared and presented items for Council consideration. Coordinated with Town's consultants and managed town projects. Researched grant opportunities and prepared grant applications. Served as Grants Administrator, Land Development Regulations Administrator, and staff liaison to boards/committees. Managed contracts and ensured compliance. Communicated with other governments at local, state, and federal level as needed. Interacted with citizens to resolve issues.

City of DeBary

City Clerk April 2005 – May 2015

Served as HR Director and performed all functions of human resource management and benefit administration from April 2005 - March 2014. Prepared all agendas & related materials for City Council and Board/Committee meetings. Assisted in the drafting, advertising, presentation, execution, and recording of ordinances and resolutions. Responsible for city website maintenance and webcasting of all Council meetings. Supervised municipal elections and qualifying candidates. Responsible for all public records requests. Performed research for inquiries from the public, Council, and staff. Answered questions regarding city processes, City Charter, Code of Ordinances,

Land Development Code, and applicable FL Statutes. Served as RMLO for City during entire tenure. Trained city staff on public records law and State retention guidelines. Assisted in development of the City's budget.

Volusia County, Growth & Resource Management Dept.

Zoning Technician

October 2004 – April 2005

Reviewed building permit applications for zoning compliance. Maintained variance, rezoning and special exception files and processed applications. Provided information to the public regarding the Zoning Ordinance and Land Development Code.

City of Sanford, Planning & Community Development Dept.

Code Enforcement / Licensing Manager

July 2000 – January 2004

Directed daily operations of code enforcement and occupational licensing divisions. Prepared annual budget for both divisions. Interviewed and hired for the department. Supervised four code enforcement officers and one administrative assistant. Prepared and presented agenda items to the City Commission and Code Board. Prepared ordinances. Proposed monthly condemnations to the City Commission and coordinated entire process with Building Official. Inspected properties for minimum housing standards. Coordinated community functions and represented the City during special events. Served as acting department director in his absence.

City of Sanford, Planning & Community Development Dept.

Contracts Coordinator

March 1998– July 2000

Administered various grant programs: CDBG, SHIP, HOME, LIHEAP and Weatherization. Prepared monthly financial and production reports for Seminole County and the State DCA (now known as DEO). Supervised two outreach workers and one secretary. Ensured contractual compliance. Evaluated applications for City sponsored economic development incentive program. Prepared grant applications and RFPs. Served as acting department director in his absence.

City of Sanford, Planning & Community Development Dept.

Contracts Technician

Oct. 1996 – March 1998

Processed applications for various grant programs. Provided client outreach and referrals to other agencies. Prepared monthly reporting to grantee agencies. Prepared work orders for rehabilitation projects and interfaced with contractors.

MEMBERSHIPS

International Institute of Municipal Clerks
National Notary Association

**BENEFIT PLAN
FOR
WEST VOLUSIA HOSPITAL AUTHORITY
REVISED: MAY 1, 2022**

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INTRODUCTION

This document is a description of West Volusia Hospital Authority (the Plan). No oral interpretations can change this Plan. The Plan described is designed to protect Plan Participants against certain catastrophic health expenses.

The Plan Administrator fully intends to maintain this Plan indefinitely. However, it reserves the right to terminate, suspend, discontinue or amend the Plan at any time and for any reason.

Changes in the Plan may occur in any or all parts of the Plan including benefit coverage, copayments, exclusions, limitations, definitions and the like.

The Plan shall be deemed automatically to be amended to conform as required by any applicable law, regulation or the order or judgment of a court of competent jurisdiction governing provisions of this Plan, including, but not limited to, stated maximums, exclusions or limitations. In the event that any law, regulation or the order or judgment of a court of competent jurisdiction causes the Plan Administrator to pay claims that are otherwise limited or excluded under this Plan, such payments will be considered as being in accordance with the terms of this benefit plan.

Reimbursement from the Plan can be reduced or denied because of certain provisions in the Plan, such as exclusions, lack of Medical Necessity, lack of timely filing of claims or lack of coverage.

The Plan will pay benefits only for the expenses incurred while this coverage is in force. No benefits are payable for expenses incurred before coverage began or after coverage terminated. An expense for a service or supply is incurred on the date the service or supply is furnished.

The Claims Administrator utilizes industry accepted Clinical Policy Bulletins (CPBs) to determine whether services and procedures are considered Medically Necessary and Experimental and/or Investigational under the Plan. The CPBs are based on peer-reviewed, published medical journals, a review of available studies on a particular topic, evidence-based consensus statements, expert opinions of health care professionals and guidelines from nationally recognized health care organizations. These CPBs are reviewed on a regular basis based upon a review of currently available clinical information.

If the Plan is terminated, amended, or benefits are eliminated, the rights of Plan Participants are limited to Covered Charges incurred before termination, amendment or elimination.

This document summarizes the Plan rights and benefits for Plan Participants and is divided into the following parts:

Schedule of Benefits. Provides an outline of the Plan reimbursement formulas as well as payment limits on certain services.

Covered Charges. Explains when the benefit applies and the types of charges covered.

Defined Terms. Defines those Plan terms that have a specific meaning.

Plan Exclusions. Shows what charges are **not** covered.

SCHEDULE OF BENEFITS

MEDICAL BENEFITS

All benefits described in this Schedule are subject to the exclusions and limitations described more fully herein including, but not limited to, the Plan Administrator's determination that: care and treatment is Medically Necessary; that charges are reasonable and customary (as defined as an Allowable Charge); that services, supplies and care are not Experimental and/or Investigational. The meanings of these capitalized terms are in the Defined Terms section of this document.

This document is intended to describe the benefits provided under the Plan but, due to the number and wide variety of different medical procedures and rapid changes in treatment standards, it is impossible to describe all Covered Charges and/or exclusions with specificity. Please contact the Claims Administrator with questions about specific supplies, treatments or procedures.

PROVIDER INFORMATION

Unless otherwise stated in the Schedule of Benefits, services from a provider who does not participate in the network for the West Volusia Hospital Authority and/or where a member were not referred by a WVHA miCare Clinic are not covered under this Plan and Plan Participants will be responsible for all costs.

**WVHA miCare Clinic
844 W. Plymouth Ave.
DeLand, FL 32720
(866) 326-7548**

To access a list of West Volusia Hospital Authority providers, please refer to the toll free number listed on the **EBMS/West Volusia Hospital Authority identification card**. Prior to receiving medical care services, the Plan Participant should confirm with the provider that the provider participates with the West Volusia Hospital Authority.

DEDUCTIBLE/COPAYMENTS/COINSURANCE/MAXIMUM OUT-OF-POCKET AMOUNT PAYABLE BY PLAN PARTICIPANT

Typically, a Plan Participant is responsible for an annual deductible and coinsurance up to a maximum out-of-pocket amount.

This Plan does not have a deductible, coinsurance or a maximum out-of-pocket amount.

A **copayment** is the amount of money that is paid each time a particular service is used. Typically, there may be copayments on some services and other services will not have any copayments. Plan Participant help cover some of the cost of Covered Charges through copayments.

MEDICAL BENEFIT SCHEDULE

Claims must be received by the Claims Administrator within **90 days** from the date charges for the services were incurred. Benefits are based on the Plan's provisions in effect at the time the charges were incurred. Claims received later than that date will be denied.

The Plan Participant must provide sufficient documentation (as determined by the Claims Administrator) to support a Claim for benefits. The Plan reserves the right to have a Plan Participant seek a second medical opinion.

COVERED CHARGES

Hospital Services

Note: Inpatient Hospital services must be referred by a WVHA miCare Clinic to be eligible for coverage. All Hospital admissions require a referral from a WVHA miCare Clinic.

Room and Board	100% after \$50 copayment per admission Limited to semi-private room rate
Intensive Care Unit	100% after \$50 copayment per admission Limited to Hospital's ICU charge
Outpatient Hospital Services/ Outpatient Surgical Center	100% after \$25 copayment per visit

Note: Services from a participating Outpatient Hospital/Surgical Centers must have a referral from a WVHA miCare Clinic to be Covered Charges under this Plan. Copayment includes Physician charges.

Skilled Nursing Facilities	100% after \$50 copayment per admission Limited to 60 days per Plan Year
Emergency Room Services	100% after \$50 copayment per visit
Urgent Care Services	100% after \$25 copayment per visit

Note: Urgent Care Services are a Covered Charge when WVHA miCare Clinics are not available.

Physician Services

Inpatient visits	100%
Outpatient visits	100%
Primary Care Physician services offered at a WVHA miCare Clinic	100%
Specialist office visits (including primary care services not offered at a WVHA miCare Clinic)	100% after \$10 copayment per visit

Note: Specialist must be a participating provider and have a referral from a WVHA miCare Clinic to be a Covered Charge under this Plan. Referrals will only remain active for 90 days. One copayment per provider per day for any Physician charges. Copayment is waived for Obstetrician / Gynecologist.

"Primary Care Physician" shall mean a General Practitioner, Family Practitioner, General Internist, Obstetrician / Gynecologist, Pediatrician, Nurse Practitioner (N.P.), Physician's Assistant (P.A.).

Chemotherapy and Radiation Treatment	100%
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Note: A referral is required from a WVHA miCare Clinic to be a Covered Charge under this Plan. Referrals will only remain active for 90 days.

Diagnostic Testing (labs and x-rays)	
Performed at a WVHA miCare Clinic	100%
Performed by a Participating Provider	100% after \$10 copayment per visit
Performed by a non-Participating Provider	100%
Note: Copayment waived when billed with an outpatient facility charge or a special list office visit charge.	
Note: Referrals are not required for diagnostic testing services.	
Imaging Services (MRI, CT/PET Scans, etc.)	100% after \$10 copayment per visit
Note: Copayment waived when billed with an outpatient facility charge or a special list office visit charge.	
Note: A referral is required from a WVHA miCare Clinic to be a Covered Charge under this Plan. Referrals will only remain active for 90 days.	
Mental Disorders and Substance Abuse Treatment	
Inpatient	100%
Outpatient	100%; limited to 1 visit per day
Office Visits	100% after \$5 copayment per visit
Note: Mental Health and Substance Abuse treatment must be provided by a Participating Provider and have a referral from a WVHA miCare Clinic to be a Covered Charge under this Plan. One copayment per Participating Provider per day for any Physician charges. Copayment is waived for Obstetrician/Gynecologist.	
Prenatal Care	Payable per normal Plan provisions.
Note: One copayment per provider per day for any Physician charges. Copayment is waived for Obstetrician /Gynecologist.	
Prescription Drugs	100%
Note: Prescription drugs must be included on the preferred drug list and received from a WVHA miCare Clinic to be a Covered Charge under this Plan.	

Preventive Care	
Routine Well Care (birth through adult)	100%
<p>Routine Well Care Services will be subject to age and developmentally appropriate frequency limitations as determined by the U.S. Preventive Services Task Force (USPSTF), <i>unless otherwise specifically stated in this Schedule of Benefits</i>, and which can be located using the following website:</p> <p>http://www.uspreventiveservicestaskforce.org/Page/Name/uspstf-a-and-b-recommendations/</p> <p><u>Routine Well Care Services will include, but will not be limited to, the following routine services:</u></p> <p>Office visits, routine physical exams, prostate screening, routine lab and x-ray services, immunizations, routine colonoscopy (including polyp removal)/flexible sigmoidoscopy, and routine well child care examinations.</p> <p>Note: If applicable, this Plan may comply with a state vaccine assessment program.</p> <p>Women's Preventive Services will be subject to age and developmentally appropriate frequency limitations as determined by the U.S. Preventive Services Task Force (USPSTF) and Health Resources and Services Administration (HRSA), <i>unless otherwise specifically stated in this Schedule of Benefits</i>, and which can be located using the following websites:</p> <p>http://www.uspreventiveservicestaskforce.org/Page/Name/uspstf-a-and-b-recommendations/; and http://www.hrsa.gov/womens-guidelines</p> <p><u>Women's Preventive Services will include, but will not be limited to, the following routine services:</u></p> <p>Office visits, well-women visits, mammogram, gynecological exam, Pap smear, counseling for sexually transmitted infections, human papillomavirus (HPV) testing, counseling and screening for human immunodeficiency virus (HIV), interpersonal and domestic violence, contraceptive methods and counseling as prescribed, sterilization procedures, patient education and counseling for all women with reproductive capacity (<i>this does not include birthing classes</i>), preconception, screening for gestational diabetes in pregnant women, breastfeeding support, supplies, and counseling in conjunction with each birth.</p>	
Nutritional Education Counseling	100%; limited to 3 visits per Plan Year
Diabetic Education	100%; limited to 3 visits per Plan Year
Obesity Interventions for Plan Participant age 18 and older with a body mass index (BMI) of 30 kg/m ² or higher	100%; limited to 26 visits per Plan Year
Note: Refer to the Obesity Intervention benefit in the Covered Charges section for more information.	
Tobacco/Nicotine Cessation Counseling	100%; limited to 3 visits per Plan Year

Rehabilitation Services	
Inpatient	100% after \$50 copayment per admission
Outpatient	100% after a \$25 copayment per visit
Office Visits (Specialist)	100% after \$10 copayment per visit
Note: Specialist must be a Participating Provider and have a referral from a WVHA miCare Clinic to be a Covered Charge under this Plan. Referrals will only remain active for 90 days. One copayment per provider per day for any Physician charges. Review for Medical Necessity will be required after 25 visits for physical, speech and occupational therapies.	
Occupational, speech and physical therapy services related to developmental delays, intellectual disabilities or behavioral therapy are not covered under this Plan.	
Cardiac Pulmonary Rehabilitation	100%; limited to 36 visits per Plan Year
Cardiac Rehabilitation Phase 1 & 2	100%; limited to 3 visits per week up to 18 consecutive weeks
Renal Dialysis	100%
Note: Renal dialysis includes office visits, dialysis, facility services, supplies and medications provided during treatment.	
Note: Except when receiving services from a Davita Dialysis Center, a referral is required from a WVHA miCare Clinic to be a Covered Charge under this Plan. Referrals will only remain active for 90 days.	
Spinal Manipulation/Chiropractic Care	100% after \$10 copayment per visit; limited to 24 visits per Plan Year.
Note: A referral is required from a WVHA miCare Clinic to be a Covered Charge under this Plan. Referrals will only remain active for 90 days. One copayment per provider per day for any Physician charges. Review for Medical Necessity will be required after 12 visits.	
All Other Covered Charges	100%
Note: A referral is required from a WVHA miCare Clinic to be a Covered Charge under this Plan. Referrals will only remain active for 90 days.	

MEDICAL BENEFITS

Medical Benefits apply when Covered Charges are incurred by a Plan Participant for care of an Injury or Illness and while the Plan Participant is covered for these benefits under the Plan.

Claims must be received by the Claims Administrator within **90 days** from the date charges for the services were incurred. Benefits are based on the Plan's provisions in effect at the time the charges were incurred. Claims received later than that date will be denied.

The Plan Participant must provide sufficient documentation (as determined by the Claims Administrator) to support a Claim for benefits. The Plan reserves the right to have a Plan Participant seek a second medical opinion.

COVERED CHARGES

Covered Charges are the Allowable Charges that are incurred for the following items of service and supply. These charges are subject to the benefit limits, exclusions and other provisions of this Plan. A charge is incurred on the date that the service or supply is performed or furnished.

- (1) **Hospital Care.** The medical services and supplies furnished by a Hospital or Outpatient Surgical Center. Covered Charges for room and board will be payable as shown in the Schedule of Benefits. After 23 observation hours, a confinement will be considered an inpatient confinement.

Room charges made by a Hospital having only private rooms will be payable at the average private room rate of that facility.

Charges for an Intensive Care Unit stay are payable as described in the Schedule of Benefits.

- (2) **Prenatal Care.** Routine prenatal office visits will be payable as stated under the Prenatal Care benefit as shown in the Schedule of Benefits section. The following services will continue to be payable per normal Plan provisions:

Pregnancy-related ultrasounds, lab screenings (not otherwise specified), Complications of Pregnancy (as defined under this Plan). Labor and delivery are not a Covered Charge under this Plan.

- (3) **Physician Care.** The professional services of a Physician for surgical or medical services.

Charges for multiple surgical procedures are subject to the following provisions in the absence of a negotiated amount established by a provider network arrangement or other discounting or negotiated arrangement:

- (a) If bilateral or multiple surgical procedures are performed by one surgeon, benefits will be determined based on the Allowable Charge for the primary procedures; 50% of the Allowable Charge will be allowed for each additional procedure performed through the same incision or during the same operative session. Any procedure that would not be an integral part of the primary procedure or is unrelated to the diagnosis will be considered "incidental" and no benefits will be provided for such procedures;
 - (b) If multiple unrelated surgical procedures are performed by two or more surgeons on separate operative fields, benefits will be based on the Allowable Charge for each surgeon's primary procedure; and
 - (c) If an assistant surgeon is required, the assistant surgeon's Covered Charge will not exceed 20% of the surgeon's Allowable Charge.
- (4) **Skilled Nursing Facility Care.** The room and board and nursing care furnished by a Skilled Nursing Facility will be payable if and when:

- (a) The patient is covered because of an authorized covered inpatient stay at a **WVHA contracted facility**; and
- (b) The attending Physician certifies that the confinement is Medically Necessary; and
- (c) The attending Physician completes a treatment plan which includes a diagnosis, the proposed course of treatment and the projected date of discharge from the Skilled Nursing Facility

Skilled Nursing Facility services are authorized for 60 days per patient per Plan Year.

Ambulance Services are excluded with the exception for when a medically necessary transport occurs from an inpatient setting at a WVHA contracted facility to a contracted Skilled Nursing Facility.

- (5) **Other Medical Services and Supplies.** These services and supplies not otherwise included in the items above are covered as follows:

- (a) **Abortion.** Coverage for elective abortions.
- (b) **Allergy.** Care, supplies, services and treatment in connection with allergy testing, serum and injections.
- (c) **Anesthetic;** oxygen; blood and blood derivatives that are not donated or replaced; intravenous injections and solutions. Administration of these items is included.
- (d) **Cardiac rehabilitation** as deemed Medically Necessary provided services are rendered (a) under the supervision of a Physician; (b) in connection with a myocardial infarction, coronary occlusion, coronary bypass surgery or other cardiac condition; (c) initiated within 12 weeks after other treatment for the medical condition ends; and (d) in a Medical Care Facility as defined by this Plan will be payable up to the limits as stated in the Schedule of Benefits.
- (e) **Chemotherapy or radiation treatment** with radioactive substances. The materials and services of technicians are included.
- (f) **Cleft Palate and Cleft Lip.** Covered Charges for initial and staged reconstruction of cleft palate or cleft lip. Coverage includes Medically necessary oral surgery and pre-graft palatal expander.
- (g) **Clinical Trials.** Covered Charges will include charges made for routine patient services associated with clinical trials approved and sponsored by the federal government. In addition the following criteria must be met:
 - The clinical trial is registered on the National Institute of Health (NIH) maintained web site www.clinicaltrials.gov as a Phase I, II, III, or IV clinical trial
 - The Plan Participant meets all inclusion criteria for the clinical trial and is not treated "off-protocol."
 - The Plan Participant has signed an informed consent to participate in the clinical trial. The Plan Administrator may request a copy of the signed informed consent;
 - The trial is approved by the Institutional Review Board of the institution administering the treatment.
 - Routine patient services will not be considered Experimental or Investigational and will include costs for services received during the course of a clinical trial, which are the usual costs for medical care, such as Physician visits, Hospital stays, clinical laboratory tests and x-rays that a Plan Participant would receive whether or not he or she were participating in a clinical trial.

Routine patient services do not include, and reimbursement will not be provided for:

- The investigational service, supply, or drug itself;
 - Services or supplies listed herein as Plan Exclusions;
 - Services or supplies related to data collection for the clinical trial (i.e., protocol-induced costs). This includes items and services provided solely to satisfy data collection and analysis and that are not used in direct clinical management of the Plan Participant (e.g. monthly CT scans for a condition usually requiring only a single scan);
 - Services or supplies which, in the absence of private health care coverage, are provided by a clinical trial sponsor or other party (e.g. device, drug, item or service supplied by manufacturer and not yet FDA approved) without charge to the trial participant.
- (h) **Initial contact lenses** or glasses required following cataract surgery.
- (i) **Contraceptives.** All Food and Drug Administration (FDA) approved contraceptive methods when prescribed by a Physician, including but not limited to intrauterine devices (IUDs) and implants, (including insertion and removal when applicable), injections, and any related Physician and facility charges including complications.
- (j) **Cornea Transplants.** Care, supplies, services and treatment in connection with cornea transplants.
- (k) **Diabetic Education.** Inpatient and outpatient self-management training and education for the treatment of diabetes, provided by a licensed health care professional with expertise in diabetes will be payable up to the limits as stated in the Schedule of Benefits.
- (l) **Emergency Services.** All emergency and non-emergency care and treatment provided in an Emergency Room including any further medical examination and treatment performed by the staff of or at the facilities of the Hospital as is required under EMTALA to stabilize the Plan Participant.
- (m) **Hearing Services.** Covered Charges include exam, tests, services, and supplies to diagnose and treat a medical condition.
- (n) **Implantable Hearing Devices.**
- (o) **Infertility treatment.** Services for the diagnosis of Infertility and treatment of the underlying medical condition associated with Infertility will be considered a Covered Charge. *Charges for services to restore or enhance fertility, including, but not limited to, artificial insemination, in vitro fertilization, embryo transfer procedures and sterilization reversal are not eligible.*
- (p) **Laboratory studies.** Covered Charges for diagnostic lab testing and services.
- (q) **Treatment of Mental Disorders and Substance Abuse.** Covered Charges will be payable for care, supplies and treatment of Mental Disorders and Substance Abuse.
- (r) **Injury to or care of mouth, teeth and gums.** Charges for Injury to or care of the mouth, teeth, gums and alveolar processes will be Covered Charges under Medical Benefits only if that care is for the following oral surgical procedures:

Inpatient and outpatient Hospital charges, including professional services for x-rays, laboratory services and anesthesia while in the Hospital when Medically Necessary.

Removal of all teeth at inpatient or outpatient Hospital or dentist's office if removal of the teeth is part of standard medical treatment that is required before the Plan Participant can undergo Radiation Treatment.

Excision of tumors and cysts of the jaws, cheeks, lips, tongue, roof and floor of the mouth.

Emergency repair due to Injury to sound natural teeth.

Surgery needed to correct accidental injuries to the jaws, cheeks, lips, tongue, floor and roof of the mouth.

Excision of benign bony growths of the jaw and hard palate.

External incision and drainage of cellulitis.

Incision of sensory sinuses, salivary glands or ducts.

Removal of impacted and partially impacted teeth.

No charge will be covered under Medical Benefits for dental and oral surgical procedures involving orthodontic care of the teeth, periodontal disease and preparing the mouth for the fitting of or continued use of dentures.

General dental benefits will be provided by the Florida Department of Health and are not payable under this Plan.

- (s) **Nutritional Education Counseling.** Care, treatment, and services when provided by Physician, a registered dietician, or licensed nutritionist will be payable up to the limits as stated in the Schedule of Benefits. *This benefit will not include weight loss medications whether or not prescribed by a Physician.*
- (t) **Nutritional Supplements, Enteral Feedings, Vitamins and Electrolytes** that are prescribed by a Physician and administered through a tube, provided they are the sole source of nutrition or are part of a chemotherapy regimen. This includes supplies related to enteral feedings provided the feedings are prescribed by a Physician and are the sole source of nutrition or are part of a chemotherapy regimen.
- (u) **Obesity Interventions.** This benefit is being provided consistent with the Affordable Care Act preventive services requirement. Covered Charges include Physician-directed intensive, multicomponent behavioral interventions for weight management for Plan Participants age 18 and older with a body mass index (BMI) of 30 kg/m² or higher.

Intensive, multicomponent behavioral interventions for weight management will include group and individual sessions of high intensity (up to 26 visits per Calendar Year) encompassing the following:

- Behavioral management activities such as setting weight loss goals
- Improving diet or nutrition and increasing physical activity
- Addressing barriers to change
- Self-monitoring
- Strategizing how to maintain lifestyle changes

Non-surgical care and treatment and Physician prescribed weight loss medications **will not** be a covered benefit except as may be specifically described as a benefit by this Plan.

This Plan **will not** cover nutritional supplements, gym memberships, or dues for participation in weight loss programs (e.g. Weight Watchers, Jenny Craig, etc.) whether or not prescribed by a Physician.

- (v) **Occupational therapy** by a health care provider acting within the scope of his or her license. Therapy must be ordered by a Physician, result from an Injury or Illness and improve a body function. Covered Charges do not include recreational programs, maintenance therapy or supplies used in occupational therapy.
- (w) **Prescription drugs** that are included on the preferred drug list and provided at a WVHA miCare Clinic.
- (x) **Physical therapy** by a health care provider acting within the scope of his or her license. The therapy must be in accord with a Physician's exact orders as to type, frequency and duration and for conditions which are subject to significant improvement through short-term.
- (y) **Routine Preventive Care.** Covered Charges under Medical Benefits are payable for routine Preventive Care as described in the Schedule of Benefits.

Charges for Routine Well Care. Routine well care is care by a Physician that is not for an Injury or Illness.

- (z) **Reconstructive Surgery.** Correction of abnormal congenital conditions and reconstructive mammoplasties will be considered Covered Charges.

This mammoplasty coverage will include reimbursement for:

- (i) reconstruction of the breast on which a mastectomy has been performed,
- (ii) surgery and reconstruction of the other breast to produce a symmetrical appearance, and
- (iii) coverage of prostheses and physical complications during all stages of mastectomy, including lymphedemas,

in a manner determined in consultation with the attending Physician and the Plan Participant.

- (aa) **Rehabilitation Services.** Charges for inpatient rehabilitation. Services must be Medically Necessary to restore and/or improve a bodily or cognitive function that was previously normal but was lost as a result of an accidental Injury, Illness, or surgery.

Services must be furnished in a specialized rehabilitative unit of a Hospital and billed by the Hospital or be furnished and billed by a rehabilitation facility approved by the Plan. This benefit only covers care the Plan Participant received within 24 months from the onset of the Injury or Illness or from the date of the surgery that made rehabilitation necessary. The care must also be part of a written plan of multidisciplinary treatment prescribed and periodically reviewed by a physiatrist (a Physician specializing in rehabilitative medicine).

- (bb) **Renal Dialysis Services.** Renal dialysis visits shall include office visits, dialysis, facility services, supplies and medications provided during treatment. Laboratory testing and Physician visits will be payable per normal Plan provisions.
- (cc) **Sleep disorders.** Services related to the diagnosis and treatment of a Medically Necessary sleep disturbance or disorder.

- (dd) **Speech therapy** by a health care provider acting within the scope of his or her license. Therapy must be ordered by a Physician and follow either: (i) surgery for correction of a congenital condition of the oral cavity, throat or nasal complex (other than a frenectomy) of a person; (ii) an Injury; or (iii) a Sickness.
- (ee) **Spinal Manipulation/Chiropractic services** by a health care provider acting within the scope of his or her license. Spinal manipulation will be payable up to the limits as stated in the Schedule of Benefits.
- (ff) **Sterilization procedures.** Sterilization procedures for female Plan Participants will be payable under the Preventive Care benefit as stated in the Schedule of Benefits.

The following charges will be payable per normal Plan provisions:

- Hysterectomies; and
 - Sterilization procedures for male Plan Participants
- (gg) **Surgical dressings, splints, casts and other devices** used in the reduction of fractures and dislocations.
- (hh) **Tobacco/Nicotine Cessation Counseling.** Care and treatment for tobacco/nicotine cessation counseling will be payable up to the limits as stated in the Schedule of Benefits.
- (ii) **Urgent Care Services.** Care and treatment for an Illness, Injury or condition serious enough that a reasonable person would seek care right away, but not so severe as to require emergency room services. Urgent Care Services are a Covered Charge when WVHA miCare Clinics are not available.
- (jj) **X-rays.** Covered Charges for diagnostic x-rays and imaging services.

DEFINED TERMS

The following terms have special meanings and when used in this Plan will be capitalized.

Allowable Charge. Except as otherwise set forth herein, ¹ Allowable Charge means the amount for a treatment, service, or supply that is the negotiated amount established by West Volusia Hospital Authority or other discounting or negotiated arrangement.

Note 1 - The Plan Administrator or its designee has the *ultimate discretionary authority* to determine an Allowable Charge, including establishing the negotiated terms of a provider arrangement as the Allowable Charge even if such negotiated terms result in an amount that is different than that set forth herein.

Benefit Period is the time of active enrollment under this Plan beginning on the first date of coverage and continuing up to, but not more than, six months.

Complications of Pregnancy are determined as follows:

These conditions are included before the Pregnancy ends: acute nephritis; ectopic Pregnancy; miscarriage; nephrosis; cardiac decompensation; missed abortion; hyperemesis gravidarum; and eclampsia of Pregnancy.

Other Pregnancy related conditions will be covered that are as medically severe as those listed.

These conditions are **not** considered a Complication of Pregnancy: false labor; occasional spotting; rest during Pregnancy even if prescribed by a Physician; morning sickness; or like conditions that are not medically termed as Complications of Pregnancy.

Covered Charge(s) means any medically necessary item of expense, for which the charge is reasonable and necessary, within Allowable Charge, or is based on the contracted fee schedule of an alternate care delivery system. The Covered Charge will be determined by the Plan Administrator, in its sole discretion.

Custodial Care is care (including Room and Board needed to provide that care) that is given principally for personal hygiene or for assistance in daily activities and can, according to generally accepted medical standards, be performed by persons who have no medical training. Examples of Custodial Care are help in walking and getting out of bed; assistance in bathing, dressing, feeding; or supervision over medication which could normally be self-administered.

Emergency Services means a medical screening examination (as required under Section 1867 of the Social Security Act (EMTALA)) within the capability of the Hospital emergency department, including routine ancillary services, to evaluate a Medical Emergency and such further medical examination and treatment as are within the capabilities of the staff and facilities of the Hospital and required under EMTALA to stabilize the Plan Participant.

Experimental and/or Investigational means services, supplies, care and treatment which does not constitute accepted medical practice properly within the range of appropriate medical practice under the standards of the case and by the standards of a reasonably substantial, qualified, responsible, relevant segment of the medical and dental community or government oversight agencies at the time services were rendered.

The Plan Administrator must make an independent evaluation of the experimental/nonexperimental standings of specific technologies. The Plan Administrator shall be guided by a reasonable interpretation of Plan provisions. The decisions shall be made in good faith and rendered following a detailed factual background investigation of the claim and the proposed treatment. The decision of the Plan Administrator will be final and binding on the Plan. The Plan Administrator will be guided by the following principles:

- (1) if the drug or device cannot be lawfully marketed without approval of the U.S. Food and Drug Administration and approval for marketing has not been given at the time the drug or device is furnished; or
- (2) if the drug, device, medical treatment or procedure, or the patient informed consent document utilized with the drug, device, treatment or procedure, was reviewed and approved by the treating facility's

Institutional Review Board or other body serving a similar function, or if federal law requires such review or approval; or

- (3) except as provided under the Clinical Trial benefit in the Medical Benefits section of the Covered Charges section, if Reliable Evidence shows that the drug, device, medical treatment or procedure is the subject of on-going phase I or phase II clinical trials, is the research, experimental, study or Investigational arm of on-going phase III clinical trials, or is otherwise under study to determine its maximum tolerated dose, its toxicity, its safety, its efficacy or its efficacy as compared with a standard means of treatment or diagnosis; or
- (4) if Reliable Evidence shows that the prevailing opinion among experts regarding the drug, device, medical treatment or procedure is that further studies or clinical trials are necessary to determine its maximum tolerated dose, its toxicity, its safety, its efficacy or its efficacy as compared with a standard means of treatment or diagnosis.

Reliable Evidence shall mean only published reports and articles in the authoritative medical and scientific literature; the written protocol or protocols used by the treating facility or the protocol(s) of another facility studying substantially the same drug, service, medical treatment or procedure; or the written informed consent used by the treating facility or by another facility studying substantially the same drug, device, medical treatment or procedure.

Drugs are considered Experimental if they are not commercially available for purchase and/or they are not approved by the Food and Drug Administration for general use.

Hospital is an institution that is engaged primarily in providing medical care and treatment of sick and injured persons on an inpatient basis at the patient's expense and that fully meets these tests: it is approved by Medicare as a Hospital; it maintains diagnostic and therapeutic facilities on the premises for surgical and medical diagnosis and treatment of sick and injured persons by or under the supervision of a staff of Physicians; it continuously provides on the premises 24-hour nursing services by or under the supervision of registered nurses (R.N.s); and it is operated continuously with organized facilities for operative surgery on the premises.

The definition of "Hospital" shall be expanded to include the following:

- A facility operating legally as a psychiatric Hospital or residential treatment facility for mental health and licensed as such by the state in which the facility operates.
- A facility operating primarily for the treatment of Substance Abuse if it has received accreditation from Commission of Accreditation of Rehabilitation Facilities (CARF) or The Joint Commission (TJC) or if it meets these tests: maintains permanent and full-time facilities for bed care and full-time confinement of at least 15 resident patients; has a Physician in regular attendance; continuously provides 24-hour nursing service by a registered nurse (R.N.); has a full-time psychiatrist or psychologist on the staff; and is primarily engaged in providing diagnostic and therapeutic services and facilities for treatment of Substance Abuse.

Illness means a bodily disorder, disease, physical sickness or Mental Disorder. Illness includes Pregnancy, miscarriage or Complications of Pregnancy.

Infertility means incapable of producing offspring.

Injury means an accidental physical Injury to the body caused by unexpected external means.

Intensive Care Unit is defined as a separate, clearly designated service area which is maintained within a Hospital solely for the care and treatment of patients who are critically ill. This also includes what is referred to as a "coronary care unit" or an "acute care unit." It has: facilities for special nursing care not available in regular rooms and wards of the Hospital; special lifesaving equipment which is immediately available at all times; at least two beds for the accommodation of the critically ill; and at least one registered nurse (R.N.) in continuous and constant attendance 24 hours a day.

Medical Care Facility means a Hospital, a facility that treats one or more specific ailments or any type of Skilled Nursing Facility.

Medical Emergency means a medical condition manifesting itself by acute symptoms of sufficient severity including severe pain such that a prudent layperson with a verage knowledge of health and medicine could reasonably expect the absence of immediate medical attention to result in (1) serious jeopardy to the health of an individual (or, in the case of a pregnant woman, the health of the woman or her unborn child), (2) serious impairment to body functions, or (3) serious dysfunction of any body organ or part. A Medical Emergency includes such conditions as heart attacks, cardiovascular accidents, poisonings, loss of consciousness or respiration, convulsions or other such acute medical conditions.

Medical Non-Emergency Care means care which can safely and adequately be provided other than in a Hospital.

Medically Necessary/Medical Necessity. Care and treatment is recommended or approved by a Physician; is consistent with the patient's condition or accepted standards of good medical practice; is medically proven to be effective treatment of the condition; is not performed mainly for the convenience of the Plan Participant or provider of medical services; and is the most appropriate level of services which can be safely provided to the Plan Participant.

All of these criteria must be met; merely because a Physician recommends or approves certain care does not mean that it is Medically Necessary.

The Plan Administrator has the discretionary authority to decide whether care or treatment is Medically Necessary.

Medicare is the Health Insurance For The Aged and Disabled program under Title XVIII of the Social Security Act, as amended.

Mental Disorder means any disease or condition, regardless of whether the cause is organic, that is classified as a Mental Disorder in the current edition of International Classification of Diseases, published by the U.S. Department of Health and Human Services or is listed in the current edition of Diagnostic and Statistical Manual of Mental Disorders, published by the American Psychiatric Association.

No-Fault Auto Insurance is the basic reparations provision of a law providing for payments without determining fault in connection with automobile accidents.

Outpatient Care and/or Services is treatment including services, supplies and medicines provided and used at a Hospital under the direction of a Physician to a person not admitted as a registered bed patient; or services rendered in a Physician's office, laboratory or X-ray facility, an Outpatient Surgical Center, or the Plan Participant's home.

Outpatient Surgical Center is a licensed facility that is used mainly for performing outpatient surgery, has a staff of Physicians, has continuous Physician and nursing care by registered nurses (R.N.s) and does not provide for overnight stays.

Participating Provider is any provider who participate in the West Volusia Hospital Authority.

Physician means a person acting within the scope of their license and holding the degree of Doctor of Medicine (M.D.) or Doctor of Osteopathy (D.O.), and who is legally entitled to practice medicine under the laws of the state or jurisdiction where the services are rendered.

Plan means West Volusia Hospital Authority, which is a benefits Plan and is described in this document.

Plan Participant is anyone who is covered under this Plan.

Plan Year is a 12-month period consisting of two consecutive Benefit Periods.

Pregnancy is childbirth and conditions associated with Pregnancy, including complications.

Prescription Drug means any of the following: a Food and Drug Administration-approved drug or medicine which, under federal law, is required to bear the legend: "Caution: federal law prohibits dispensing without prescription"; injectable insulin; hypodermic needles or syringes, but only when dispensed upon a written prescription of a licensed Physician. Such drug must be Medically Necessary in the treatment of a Sickness or Injury.

Primary Care Physician shall mean a general practitioner, family practitioner, general internist, obstetrician / gynecologist, pediatrician, nurse practitioner, Physician's Assistant (P.A.), licensed professional counselor, licensed certified professional counselor, certified chemical dependency counselor, or licensed clinical social worker.

Primary Care Physicians who participate with the West Volusia Hospital Authority and payable under the Plan:

**WVHA miCare Clinic
844 W. Plymouth Ave.
DeLand, FL 32720
(866) 326-7548**

Primary Care Visits are visits with a Primary Care Physician for the purposes of supervising, coordinating, and providing initial care and basic medical services to Plan Participants and maintaining continuity of patient care.

Skilled care is nursing and therapy care that can only be safely and effectively performed by, or under the supervision of, licensed professionals or technical personnel. It's health care given when you need skilled nursing or skilled therapy to treat, manage, and observe your condition, and evaluate your care.

Spinal Manipulation/Chiropractic Care means skeletal adjustments, manipulation or other treatment in connection with the detection and correction by manual or mechanical means of structural imbalance or subluxation in the human body. Such treatment is done by a Physician to remove nerve interference resulting from, or related to, distortion, misalignment or subluxation of, or in, the vertebral column.

Substance Abuse is regular excessive compulsive drinking of alcohol and/or physical habitual dependence on drugs. This does not include dependence on tobacco/nicotine and ordinary caffeine-containing drinks.

Total Disability (Totally Disabled) means: In the case of a Dependent, the complete inability as a result of Injury or Illness to perform the normal activities of a person of like age and sex in good health.

Urgent Care Services means care and treatment for an Illness, Injury or condition serious enough that a reasonable person would seek care right away, but not so severe as to require emergency room services.

PLAN EXCLUSIONS

For all Medical Benefits shown in the Schedule of Benefits, a charge for the following is not covered:

- (1) **Alternative medicine.** Care, treatment, services or supplies related to a lternative or complimentary medicine, including but not limited to holistic medicine, homeopathy, hypnosis, hypnotherapy, aroma therapy, rolfing, reiki therapy, herbal therapy, myotherapy, prolotherapy, naturopathy, sclerotherapy, sex therapy, vision therapy or other alternative treatment that is not an accepted medical practice as determined by the Plan, except as specifically stated as a benefit under this Plan. Services performed by a Naturopathic Doctor within the scope of his/her license that are otherwise considered a Covered Charge, will be eligible.
- (2) **Ambulance.** Land or air ambulance services.
- (3) **Autism Services.** Treatment for autism after diagnosis including, but not limited to, Intensive Behavioral Intervention (IBI), Early Intensive Behavioral Intervention (EIBI) and Applied Behavioral Analyst (ABA).
- (4) **Bereavement counseling.** Bereavement counseling as a result of a loss of a loved one.
- (5) **Biofeedback.** Services related to biofeedback.
- (6) **Coding Guidelines.** Charges for inappropriate coding in accordance to the industry standard guidelines in effect at the time services were received.
- (7) **Complications of non-covered treatments.** Care, services or treatment required as a result of complications from a treatment not covered under the Plan are not covered.
- (8) **Cosmetic Procedures.** Any surgery or procedure, the primary purpose of which is to improve or change the appearance of any portion of the body, but which does not restore bodily function, correct a disease state, or improve a physiological function. Cosmetic Procedures include cosmetic surgery, reconstructive surgery, pharmacological services, nutritional regimens or other services for beautification, or treatment relating to the consequences of, or as a result of, Cosmetic Surgery (including reimplantation). This exclusion includes, but is not limited to, surgery to correct gynecomastia and breast augmentation procedures, and otoplasties. This exclusion does not apply to surgery to restore function if the body area has been altered by Injury, disease, trauma, congenital/developmental Anomalies, or previous covered therapeutic processes.
- (9) **Counseling.** Care and treatment for family planning, marital or pre-marital counseling and financial counseling.
- (10) **Custodial care.** Services or supplies provided mainly as a rest cure, maintenance, Custodial Care or domiciliary care consisting chiefly of room and board, except as specifically stated as a benefit under this Plan.
- (11) **Dental Care.** The care and treatment of teeth or gums, alveolar processes, dentures, appliances or supplies used in such care or treatment, or drugs prescribed in connection with dental care, Injury or damage to teeth as a result of or caused by chewing of food or similar substances and dental implants including preparation for implants, orthodontics services or procedures, periodontal surgery, cast crowns, cast post or core, cast bridges, inlays or onlays, porcelain or resin laminate veneers, space maintainers or any cosmetic dental procedures, except as specifically stated as a benefit under this Plan.

General dental benefits will be provided by the Florida Department of Health and are not payable under this Plan.

- (12) **Developmental Delays.** Occupational, speech and physical therapy related to developmental delays, intellectual disabilities or behavioral therapy.

- (13) **Durable Medical Equipment.** Charges for Durable Medical Equipment and supplies necessary for the maintenance and operation of the Durable Medical Equipment except as provided for small personal medical equipment provided by a WVHA miCare Clinic, including but not limited to glucometer or blood pressure monitors, where such small personal medical equipment is required to effectively manage chronic health conditions such as diabetes and hypertension.
- (14) **Educational or vocational testing.** Services for educational or vocational testing or training, except as specifically stated as a benefit under this Plan.
- (15) **Exams** for employment, insurance, licensing or litigation purposes.
- (16) **Excess charges** The part of an expense for care and treatment of an Injury or Sickness that is in excess of the Allowable Charge.
- (17) **Exercise programs.** Exercise programs for treatment of any condition, except for Physician-supervised cardiac rehabilitation, occupational or physical therapy if covered by this Plan.
- (18) **Experimental or not Medically Necessary.** Care and treatment that is either Experimental/ Investigational or not Medically Necessary.
- (19) **Eye care.** Radial keratotomy or other eye surgery to correct refractive disorders. Also, routine eye examinations, including refractions, lenses for the eyes and exams for their fitting. This exclusion does not apply to aphakic patients and soft lenses or sclera shells intended for use as corneal bandages.
- (20) **Routine foot care.** Treatment of weak, strained, flat, unstable or unbalanced feet, metatarsalgia or bunions (except open cutting operations), and treatment of corns, calluses or toenails (unless needed in treatment of a metabolic or peripheral-vascular disease or as otherwise deemed Medically Necessary).
- (21) **Fraud.** Willfully and knowingly engaging in an activity intended to defraud the Plan including failure to notify the Plan of an event that affects the eligibility of a Plan Participant. Committing fraud will result in a denial of a claim, but may also result in the termination of a Plan Participant's coverage under this Plan and prosecution and punishment under the full extent under state and/or federal law.
- (22) **Foreign travel.** Care, treatment or supplies out of the U.S. if travel is for the sole purpose of obtaining medical services. Immunization for foreign travel is not a Covered Charge under this Plan.
- (23) **Government coverage.** Care, treatment or supplies furnished by a program or agency funded by any government. This exclusion does not apply to Medicaid or when otherwise prohibited by applicable law.
- (24) **Hair loss.** Care and treatment for hair loss including wigs, hair transplants or any drug that promises hair growth, whether or not prescribed by a Physician.
- (25) **Hearing Aids.** Purchase and fitting of hearing aids.
- (26) **Home Health Care.** Charges for home health care services and supplies for care and treatment of an Injury or Sickness.
- (27) **Hospice Care.** Charges for Hospice Care Services and Supplies.
- (28) **Hospital employees.** Professional services billed by a Physician or nurse who is an employee of a Hospital or Skilled Nursing Facility and paid by the Hospital or facility for the service.
- (29) **Illegal acts.** Charges for services received as a result of an Illness or Injury occurring directly, or indirectly as a result of a serious criminal act, or a riot or public disturbance, or regardless of causation, if such Illness or Injury occurs in connection with, or while engaged in, or attempting to engage in, a serious criminal act, or a riot or public disturbance. For the purposes of this exclusion, the term "serious criminal act" shall mean any act or series of acts by the Plan Participant, or by the Plan Participant in

concert with another or others, for which, if prosecuted as a criminal offense, a sentence to a term of imprisonment in excess of one year could be imposed. For this exclusion to apply, it is not necessary that criminal charges be filed, or if filed, that a conviction result, or that a sentence of imprisonment for a term in excess of one year be imposed. This exclusion does not apply if the Injury resulted from an act of domestic violence or a medical (including both physical and mental health) condition.

Charges for services, supplies, care or treatment to a Plan Participant for an Injury or Illness which occurred as a result of that Plan Participant operating a motor vehicle while under the influence of alcohol or drugs or a combination thereof or operating a motor vehicle with a blood or breath alcohol content (BAC) above the legal limit. The arresting officer's determination of inebriation will be sufficient for this exclusion. It is not necessary for this exclusion to apply that criminal charges be filed, or if filed, that a conviction result. Expenses will be covered for injured Plan Participants other than the person operating the vehicle while under the influence or a BAC above the legal limit, and expenses may be covered for chemical dependency treatment as specified in this Plan. This exclusion does not apply if the Injury resulted from an act of domestic violence or a medical (including both physical and mental health) condition.

- (30) **Impotence.** Care, treatment, services, supplies or medication in connection with treatment for impotence or sexual dysfunction.
- (31) **Incarcerated.** Care, treatment, services, and supplies incurred and/or provided to a Plan Participant by a government entity while housed in a governmental institution.
- (32) **Infertility.** Charges for services to restore or enhance fertility, including, but not limited to, genetic testing, artificial insemination, in vitro fertilization, embryo transfer procedures and sterilization reversal.
- (33) **Labor and Delivery.** Labor and delivery resulting from Pregnancy.
- (34) **Long-term care, chronic care and nursing home care services.**
- (35) **Mailing or Sales Tax.** Charges for mailing, shipping, handling, postage, conveyance and sales tax.
- (36) **Missed Appointment.** Charges for failure to keep a scheduled visit or appointment.
- (37) **No charge.** Care and treatment for which there would not have been a charge if no coverage had been in force.
- (38) **Non-emergency Hospital admissions.** Care and treatment billed by a Hospital for non-Medical Emergency admissions on a Friday or a Saturday. This does not apply if surgery is performed within 24 hours of admission.
- (39) **No obligation to pay.** Charges incurred for which the Plan has no legal obligation to pay.
- (40) **No Physician recommendation.** Care, treatment, services or supplies not recommended and approved by a Physician; or treatment, services or supplies when the Plan Participant is not under the regular care of a Physician. Regular care means ongoing medical supervision or treatment which is appropriate care for the Injury or Illness.
- (41) **Not specified as covered.** Non-traditional medical services, treatments and supplies which are not specified as covered under this Plan.
- (42) **Obesity.** Care and treatment of obesity, weight loss or dietary control whether or not it is, in any case, a part of the treatment plan for another Illness is excluded, except as specifically stated as a benefit under this Plan.

- (43) **Occupational Injury.** Care and treatment of an Injury or Illness that is occupational – that is, arises from work for wage or profit including self-employment. This exclusion applies even though the Plan Participant:
- (a) Has waived his/her rights to Workers' Compensation benefits;
 - (b) Was eligible for Workers' Compensation benefits and failed to properly file a claim for such benefits; or
 - (c) The Plan Participant is permitted to elect not to be covered under Workers' Compensation and has affirmatively made that election.
- (44) **Orthognathic, Prognathic and Maxillofacial Surgery** except as specifically covered under this Plan.
- (45) **Orthotic appliances.** The purchase (whether an original or replacement), fitting and repair of orthotic appliances such as braces, splints or other appliances.
- (46) **Personal comfort items.** Personal comfort items, patient convenience items, or other equipment, such as, but not limited to, air conditioners, air-purification units, humidifiers, electric heating units, orthopedic mattresses, blood pressure instruments, scales, elastic bandages or stockings, nonprescription drugs and medicines, girdles, corsets, abdominal binders and belts, first-aid supplies and non-hospital adjustable beds.
- (47) **Plan design excludes.** Charges excluded by the Plan design as mentioned in this document.
- (48) **Private duty nursing.** Charges in connection with care, treatment or services of a private duty nurse.
- (49) **Prosthetics.** The purchase (whether an original or replacement), fitting and repair of fitted prosthetic devices which replace body parts.
- (50) **Relative giving services.** Professional services performed by a person who ordinarily resides in the Plan Participant's home or is related to the Plan Participant as a Spouse, parent, child, brother or sister, whether the relationship is by blood or exists in law.
- (51) **Routine care.** Charges for routine or periodic examinations, screening examinations, evaluation procedures, preventive medical care, or treatment or services not directly related to the diagnosis or treatment of a specific Injury, Illness or Pregnancy-related condition which is known or reasonably suspected, unless such care is specifically covered in the Schedule of Benefits or required by applicable law.
- (52) **Services before or after coverage.** Care, treatment or supplies for which a charge was incurred before a person was covered under this Plan or after coverage ceased under this Plan.
- (53) **Sex changes.** Care, services or treatment for non-congenital transsexualism, gender dysphoria or sexual reassignment or change. This exclusion includes medications, implants, hormone therapy, surgery, medical or psychiatric treatment.
- (54) **Surgical sterilization reversal.** Care and treatment for reversal of surgical sterilization for men and women.
- (55) **Surrogacy.** Services and supplies provided in connection with a surrogate including Pregnancy and maternity charges incurred by a Plan Participant acting as a surrogate.
- (56) **Temporomandibular Joint Disorder (TMJ) services.** Diagnostic services, non-surgical services and surgical services including intraoral devices or any other non-surgical method to alter occlusion and/or vertical dimension.

- (57) **Transplants.** Charges for the procurement and transplant of organs or tissues including travel and lodging, except as specifically stated as a benefit under this Plan.
- (58) **Travel or accommodations.** Charges for travel or accommodations, whether or not recommended by a Physician.
- (59) **War.** Any loss that is due to a declared or undeclared act of war.

Claims should be received by the Claims Administrator within **90 days** from the date charges for the services were incurred. Benefits are based on the Plan's provisions in effect at the time the charges were incurred. Claims received later than that date will be denied.

The Plan Participant must provide sufficient documentation (as determined by the Claims Administrator) to support a Claim for benefits. The Plan reserves the right to have a Plan Participant seek a second medical opinion.

HOW TO SUBMIT A CLAIM

When services are received from a health care provider, a Plan Participant should show his or her **EBMS/ West Volusia Hospital Authority** identification card to the provider. Participating Providers may submit claims on a Plan Participant's behalf.

If it is necessary for a Plan Participant to submit a claim, he or she should request an itemized bill which includes procedure (CPT) and diagnostic (ICD) codes from his or her health care provider.

To assist the Claims Administrator in processing the claim, the following information must be provided when submitting the claim for processing:

- A copy of the itemized bill
- Group name and number (**West Volusia Hospital Authority**, Group #00532)
- Provider Billing Identification Number
- Employee's name and Identification Number
- Name of patient
- Name, address, telephone number of the provider of care
- Date of service(s)
- Place of service
- Amount billed

Note: A Plan Participant can obtain a claim form from the Claims Administrator. Claim forms are also available at <http://www.ebms.com>.

WHERE TO SUBMIT CLAIMS

Employee Benefit Management Services, LLC, is the Claims Administrator. Claims for expenses should be submitted to the Claims Administrator at the address below:

Employee Benefit Management Services, LLC
P.O. Box 21367
Billings, Montana 59104
(406) 245-3575 or (800) 777-3575

WHEN CLAIMS SHOULD BE FILED

Claims should be received by the Claims Administrator within **90 days** from the date charges for the services were incurred. Benefits are based on the Plan's provisions in effect at the time the charges were incurred. Claims received later than that date will be denied.

The Plan Participant must provide sufficient documentation (as determined by the Claims Administrator) to support a Claim for benefits. The Plan reserves the right to have a Plan Participant seek a second medical opinion.

RESPONSIBILITIES FOR PLAN ADMINISTRATION

PLAN ADMINISTRATOR.

The Plan Administrator shall administer this Plan in accordance with its terms and establish its policies, interpretations, practices, and procedures. It is the express intent of this Plan that the Plan Administrator shall have maximum legal discretionary authority to construe and interpret the terms and provisions of the Plan, to make determinations regarding issues which relate to eligibility for benefits, to decide disputes which may arise relative to a Plan Participant's rights, and to decide questions of Plan interpretation and those of fact relating to the Plan. The decisions of the Plan Administrator will be final and binding on all interested parties.

Service of legal process may be made upon the Plan Administrator.

DUTIES OF THE PLAN ADMINISTRATOR.

- (1) To administer the Plan in accordance with its terms.
- (2) To interpret the Plan, including the right to remedy possible ambiguities, inconsistencies or omissions.
- (3) To decide disputes which may arise relative to a Plan Participant's rights.
- (4) To prescribe procedures for filing a claim for benefits and to review claim denials.
- (5) To keep and maintain the Plan documents and all other records pertaining to the Plan.
- (6) To appoint a Claims Administrator to pay claims.
- (9) To delegate to any person or entity such powers, duties and responsibilities as it deems appropriate.

PLAN ADMINISTRATOR COMPENSATION. The Plan Administrator serves **without** compensation; however, all expenses for plan administration, including compensation for hired services, will be paid by the Plan.

FIDUCIARY. A fiduciary exercises discretionary authority or control over management of the Plan or the disposition of its assets, renders investment advice to the Plan or has discretionary authority or responsibility in the administration of the Plan.

FIDUCIARY DUTIES. A fiduciary must carry out his or her duties and responsibilities for the purpose of providing benefits to Plan Participants, and defraying reasonable expenses of administering the Plan. These are duties which must be carried out:

- (1) with care, skill, prudence and diligence under the given circumstances that a prudent person, acting in a like capacity and familiar with such matters, would use in a similar situation;
- (2) by diversifying the investments of the Plan so as to minimize the risk of large losses, unless under the circumstances it is clearly prudent not to do so; and

THE NAMED FIDUCIARY. A "named fiduciary" is the one named in the Plan. A named fiduciary can appoint others to carry out fiduciary responsibilities (other than as a trustee) under the Plan. These other persons become fiduciaries themselves and are responsible for their acts under the Plan.

CLAIMS ADMINISTRATOR IS NOT A FIDUCIARY. A Claims Administrator is **not** a fiduciary under the Plan by virtue of paying claims in accordance with the Plan's rules as established by the Plan Administrator.

FUNDING THE PLAN AND PAYMENT OF BENEFITS

West Volusia Hospital Authority assumes the sole responsibility for funding the Plan benefits out of tax revenues; however Plan Participants help cover some of the cost through copayments as defined in the Schedule of Benefits. Benefits are paid directly from the Plan through the Claims Administrator.

PLAN IS NOT AN EMPLOYMENT CONTRACT

The Plan is not to be construed as a contract for or of employment.

CLERICAL ERROR

Any clerical error by the Plan Administrator or an agent of the Plan Administrator in keeping pertinent records or a delay in making any changes will not invalidate coverage otherwise validly in force or continue coverage validly terminated. An equitable adjustment of contributions will be made when the error or delay is discovered.

If an overpayment occurs in a Plan reimbursement amount, the Plan retains a contractual right to the overpayment. The person or institution receiving the overpayment will be required to return the incorrect amount of money. In the case of a Plan Participant, the amount of overpayment may be deducted from future benefits payable.

AMENDING AND TERMINATING THE PLAN

If the Plan is terminated, the rights of the Plan Participants are limited to expenses incurred before termination.

West Volusia Hospital Authority reserves the right, at any time, to amend, suspend or terminate the Plan in whole or in part. This includes amending the benefits under the Plan or the Trust agreement (if any).

SUBROGATION

For Covered Charges of an Injury or medical condition that was caused by a third party, West Volusia Hospital Authority claims the right to subrogate for reimbursement of the benefits paid should the Plan Participant recover any damages or received payment from that third party or an insurer on account of the treated Injury or medical condition.

STANDARDS FOR PRIVACY OF INDIVIDUALLY IDENTIFIABLE HEALTH INFORMATION (THE "PRIVACY STANDARDS") ISSUED PURSUANT TO THE HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT OF 1996, AS AMENDED (HIPAA)

Disclosure of Summary Health Information to the Plan Sponsor

In accordance with the Privacy Standards, the Plan may disclose Summary Health Information to the Plan Sponsor, if the Plan Sponsor requests the Summary Health Information for the purpose of (a) obtaining premium bids from health plans for providing health insurance coverage under this Plan or (b) modifying, amending or terminating the Plan.

"Summary Health Information" may be individually identifiable health information and it summarizes the claims history, claims expenses or the type of claims experienced by individuals in the plan, but it excludes all identifiers that must be removed for the information to be de-identified, except that it may contain geographic information to the extent that it is aggregated by five-digit zip code.

Disclosure of Protected Health Information (PHI) to the Plan Sponsor for Plan Administration Purposes

"Protected Health Information" (PHI) means individually identifiable health information, created or received by a health care provider, health plan, or health care clearinghouse; and relates to the past, present, or future physical or mental health condition of an individual; the provision of health care to an individual; or the past, present, or future payment for the provision of health care to an individual; and is transmitted or maintained in any form or medium.

In order that the Plan Sponsor may receive and use PHI for Plan Administration purposes, the Plan Sponsor agrees to:

- (1) Not use or further disclose PHI other than as permitted or required by the Plan Documents or as Required by Law (as defined in the Privacy Standards);
- (2) Ensure that any agents, including a subcontractor, to whom the Plan Sponsor provides PHI received from the Plan agree to the same restrictions and conditions that apply to the Plan Sponsor with respect to such PHI;
- (3) Not use or disclose PHI for employment-related actions and decisions or in connection with any other benefit or benefit plan of the Plan Sponsor, except pursuant to an authorization which meets the requirements of the Privacy Standards;
- (4) Report to the Plan any PHI use or disclosure that is inconsistent with the uses or disclosures provided for of which the Plan Sponsor becomes aware;
- (5) Make available PHI in accordance with Section 164.524 of the Privacy Standards (45 CFR 164.524);
- (6) Make available PHI for amendment and incorporate any amendments to PHI in accordance with Section 164.526 of the Privacy Standards (45 CFR 164.526);
- (7) Make available the information required to provide an accounting of disclosures in accordance with Section 164.528 of the Privacy Standards (45 CFR 164.528);
- (8) Make its internal practices, books and records relating to the use and disclosure of PHI received from the Plan available to the Secretary of the U.S. Department of Health and Human Services ("HHS"), or any other officer or employee of HHS to whom the authority involved has been delegated, for purposes of determining compliance by the Plan with Part 164, Subpart E, of the Privacy Standards (45 CFR 164.500 *et seq*);
- (9) If feasible, return or destroy all PHI received from the Plan that the Plan Sponsor still maintains in any form and retain no copies of such PHI when no longer needed for the purpose for which disclosure was made, except that, if such return or destruction is not feasible, limit further uses and disclosures to those purposes that make the return or destruction of the PHI infeasible; and
- (10) Ensure that a adequate separation between the Plan and the Plan Sponsor, as required in Section 164.504(f)(2)(iii) of the Privacy Standards (45 CFR 164.504(f)(2)(iii)), is established as follows:
 - (a) The following (or other persons under control of the Plan Sponsor) shall be given access to the PHI to be disclosed:

Administrative

- (b) The access to and use of PHI by the individuals described in subsection (a) above shall be restricted to the Plan Administration functions that the Plan Sponsor performs for the Plan.
- (c) In the event any of the individuals described in subsection (a) above do not comply with the provisions of the Plan Documents relating to use and disclosure of PHI, the Plan Administrator shall impose reasonable sanctions as necessary, in its discretion, to ensure that no further non-compliance occurs. Such sanctions shall be imposed progressively (for example, an oral warning, a written warning, time off without pay and termination), if appropriate, and shall be imposed so that they are commensurate with the severity of the violation.

"Plan Administration" activities are limited to activities that would meet the definition of payment or health care operations, but do not include functions to modify, amend or terminate the Plan or solicit bids from prospective issuers. "Plan Administration" functions include quality assurance, claims processing, auditing, monitoring and management of carve-out plans, such as vision and

dental. It does not include any employment-related functions or functions in connection with any other benefit or benefit plans.

The Plan shall disclose PHI to the Plan Sponsor only upon receipt of a certification by the Plan Sponsor that (a) the Plan Documents have been amended to incorporate the above provisions and (b) the Plan Sponsor agrees to comply with such provisions.

Disclosure of Certain Enrollment Information to the Plan Sponsor

Pursuant to Section 164.504(f)(1)(iii) of the Privacy Standards (45 CFR 164.504(f)(1)(iii)), the Plan may disclose to the Plan Sponsor information on whether an individual is participating in the Plan or is enrolled in or has disenrolled from a health insurance issuer or health maintenance organization offered by the Plan to the Plan Sponsor.

Disclosure of PHI to Obtain Stop-loss or Excess Loss Coverage

The Plan Sponsor hereby authorizes and directs the Plan, through the Plan Administrator or the Claims Administrator, to disclose PHI to stop-loss carriers, excess loss carriers or managing general underwriters (MGUs) for underwriting and other purposes in order to obtain and maintain stop-loss or excess loss coverage related to benefit claims under the Plan. Such disclosures shall be made in accordance with the Privacy Standards and any applicable Business Associate Agreement(s).

Other Disclosures and Uses of PHI

With respect to all other uses and disclosures of PHI, the Plan shall comply with the Privacy Standards.

STANDARDS FOR SECURITY OF ELECTRONIC PROTECTED HEALTH INFORMATION (THE “PRIVACY STANDARDS”) ISSUED PURSUANT TO THE HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT OF 1996, AS AMENDED (HIPAA)

Disclosure of Electronic Protected Health Information (“Electronic PHI”) to the Plan Sponsor for Plan Administration Functions

To enable the Plan Sponsor to receive and use Electronic PHI for Plan Administration Functions (as defined in 45 CFR § 164.504(a)), the Plan Sponsor agrees to:

- (a) Implement administrative, physical, and technical safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of the Electronic PHI that it creates, receives, maintains, or transmits on behalf of the Plan;
- (b) Ensure that a adequate separation between the Plan and the Plan Sponsor, as required in 45 CFR § 164.504(f)(2)(iii), is supported by reasonable and appropriate security measures.
- (c) Ensure that any agent, including a subcontractor, to whom the Plan Sponsor provides Electronic PHI created, received, maintained, or transmitted on behalf of the Plan, agrees to implement reasonable and appropriate security measures to protect the Electronic PHI; and
- (d) Report to the Plan any security incident of which it becomes aware.

GENERAL PLAN INFORMATION

TYPE OF ADMINISTRATION

The Plan is self-funded and the administration is provided through a Third Party Claims Administrator. West Volusia Hospital Authority assumes the sole responsibility for funding the Plan benefits out of tax revenues. The Plan is not insured.

PLAN NAME

West Volusia Hospital Authority

TAX ID NUMBER: 59-6045131

PLAN EFFECTIVE DATE: October 1st, 2020

PLAN YEAR ENDS: September 31st, 2021

PLAN ADMINISTRATOR

West Volusia Hospital Authority
1006 N. Woodland Blvd.
DeLand, Florida 32720
(386) 626-4870

NAMED FIDUCIARY

West Volusia Hospital Authority
1006 N. Woodland Blvd.
DeLand, Florida 32720

AGENT FOR SERVICE OF LEGAL PROCESS

West Volusia Hospital Authority
1006 N. Woodland Blvd.
DeLand, Florida 32720

Service of process may also be made on the Plan Administrator.

CLAIMS ADMINISTRATOR

Employee Benefit Management Services, LLC
P.O. Box 21367
Billings, Montana 59104
(800) 777-3575 or (406) 245-3575

Eileen Long

From: Steve White <Steve@qualityquickprint.com>
Sent: Monday, April 25, 2022 5:10 PM
To: Eileen Long
Cc: Eileen O'Reilly Long
Subject: RE: WVHA Marketing Supplies-Proposal
Attachments: QQP Event Tent Pricing.pdf; QQP Table Throw Pricing.pdf; QQP Stretch Table Throw Pricing.pdf

Eileen –

Here are the flyers for the Event Tent and Table Throws. Our tent looks to be the same as the sample provided. However, we usually include the upgraded carrying bag with wheels in our price. It really helps with carrying the tent, since it weighs just over 50lbs. If you do not want the upgraded bag, then you can deduct \$50 from the price. I've also included our "draped" and "stretched" table throw pricing. Please let me know if you have any questions. Thanks.

Steve White

President



print • signs • solutions

386-736-1353

www.qualityquickprint.com

From: Eileen Long <elong@drtcpa.com>
Sent: Monday, April 25, 2022 11:36 AM
To: Steve White <Steve@qualityquickprint.com>
Cc: Eileen O'Reilly Long <elong@westvolusiahospitalauthority.org>
Subject: WVHA Marketing Supplies-Proposal

Hi Steve,

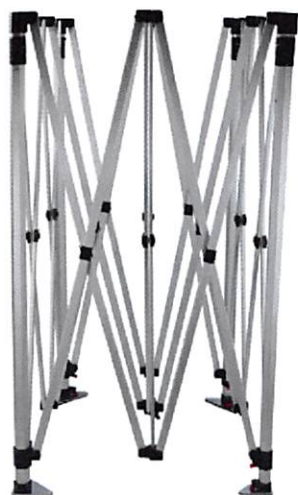
As I referenced in my email to you on Saturday, the WVHA would like for Quality Quickprint to submit a proposal for marketing materials for the WVHA, utilizing the artwork, and logos included in the WVHA tri-fold for a full color tent and a 6' full color table throw 3 sided. Commissioner Manning referred to Quality Quickprints \$175.00 + setup. I have no idea what the dimensions for a tent would be, so I've scanned and attached a hand out that she received from Perfection Printing. Hopefully, that will give you all that you need.

Let me know if you need anything further.

As always, thanks for your time and assistance.

Eileen O'Reilly Long

EVENT TENT - FULL COLOR



Standard Design Included



Carrying Bag w/ Wheels
INCLUDED

The 10 foot Event Tent is the next level in outdoor advertising. Achieve 360 degrees of branding with a custom full fabric dye sub canopy and hardware package.

Canopy is printed and sewn Weather Resistant Tent Polyester. Print your brand message on each of the four peaks and valance panels. Our large format full color capabilities take artwork seam to seam unlike competitor tents that rely on small vinyl applications.

Heavy duty hex shape 40 mm. aluminum hardware gives the tent strength in outdoor installations. Telescopic legs allow you to adjust the height, and the interior lattice expands the tent interior with the crank of a handle. Each leg has a foot plate ready to be staked to the ground.
 (Ropes, stakes, and carrying bag with wheels included with hardware).

Features:

High resolution digitally printed at 720 x 720 • Dye-Sublimation Graphic • Scratch Resistant
 Weather Resistant (water proof coated fabric) • Material: 6 oz. Tent Fabric (600x600 denier)





print • signs • solutions

1441 N. Amelia Ave. • DeLand, FL 32724

(386) 736-1353

www.qualityquickprint.com

6ft Full Color Table Throw 3 Sided - \$175.00 + setup

6ft Full Color Table Throw 4 Sided - \$210.00 + setup



3 Sided (Open Back)



4 Sided (Close Back)

8ft Full Color Table Throw 3 Sided - \$195.00 + setup

8ft Full Color Table Throw 4 Sided - \$230.00 + setup



3 Sided (Open Back)



4 Sided (Close Back)

2ft x 6ft Full Color Table Runner Only - \$60.00 + setup

Runner w/ Solid Color Table Throw 4 Sided - \$90.00 + setup



SOLID COLOR TABLE THROW OPTIONS

WHITE BLACK YELLOW RED GREEN BLUE



This modern update to the traditional table throw is sleek and eye-catching.
The Stretch Table cover fits snug to most 6' or 8' collapsible tables, perfect for a variety of tradeshow and events.
The table cover is a fully customizable dye-sub graphic print. Canvas loops included securing the cover to each leg during install.

Features :

High resolution full color digitally printed at 720 x 720
Dye sublimated 2-way Stretch Tension Fabric
Scratch resistant
Washable

Material:

8.8 oz. Polyester Table Fabric

6ft Full Color Stretch Table Throw - \$260.00 + setup
8ft Full Color Stretch Table Throw - \$300.00 + setup



4ft Black Stretch Table Throw - \$53.00
6ft Black Stretch Table Throw - \$55.00
8ft Black Stretch Table Throw - \$60.00



**West Volusia Hospital Authority
Financial Statements
April 30, 2022**



Dreggors, Rigsby & Teal, P.A.

Advisors for Life

Certified Public Accountant | Registered Investment Advisor

1006 N. Woodland Boulevard ■ DeLand, FL 32720

(386) 734-9441 ■ www.drtcpa.com

Ronald J. Cantlay, CPA/CFP®

James H. Dreggors, CPA

Victoria A. Kizma, CPA

Robin C. Lennon, CPA

John A. Powers, CPA

Ann J. Rigsby, CPA/PFS/CFP®

Melissa J. Trickey, CPA

To the Board of Commissioners
West Volusia Hospital Authority
P. O. Box 940
DeLand, FL 32720-0940

Management is responsible for the accompanying balance sheet (modified cash basis) of West Volusia Hospital Authority, as of April 30, 2022 and the related statement of revenues and expenditures - budget and actual (modified cash basis) for the month then ended and year-to-date, in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The accompanying supplemental information contained in Schedule I is presented for purposes of additional analysis and is not a required part of the basic financial statements. This information is the representation of management. The information was subject to our compilation engagement; however, we have not audited or reviewed the supplementary information and, accordingly, do not express an opinion, a conclusion, nor provide any assurance on such supplementary information.

Management has elected to omit substantially all of the disclosures required by accounting principles generally accepted in the United States of America. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Authority's financial position, results of operations, and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to West Volusia Hospital Authority.

Dreggors, Rigsby & Teal, P.A.

Dreggors, Rigsby & Teal, P.A.
Certified Public Accountants
DeLand, FL

May 10, 2022

MEMBERS

American Institute of
Certified Public Accountants

the *CPA Alliance* network

Florida Institute of
Certified Public Accountants

West Volusia Hospital Authority

Balance Sheet

Modified Cash Basis

April 30, 2022

Assets

Current Assets

Petty Cash	\$	100.00
Ameris Bank - Oper		2,062,191.74
Ameris Bank - MM		6,376,037.86
Mainstreet Community Bank (MCB) - MM		1,706,927.36
MCB Escrow Account		200,000.00
Surety Bank - MM		9,983,025.98
Taxes Receivable		102,298.00
CDARS - 1 Year		7,503,527.16
Total Current Assets		27,934,108.10

Fixed Assets

Land	145,000.00
Buildings	422,024.71
Building Improvements	362,091.33
Equipment	53,974.56
Leasehold Improvements	23,232.63
Total Fixed Assets	1,006,323.23
Less Accum. Depreciation	(452,150.56)
Total Net Fixed Assets	554,172.67

Other Assets

CDARS - 2 Year	1,001,839.50
CDARS - 3Year	501,412.36
Deposits	2,000.00
Total Other Assets	1,505,251.86
Total Assets	29,993,532.63

Liabilities and Net Assets

Current Liabilities

Deferred Revenue	91,293.00
Total Current Liabilities	91,293.00

Net Assets

Unassigned Fund Balance	18,411,796.85
Restricted Fund Balance	208,000.00
Assigned Fund Balance	1,177,700.00
Nonspendable Fund Balance	554,172.67
Net Income Excess (Deficit)	9,550,570.11
Total Net Assets	29,902,239.63
Total Liabilities and Net Assets	\$ 29,993,532.63

West Volusia Hospital Authority
Statement of Revenue and Expenditures
Modified Cash Basis
Budget and Actual
For the 1 Month and 7 Months Ended April 30, 2022

	<u>Annual Budget</u>	<u>Current Period Actual</u>	<u>Year To Date Actual</u>	<u>Budget Balance</u>
Revenue				
Ad Valorem Taxes	17,400,000	771,122	16,847,150	552,850
Investment Income	45,000	2,448	14,836	30,164
Other Income	0	0	80,708	(80,708)
Use of Prior Year Reserves	<u>1,177,700</u>	<u>0</u>	<u>0</u>	<u>1,177,700</u>
Total Revenue	<u>18,622,700</u>	<u>773,570</u>	<u>16,942,694</u>	<u>1,680,006</u>
Healthcare Expenditures				
Hospital Services	3,000,000	225,003	2,156,113	843,887
Emergency Room Care	1,000,000	2,452	40,048	959,952
Primary Care	2,500,000	60,836	1,082,147	1,417,853
Pharmacy	900,000	0	236,269	663,731
Specialty Care	3,075,000	176,840	1,526,900	1,548,100
County Medicaid Reimbursement	2,359,000	0	0	2,359,000
The House Next Door	100,000	2,650	13,964	86,036
The Neighborhood Center	150,000	11,850	59,838	90,162
Rising Against All Odds	116,925	16,850	88,500	28,425
Community Legal Services	100,756	7,562	51,855	48,901
Hispanic Health Initiatives	65,000	9,000	25,650	39,350
Florida Dept of Health Dental Svcs	150,000	14,543	66,269	83,731
Stewart Marchman - ACT	928,336	116,078	611,035	317,301
New Hope Human Svcs Homeless Cert	50,000	0	0	50,000
Health Start Coalition of Flagler & Volusia	207,891	11,232	73,319	134,572
H C R A	800,000	0	47,547	752,453
Other Healthcare Costs	<u>575,000</u>	<u>0</u>	<u>0</u>	<u>575,000</u>
Total Healthcare Expenditures	<u>16,077,908</u>	<u>654,896</u>	<u>6,079,454</u>	<u>9,998,454</u>
Other Expenditures				
Advertising	7,000	2,191	7,571	(571)
Annual Independent Audit	17,000	0	17,000	0
Building & Office Costs	100,000	0	27,624	72,376
General Accounting	68,100	4,890	31,529	36,571
General Administrative	65,100	5,114	25,149	39,951
Legal Counsel	80,000	8,640	62,822	17,178
City of DeLand Tax Increment District	90,000	0	87,162	2,838
Tax Collector & Appraiser Fee	630,000	15,345	469,214	160,786
Outside Legal Consulting	0	12,000	81,000	(81,000)
TPA Services	620,000	30,014	229,341	390,659
Healthy Communities	72,202	7,077	34,846	37,356
Application Screening				
Application Screening - THND	417,590	34,124	204,700	212,890
Application Screening - RAO	52,800	4,800	25,152	27,648
Workers Compensation Claims	25,000	0	0	25,000
Other Operating Expenditures	<u>300,000</u>	<u>4,644</u>	<u>9,560</u>	<u>290,440</u>
Total Other Expenditures	<u>2,544,792</u>	<u>128,839</u>	<u>1,312,670</u>	<u>1,232,122</u>
Total Expenditures	<u>18,622,700</u>	<u>783,735</u>	<u>7,392,124</u>	<u>11,230,576</u>
Excess (Deficit)	<u>0</u>	<u>(10,165)</u>	<u>9,550,570</u>	<u>(9,550,570)</u>

West Volusia Hospital Authority
Schedule I - Healthcare Expenditures
Modified Cash Basis
Budget and Actual
For the 1 Month and 7 Months Ended April 30, 2022

	Annual Budget	Current Period Actual	Year To Date Actual	Budget Balance
Healthcare Expenditures				
AdventHealth	1,500,000	112,748	839,993	660,007
Halifax Hospital	1,500,000	112,255	1,316,120	183,880
Emergency Room Care	1,000,000	2,452	40,048	959,952
Primary Care	2,500,000	60,836	1,082,147	1,417,853
Pharmacy	900,000	0	236,269	663,731
Specialty Care	3,075,000	176,840	1,526,900	1,548,100
County Medicaid Reimbursement	2,359,000	0	0	2,359,000
Florida Dept of Health Dental Svcs	150,000	14,543	66,269	83,731
Good Samaritan				
The House Next Door	100,000	2,650	13,964	86,036
The Neighborhood Center	100,000	11,850	53,000	47,000
TNC Healthcare Navigation Program	50,000	0	6,838	43,162
Rising Against All Odds	116,925	16,850	88,500	28,425
Community Legal Services	100,756	7,562	51,855	48,901
Hispanic Health Initiatives	65,000	9,000	25,650	39,350
Stewart Marchman - ACT				
SMA - Homeless Program	78,336	6,959	31,412	46,924
SMA - Residential Treatment	550,000	66,701	279,623	270,377
SMA - Baker Act - Match	300,000	42,418	300,000	0
New Hope Human Svcs Homeless Cert	50,000	0	0	50,000
Health Start Coalition of Flagler & Volusia				
HSCFV - Community Health Nurse	50,000	0	0	50,000
HSCFV - Outreach	81,560	7,215	40,778	40,782
HSCFV - Fam Services	76,331	4,017	32,541	43,790
HCRA				
H C R A - In County	400,000	0	26,500	373,500
H C R A - Outside County	400,000	0	21,047	378,953
Other Healthcare Costs	575,000	0	0	575,000
Total Healthcare Expenditures	16,077,908	654,896	6,079,454	9,998,454

West Volusia Hospital Authority
Schedule II - Statement of Revenue and Expenditures
Modified Cash Basis
For the 1 Month and 7 Months Ended April 30, 2022 and April 30, 2021

	1 Month Ended April 30, 2022	1 Month Ended April 30, 2021	7 Months Ended April 30, 2022	7 Months Ended April 30, 2021
Revenue				
Ad Valorem Taxes	771,122	780,462	16,847,150	16,442,927
Investment Income	2,448	2,386	14,836	31,966
Other Income	<u>0</u>	<u>2,021</u>	<u>80,708</u>	<u>44,664</u>
Total Revenue	<u>773,570</u>	<u>784,869</u>	<u>16,942,694</u>	<u>16,519,557</u>
Healthcare Expenditures				
Hospital Services	225,003	162,329	2,156,113	629,730
Emergency Room Care	2,452	0	40,048	0
Primary Care	60,836	389,129	1,082,147	2,293,298
Pharmacy	0	0	236,269	0
Specialty Care	176,840	298,310	1,526,900	1,597,517
County Medicaid Reimbursement	0	209,352	0	1,465,467
The House Next Door	2,650	2,576	13,964	12,179
The Neighborhood Center	11,850	13,275	59,838	74,530
Rising Against All Odds	16,850	20,800	88,500	134,250
Community Legal Services	7,562	6,948	51,855	25,539
Hispanic Health Initiatives	9,000	0	25,650	0
Florida Dept of Health Dental Svcs	14,543	13,739	66,269	88,028
Stewart Marchman - ACT	116,078	46,764	611,035	552,631
New Hope Human Svcs Homeless Cert	0	0	0	0
Health Start Coalition of Flagler & Volusia	11,232	11,801	73,319	63,780
H C R A	0	37,628	47,547	49,085
Other Healthcare Costs	<u>0</u>	<u>0</u>	<u>0</u>	<u>71,868</u>
Total Healthcare Expenditures	<u>654,896</u>	<u>1,212,651</u>	<u>6,079,454</u>	<u>7,057,902</u>
Other Expenditures				
Advertising	2,191	150	7,571	1,791
Annual Independent Audit	0	0	17,000	16,700
Building & Office Costs	0	0	27,624	7,907
General Accounting	4,890	6,159	31,529	29,783
General Administrative	5,114	5,768	25,149	28,333
Legal Counsel	8,640	7,320	62,822	34,840
City of DeLand Tax Increment District	0	0	87,162	90,172
Tax Collector & Appraiser Fee	15,345	15,569	469,214	476,157
Outside Legal Consulting	12,000	0	81,000	0
TPA Services	30,014	59,297	229,341	377,476
Healthy Communities	7,077	5,340	34,846	33,252
Application Screening				
Application Screening - THND	34,124	32,820	204,700	197,037
Application Screening - RAAO	4,800	3,072	25,152	19,008
Application Screening - SMA	0	0	0	0
Workers Compensation Claims	0	0	0	0
Other Operating Expenditures	<u>4,644</u>	<u>1,098</u>	<u>9,560</u>	<u>7,075</u>
Total Other Expenditures	<u>128,839</u>	<u>136,593</u>	<u>1,312,670</u>	<u>1,319,531</u>

See Accountants' Compilation Report

West Volusia Hospital Authority
Schedule II - Statement of Revenue and Expenditures
Modified Cash Basis
For the 1 Month and 7 Months Ended April 30, 2022 and April 30, 2021

	1 Month Ended April 30, 2022	1 Month Ended April 30, 2021	7 Months Ended April 30, 2022	7 Months Ended April 30, 2021
Total Expenditures	<u>783,735</u>	<u>1,349,244</u>	<u>7,392,124</u>	<u>8,377,433</u>
Excess (Deficit)	<u><u>(10,165)</u></u>	<u><u>(564,375)</u></u>	<u><u>9,550,570</u></u>	<u><u>8,142,124</u></u>